

# *Cheshire* TOWN of

MASSACHUSETTS



ANNUAL REPORT 2022

# Federal, State and County Officials

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## United States Senators

### Elizabeth Warren

2 Russell Courtyard - Washington, DC 20510  
1-202-224-4543

Springfield Office: Springfield Federal Building  
1550 Main St., Suite 406 - Springfield, MA 01103

Website: [Warren.senate.gov](http://Warren.senate.gov)

Facebook: [facebook.com/senatorelizabethwarren](https://facebook.com/senatorelizabethwarren) - Twitter: @ElizabethforMA, @SenWarren

### Edward J. Markey

218 Russell Senate Office Building - Washington, DC 20510  
1-202-224-2742

Springfield Office: Springfield Federal Building  
1550 Main St., 4th Floor - Springfield, MA 01103-1427  
1-413-785-4610

website: <http://markey.senate.gov>

Facebook: [facebook.com/EdJMarkey](https://facebook.com/EdJMarkey) - Twitter: @SenMarkey

## Massachusetts Representative In Congress

### Richard Neal

2208 Rayburn House Office Building - Washington, DC 20515  
1-202-225-5601

Pittsfield Office: Federal Building  
78 Center Street - Pittsfield, MA 01201  
442-0946 - website: <http://neal.house.gov>

Facebook: [facebook.com/Congressman-Richard-Neal-325642654132598/](https://facebook.com/Congressman-Richard-Neal-325642654132598/) - Twitter: @RepRichardNeal

## Governor of Massachusetts

### Maura Healey

Office of the Governor

The State House, Room 280 - Boston, MA 02133  
1-617-725-4005; (888) 870-7770  
TTY: (617) 727-3666

Springfield Office: State Office Building  
436 Dwight St., Suite 300 - Springfield, MA 01103  
413-784-1200 - website: [www.mass.gov/governor](http://www.mass.gov/governor)

Facebook: [www.facebook.com/MauraHealeyMA](https://www.facebook.com/MauraHealeyMA) - Twitter: @MassGovernor

## Members of the Massachusetts General Court

### Senator Adam Hinds

100 North St., Suite 410 - Pittsfield, MA 01201  
413-344-4561

Email: [adam.hinds@masenate.gov](mailto:adam.hinds@masenate.gov) - Facebook: [www.facebook.com/SenatorAdamHinds](https://www.facebook.com/SenatorAdamHinds)

Boston Office: State House, Room 309 - Boston, MA 02133  
1-617-722-1625, Fax: 1-617-722-1523

### Representative

### John Barrett III

District Contact: Adams Town Hall, 8 Park Street - Adams, MA 01220  
1-413-743-8320

Boston Office: Boston State House, Room 134 - Boston, MA 02133  
1-617-722-2400

Email: [john.barrett@mahouse.gov](mailto:john.barrett@mahouse.gov)

On the Net: [www.mass.gov](http://www.mass.gov) (informational site for Massachusetts)

*Town of*  
**CHESHIRE**

MASSACHUSETTS



*Annual Report*  
**2022**



# *In Memoriam*

***Michael Berti***

*Town Buildings Custodian  
Council on Aging*

***Robert Copeland***

*Cheshire Police Officer  
Constable*

***Vern Emerson***

*Historical Commission  
Cemetery Grounds Crew*

***Bernard Fallon***

*Adams-Cheshire Regional School District  
Superintendent*

***John “Jack” Girard***

*Cemetery Commissioner  
Library Trustee*

***Ronald Lancia***

*Cheshire Police Chief*

***William Lewis***

*Fire Department  
Harbor Master  
Emergency Management*

# Town Elected Officials

<i>Office</i>	<i>Term Expires</i>	<i>Office</i>	<i>Term Expires</i>
<b>Selectmen</b>		<b>Town Clerk</b>	
	Jason Levesque 2023		Christine B. Emerson 2024
	Raymond Killeen 2024		
	Shawn McGrath 2024	<b>Constables</b>	
	Michelle Francesconi 2025		C.J. Garner 2025
	Ronald DeAngelis 2025		Timothy Garner 2025
			Alison Warner 2025
<b>Moderator</b>		<b>Planning Board</b>	
	Carol Francesconi 2025		E. Richard Scholz 2023
<b>Board of Assessors</b>			Peter Traub 2024
	Barbara Astorino 2023		Aaron Singer 2025
	Vacant 2024		Daniel Skorcz 2026
	Nancy Delorey 2025		Francis Griswold 2027
<b>Board of Health</b>		<b>Hoosac Valley Regional School District School Committee Members from Cheshire</b>	
	Michael Kruszyna 2023		Adam Emerson 2023
	Brian Trudeau 2024		Bethany DeMarco-Gaylord 2024
	C.J. Garner 2025		Michael Henault 2025
<b>Water Commissioners</b>		<b>Hoosac Valley Regional School District School Committee Members from Adams</b>	
	Mickey Biagini 2023		Regina Hill 2023
	Ricky Gurney 2024		Michael Mucci Jr. 2024
	Stephen LaFogg 2025		Nanette Reid 2025
<b>Cemetery Commissioners</b>		<b>Northern Berkshire Vocational School District School Committee Member from Cheshire</b>	
	Stephen LaFogg 2023		William Craig 2025
	Richard Francesconi 2025		
	Vacant 2024		
<b>Tax Collector</b>			
	Rebecca Herzog 2024		

# Town Appointments

Appointment	Name	Term	Appointment	Name	Term
Town Administrator			Director of Veterans Services		
Procurement Officer	Jennifer Morse	Yearly	Veteran Burial Agent	Stephen Roy	Yearly
Superintendent of Streets			Right To Know Co-ordinator		Yearly
Tree Warden			Farm Commission	Michael Balawender	Yearly
Measurer of Wood and Bark		Yearly		Kim Martin	
Inspector of Ditches		Yearly		Eric Whitney	
Treasurer	Rebecca Herzog	Yearly		Joseph Wrenn	
Accountant		Yearly	Fence Viewers	Members of Farm Commission	
Town Counsel	Edmund St. John III	Yearly	Greylock Advisory Board	Gary Trudeau	Yearly
Building Commissioner			Vocational School Program		Yearly
ADA Co-ordinator		Yearly	Representatives Arts Lottery Council		
Zoning Enforcement	Brian Duval	Yearly	North Berkshire Arts Council	<i>Three-Year Appointments</i>	
Local Building Inspector		Yearly		Arthur Kaufman	2024
Inspector of Wiring	George Sweet	Yearly		Becky Ahamad	2025
Asst. Wiring Inspector	Leslie Rhinemiller	Yearly	Recreation Committee	Robin Poirot	Yearly
Inspector of Gas/Plumbing	Michael Biros	Yearly		Timothy Garner	
Asst. Gas/Plumbing	John Burzimati	Yearly		Corey McGrath	
Facilities Manager	Corey McGrath		Delegate to Northern Berkshire		
Emergency Management Co-ordinator		Yearly	Solid Waste Management Program		Yearly
Asst. Emergency Management	Corey Swistak	Yearly	Northern Berkshire Cable Representative		Yearly
Animal Control Officer			Rent Control Board	Board of Selectmen	
Animal Inspector		Yearly	Memorial Day Parade	Robert Balawender	
Keeper of the Pound		Yearly		Corey McGrath	
			Conservation Commission	Carol Francesconi	Yearly
				Ronald DeAngelis	
				Raymond Killeen	

Appointment	Name	Term	Appointment	Name	Term
<b>Emergency Management Committee</b>			<b>Assistant Election Official</b>		
	Michelle Francesconi				
	Jennifer Morse		<b>Fire Chief</b>		<b>Yearly</b>
	Ronald DeAngelis			Thomas Francesconi	
	Raymond Killeen		<b>Assistant Fire Chiefs</b>		
	Shawn McGrath			Corey Swistak	
	Jason Levesque			Jason Mendonca	
	C.J. Garner		<b>Police Chief</b>		<b>Yearly</b>
	Michael Alibozek			Michael Alibozek	
	Thomas Francesconi		<b>Police Staff Sergeant</b>		
	Adam Healy			David Tarjick	
	Ricky Gurney		<b>Police Officers</b>		
	Corey Swistak			Cody Alvarez	Full Time Officer
	Corey McGrath			Robert Hungate	
<b>Mutual Vulnerability Program</b>				Claude Jean-Calixte	
<b>Core Team</b>				Aaron Goodell	
	Jennifer Morse			David Sinopoli	
	Thomas Francesconi		<b>Special Police Officers</b>		
	Michael Alibozek			Peter Mazzaco	<b>Yearly</b>
	Liseann Karandisecky			Paul Maloney	<b>Yearly</b>
	Corey Swistak			Timothy Garner	
<b>Council on Aging</b>				Robert Mallet	
	<b>Three-Year Appointments</b>		<b>Harbor Master</b>		
	Margaret Gwozdz			Adam Healy	
	Peter Traub		<b>Zoning Board of Appeals</b>		
	John Bianchi			Thomas Zappula	<b>Yearly</b>
	Liseann Karandisecky			Gale Grimshaw	
	Robert Balawender	Alternate		Stephen Marko	
	Carol Francesconi	Alternate	<b>Alternate Zoning Member</b>		
	Barbara Proper			Robert Balawender	<b>Yearly</b>
	Valerie Tyska		<b>Keeper of the Flags</b>		
	Suzanne Boyle			Corey McGrath	
<b>Council on Aging Director</b>			<b>Town Prambulator</b>		
	Brenda Caufield			Barry Emery	
<b>Assistant Council on Aging</b>			<b>Appointments by the Moderator</b>		
	Dawn Krutiak		<hr/> <hr/>		
<b>COA Van Driver</b>			<b>Advisory Board</b>		
	Anne Furey			John Tremblay	
<b>Historical Commission</b>				Kathleen Levesque	
	<b>Three-Year Appointments</b>			Denise Gregoire	
	Diane Hitter	2025		Mickey Biagini	
	Robert Hitter	2025		Lenwood Vaspra	
	Lois Nangle	2025		Jeffrey Chaput	
	Jared Martin	2024		Patrick Pettit	
	Jennifer McGrath	2024			
	Joseph Prince	2024			
	Corey McGrath	Alternate			
	Barry Emery	Emeritis			
<b>Board of Registrar of Voters</b>					
	<b>Three-Year Appointments</b>				
	Gary Herzog	2025			
	Diane Hitter	2024			
	Elizabeth King	2023			
<b>Election Official</b>					
	Alison Warner	<b>Yearly</b>			



# Town Clerk

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## VITAL RECORDS RECORDED

Births .....	18
Deaths.....	45
Marriages.....	8
Census .....	3,206
16 years and over .....	2,877
0 to 15 years .....	329

## REGISTERED VOTERS..... 2,523

Democrats	545
Republicans	274
Green-Rainbow	1
Libertarian	10
Independent Party	11
Other	3
Unenrolled	1,679

## GASOLINE STORAGE PERMIT RENEWALS

Bedard Bros.	\$ 25
Hoosac Valley High School	25
MGE Realty	25
O'Connell Convenience	25
Whitney Farm Market	25
	<u>25</u>
	\$ 125

## BUSINESS CERTIFICATES

New	12	
Renewals	5	
	<u>5</u>	
<i>\$20 for 4 year period</i>		\$ 340

## SALE OF DOG LICENSES

Males	22
Neutered Males	114
Females	13
Spayed Females	165
4 Dog Multi Unit	3
10 Dog Multi Unit	2

*Amount turned over to Treasurer  
(including Late Fees)* **\$ 3,825**

COVID-19 and Variants continued to make an impact on the elections that were held.

To the Registrars and Poll Workers, my continued gratitude for their dedication to the electoral process.

Thanks to the Town Officials and Boards.

As always, thank you to the Cheshire Residents for their continued support.

I, hereby, submit my twenty-ninth Annual Town Report.

Christine B. Emerson

# Town Administrator

## Annual Report July 2021- June 2022

I am pleased to submit this report for Fiscal Year 2022, my first year as Town Administrator and Chief Procurement Officer. Thank you to the dedicated employees, volunteers, and residents of the Town of Cheshire for welcoming me as your first full-time administrator.

### Financial Management Review

The Board of Selectmen engaged a team from the Department of Revenue Financial Management Resource Bureau to complete a Financial Management Review. This report was completed in September of 2022 and can be found on the town website. It is a valuable tool for helping Cheshire move down the path of modernizing local government. While the report recognizes the work over the last decade to build healthy reserves, it also addresses some of the deferred capital needs. Additionally, the report speaks to the use of Free Cash within the General Fund Budget. As the table below shows, the town has used an average of \$211,000 in Free Cash each year for the purpose of funding the General Fund Budget, representing 3.61% of the total. This is a practice the Board of Selectmen and Finance Committee are looking to move away from moving forward.

#### Free Cash Used to Support the General Fund Budget FY2013 – FY2022

Fiscal Year	General Fund Budget	Certified Free Cash (FC) Amount	FC used to Reduce Tax Rate	Tax Rate*	% of GF Budget Supported by Free Cash
2013	5,449,515	410,368	295,000	10.62	5.41%
2014	5,155,156	246,339	172,000	11.16	3.34%
2015	5,360,363	235,630	188,000	11.94	3.51%
2016	5,304,507	266,367	170,000	12.26	3.20%
2017	5,453,729	626,834	170,000	12.39	3.12%
2018	5,950,259	416,620	170,000	13.06	2.86%
2019	5,945,018	339,776	170,000	13.10	2.86%
2020	6,227,316	790,952	140,000	13.44	2.25%
2021	6,739,397	533,756	376,000	13.37	5.58%
2022	6,618,483	656,474	260,000	12.76	3.93%
<b>Averages</b>		<b>452,312</b>	<b>211,100</b>		<b>3.61%</b>

### Personnel Policies

A Personnel Policies Committee was formed and Personnel Policies were reviewed and adopted by the Board of Selectmen. The policies are a guide for the Town of Cheshire and its employees, appointees, and volunteers. The set of policies are intended to provide a fair and equitable system of personnel administration which outline the expectations and benefits maintained by the town. Through the adoption of the policies, the Board of Selectmen moved to align all Town departments with the newly created guidelines.

### Grants

Numerous grants were awarded to the Town. With noted exceptions below, all grants were written and submitted by the Town Administrator.

#### **Fire Department Grants** **\$ 20,292**

The Fire Department received two grant awards:

- 1) Automatic External Defibrillator (AED) - \$2,480 and
- 2) Communications - \$4,212.

A third grant was written by Amalio Jusino and the award was received for Ballistic Equipment - \$13,600.

#### **Community Compact – Best Practices Financial Management and Operation Policies** **\$ 13,500**

The Town contracted with the Edward J. Collins Jr. Center at the University of Massachusetts in Boston to develop financial policies and procedures to guide the Town in its decision-making and financial management. The policies are intended to provide local officials with the ability to demonstrate to the residents their commitment to stewardship of the Town's assets and guide the Town on the impact of current decisions on the future in order to plan accordingly. These policies have been adopted by the Board of Selectmen and Finance Committee and can be found on the Town website.

#### **Community Compact – Best Practices Planning Board Bylaw Review** **\$ 15,000**

The Planning Board received funding and continues to work on a Zoning Bylaw Change which will be presented at the 2023 Annual Town Meeting.

#### **Route 116 Engineering Funds** **\$ 60,000**

With a \$200,000 allocation of funds from the State the top section of Savoy Road (Route 116) was paved in the summer of 2022. The remaining section of Savoy Road to the Adams line will be paved during the 2023 construction season along with Henry Wood and Stafford Hill Roads. This work will be done with the FY23 Mass Works awarded grant of \$633,000 and Chapter 90 funds.

An additional \$60,000 was allocated to the Town from the State for engineering of the Upper Section of Savoy Road. Phase 1 of this project has begun, however an additional \$200,000 is needed to complete the study and the Town will be applying for funding through various sources.

#### **Municipal Small Bridge Grant** **\$ 100,000**

MassDOT awarded the Town a grant in the amount of \$100,000 and Gill Engineering has been contracted by the state to do the engineering and design work on a bridge on West Mountain Road. Once the engineering work is complete, we will apply for round 2 for construction.

**Municipal Vulnerability (MVP) and  
Hazardous Mitigation (HMP) Plans** \$ 32,000

The Core Team for the Town includes: Tom Francesconi, Fire Chief; Michael Alibozek, Police Chief; Corey Swistak, Highway/Assistant and EMD; Liseann Karandisecky, Hoosac Lake District; Jennifer Morse, Town Administrator; and the late William Lewis, Harbormaster. Together, the team worked diligently with Courteney Morehouse of Berkshire Regional Planning Commission to develop the Municipal Vulnerability and Hazardous Mitigation Plans, both plan for the impacts of climate change and will allow the Town to access state funds to mitigate its effects. After months of meetings and public forums we hope to have approved plans by the Spring of 2023.

**Community Compact – IT Grant** \$ 40,561

Through the Community Compact IT Grant, the Town was able to upgrade its IT networking and security throughout all Town systems. The IT infrastructure improvements have enabled the Town to become compliant with insurance requirements and protect Town assets. The Town has contracted with Northeast IT to provide monthly services and continues to build upon the program.

**Green Communities** \$ 134,000

The Green Communities Grant was extended from Fiscal Year 2021. The Police Station and Town Hall Annex were weatherized utilizing the funds. A new heat pump for the Police Station will be installed in the spring of 2023.

**De-Weeding Funds** \$ 50,000

The Town received an allocation of \$50,000 to work with the Hoosac Lake District on De-Weeding services and studies at Hoosac Lake. The Prudential Committee and the Board of Selectmen entered a three-year contract with Solitude Lake Management.

Personnel Changes

**Council on Aging:** Brenda Caufield was hired by the Board of Selectmen to be the Council on Aging Director. Brenda previously served as Interim Director and as the Meals Coordinator. Dawn Krutiak was appointed as the Meals Coordinator. I encourage residents to stop by the Community Center – Center for Active Living, to have a meal and participate in events and crafts. Brenda, Dawn, and the amazing volunteers are doing wonderful things for the seniors in Cheshire.

**Police Department:** Chief Timothy Garner retired after nearly forty years of service on the Police Department. He continues to serve the Town as a Special Police Officer and volunteer extraordinaire. A Police Chief hiring committee worked with the Board of Selectmen and Chief Michael Alibozek was hired as Police Chief effective July 1, 2022.

**Accounting:** Hilltown Accounting Services replaced the retired former accountant in November 2021 and a new chart of accounts was created for the Town. Working with Hilltown Accounting Services and their staff has streamlined many processes and improved the efficiency of our accounting procedures.

# Town of Cheshire Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2022 (Unaudited)

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)			
	General	Special Revenue	Capital Projects					Enterprise	Trust and Agency	Long-term Debt
<b>ASSETS</b>										
Cash and cash equivalents	1,492,160.48	649,477.57	477,960.18	147,968.48	941,392.90		3,708,959.61			
Investments							0.00			
Receivables:										
Personal property taxes	5,331.85						5,331.85			
Real estate taxes	162,630.61						162,630.61			
Allowance for abatements and exemptions	(92,639.64)						(92,639.64)			
Tax liens	147,514.45						147,514.45			
Deferred taxes							0.00			
Motor vehicle excise	56,540.10						56,540.10			
Other excises							0.00			
User fees				355,692.72			355,692.72			
Other receivables	847.44						847.44			
Foreclosures/Possessions	15,357.51						15,357.51			
Amounts to be provided - payment of bonds				377,000.00		209,388.72	586,388.72			
Amounts to be provided - vacation/sick leave							0.00			
<b>Total Assets</b>	<b>1,787,742.80</b>	<b>649,477.57</b>	<b>477,960.18</b>	<b>880,661.20</b>	<b>941,392.90</b>	<b>209,388.72</b>	<b>4,946,623.37</b>			
<b>LIABILITIES AND FUND EQUITY</b>										
Liabilities:										
Warrants payable							0.00			
Accounts payable							0.00			
Accrued payroll	13,618.53			1,549.25			15,167.78			
Withholdings	(3,164.24)						(3,164.24)			
Other liabilities	14,538.20						14,538.20			

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects				
Deferred revenue:							
Real and personal property taxes	75,322.82						75,322.82
Tax liens	147,514.45						147,514.45
Foreclosures/Possessions	15,357.51						15,357.51
Motor vehicle excise	56,540.10						56,540.10
Other excises							0.00
User fees				355,692.72			355,692.72
Other receivables	847.54						847.54
Notes payable			1,247,800.00				1,247,800.00
Bonds payable				377,000.00		209,388.72	586,388.72
Vacation and sick leave liability							0.00
<b>Total Liabilities</b>	<b>320,574.91</b>	<b>0.00</b>	<b>1,247,800.00</b>	<b>734,241.97</b>	<b>0.00</b>	<b>209,388.72</b>	<b>2,512,005.60</b>
Fund Equity:							
Reserved for encumbrances	36,597.40						36,597.40
Reserved for expenditures	188,400.00		(769,839.82)		941,392.90		359,953.08
Reserved for continuing appropriations	101,441.44						101,441.44
Reserved for Free cash to reduce Tax Rate	240,555.23						240,555.23
Reserved for debt service	862.00						862.00
Undesignated fund balance	899,311.82						899,311.82
Unreserved retained earnings		649,477.57		146,419.23			795,896.80
<b>Total Fund Equity</b>	<b>1,467,167.89</b>	<b>649,477.57</b>	<b>(769,839.82)</b>	<b>146,419.23</b>	<b>941,392.90</b>	<b>0.00</b>	<b>2,434,617.77</b>
<b>Total Liabilities and Fund Equity</b>	<b>1,787,742.80</b>	<b>649,477.57</b>	<b>477,960.18</b>	<b>880,661.20</b>	<b>941,392.90</b>	<b>209,388.72</b>	<b>4,946,623.37</b>

**Schedule A Part 1**

**Schedule A Part 1 - Fiscal Year 2022  
General Fund Revenues and Other Financing Sources (Fund 01)**

Acct. No.	Item Description	Amount	Acct. No.	Item Description	Amount
<b>A. TAXES</b>			<b>F. REVENUES FROM OTHER GOVERNMENTS</b>		
4110	Personal Property Taxes	218,533	4695	Court Fines	
4120	Real Estate Taxes	4,335,153	4720	Received From the County for Services Performed	
4150	Motor Vehicle Excise	659,689	4730	Received From Other Municipalities for Services Performed	
4179	Penalties and Interest	58,449	<b>F. TOTAL REVENUES FROM OTHER GOVERNMENTS</b>		
4180	In Lieu of Taxes	12,500	<b>G. SPECIAL ASSESSMENTS</b>		
4191	Hotel/Motel Excise		4750	Special Assessments	
4192	Meals Excise		<b>G. TOTAL SPECIAL ASSESSMENTS</b>		
4193	Cannabis Excise		<b>H. FINES, AND FOREFITURES</b>		
4194	Boat Excise		4770	Fines and Forfeitures	180
4198	Urban Redevelopment Excises		<b>H. TOTAL FINES AND FORFEITURES 180</b>		
4199	Other Taxes	1,069	<b>I. MISCELLANEOUS REVENUES</b>		
<b>A. TOTAL TAXES (NET OF REFUNDS) 5,285,393</b>			4800	Miscellaneous Revenues	
<b>B. CHARGES FOR SERVICES/ OTHER DEPARTMENTAL REVENUES</b>			4820	Earnings on Investments	5,502
4211	Water Charges		<b>I. TOTAL MISCELLANEOUS REVENUES 5,502</b>		
4212	Other Utility Charges		<b>TOTAL GENERAL FUND REVENUES 6,461,247</b>		
4229	Other Charges		<b>J. OTHER FINANCING SOURCES</b>		
4243	Parking Charges		4990	Other Financing Sources	
4244	Park and Recreation Charges		<b>J. TOTAL OTHER FINANCING SOURCES</b>		
4246	Sewerage Charges		<b>TOTAL GENERAL FUND REVENUES AND OTHER FINANCIAL SOURCES 6,461,247</b>		
4247	Trash Collection Charges	75,343	<b>K. INTERFUND OPERATING TRANSFERS</b>		
4248	Transit Charges		4972	Transfers from Special Revenue Funds	
4370	Other Department Revenue	90,762	4973	Transfers from Capital Projects Funds	
<b>B. TOTAL CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES 166,105</b>			4975	Transfers from Enterprise Funds	
<b>C. LICENSES, PERMITS AND FEES</b>			4976	Transfers from Trust Funds	
4322	Fees Retained from Tax Collection	19,350	4977	Transfers from Agency Funds	
4323	Cannabis Impact Fee		<b>K. TOTAL INTERFUND OPERATING TRANSFERS</b>		
4324	Short-term Rental Community Impact Fee		<b>TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS 6,461,247</b>		
4400	Licenses and Permits	99,761			
<b>C. TOTAL LICENSES, PERMITS AND FEES 119,111</b>					
<b>D. FEDERAL REVENUE</b>					
4540	Unrestricted - Direct	984			
4580	Unrestricted - Through the State				
<b>D. TOTAL FEDERAL REVENUE 984</b>					
<b>E. REVENUES FROM STATE</b>					
4600	State Revenue	883,972			
<b>E. TOTAL REVENUES FROM STATE 883,972</b>					

# Schedule A Part 2 - Fiscal Year 2022

## General Government (100)

Acct. No.	Object of Expenditure	Legislative	Executive	Accountant Auditor	Collector	Treasurer	Law		Operations Support	License and Registration	Land Use	Conservation Commission
							Department Town/City Counsel	Public Building/ Properties Maintenance				
5100	Salary and Wages	20,115	83,411	26,873	26,385	27,095		39,871	37,844	26,402		
5700	Expenditures	58,470	3,000	7,819	10,372	9,512	5,763	136,058	25,864	22,091	8,028	
5800A	Construction											
5800B	Capital Outlay							150,709				
<b>TOTAL</b>		<b>78,585</b>	<b>86,411</b>	<b>34,692</b>	<b>36,757</b>	<b>36,607</b>	<b>5,763</b>	<b>326,638</b>	<b>63,708</b>	<b>48,493</b>	<b>8,028</b>	

## Schedule A Part 2 - Public Safety (200)

Acct. No.	Object of Expenditure	Police	Fire	Emerg. Med. Services	Inspection	Other
5700	Expenditures	27,702	156,636		5,871	620
5800A	Construction					
5800B	Capital Outlay					
<b>TOTAL</b>		<b>139,966</b>	<b>167,696</b>		<b>30,570</b>	<b>620</b>

## Schedule A Part 2 - Education (300)

Acct. No.	Object of Expenditure	Education	Reg. School Assessment-1	Reg. School Assessment-2	Reg. School Assessment-3	Reg. School Assessment-4
5700	Expenditures	32,847	2,790,484	499,250		
5800A	Construction					
5800B	Capital Outlay					
<b>TOTAL</b>		<b>32,847</b>	<b>2,790,484</b>	<b>499,250</b>		

# Schedule A Part 2 - Fiscal Year 2022 (Continued)

## Schedule A Part 2 - Public Works (400)

Acct. No.	Object of Expenditure	Hwy/Streets (Snow/Ice)	Hwy/Streets (Other)	Waste Collect/Disp	Sewer Collect/Disp	Water Distribution	Parking Garage	Street Lighting	Other
5100	Salary and Wages	309,546	117,159						
5700	Expenditures	165,650	342,369	25,252				63,463	36,054
5800A	Construction								
5800B	Capital Outlay								
<b>TOTAL</b>		<b>165,650</b>	<b>651,915</b>	<b>142,411</b>				<b>63,463</b>	<b>36,054</b>

## Schedule A Part 2 - Human Services (500)

Acct. No.	Object of Expenditure	Health Services	Clinical Services	Special Program	Veterans Services	Other
5100	Salary and Wages	12,625	28,875	1,784	48,196	
5700	Expenditures	8,024	5,505	20,775	28,874	
5800A	Construction					
5800B	Capital Outlay					
<b>TOTAL</b>		<b>20,649</b>	<b>34,380</b>	<b>22,559</b>	<b>77,070</b>	

## Schedule A Part 2 - Culture and Recreation (600)

Acct. No.	Object of Expenditure	Library	Recreation	Parks	Historical Commission	Celebrations	Other
5100	Salary and Wages	13,900					
5700	Expenditures	13,789	5,988	409			
5800A	Construction						
5800B	Capital Outlay						
<b>TOTAL</b>		<b>27,689</b>	<b>5,988</b>	<b>409</b>			

## Schedule A Part 2 - Debt Service (700)

Acct. No.	Object of Expenditure	Retirement of Debt Principal	Interest on Long Term Debt	Interest on Short Term Debt	Other Interest
5900	Debt Service	217,883	23,570	2,363	
<b>TOTAL</b>		<b>217,883</b>	<b>23,570</b>	<b>2,363</b>	



# Schedule A Part 2 - Fiscal Year 2022 (Continued)

## Schedule A Part 2 - Unclassified (900)

Acct. No.	Object of Expenditure	Workers Compensation	Unemployment	Health Insurance	Other Emp. Benefits	Court Judgements	Other Insurance	Intergovt. Assessments	Retirement	Other
0001	Unclassified			166,581			82,353	67,421	134,329	38,976
	<b>TOTAL</b>			<b>166,581</b>			<b>82,353</b>	<b>67,421</b>	<b>134,329</b>	<b>38,976</b>

## Schedule A Part 2 - Transfers/Other Financing Uses (0001)

Acct. No.	Object of Expenditure	Amount
5960	Transfers to Other Funds	40,000
5990	Other Financing Uses	40,000
	<b>TOTAL</b>	<b>40,000</b>

## Schedule A Part 2 - Total All General Fund Expenditures

Acct. No.	Object of Expenditure	Total
<b>EXPENDITURES</b>		
5100	Salary and Wages	968,104
5700	Expenditures	4,520,794
5800A	Construction	
5800B	Capital Outlay	150,709
5900	Debt Service	243,816
0001	Unclassified	489,660
	<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>6,373,083</b>

## OTHER FINANCING USES

Acct. No.	Object of Expenditure	Total
5960	Transfers to Other Funds	
5990	Other Financing Uses	40,000
	<b>TOTAL TRANSFERS AND OTHER FINANCING USES</b>	<b>40,000</b>
	<b>TOTAL GENERAL FUND EXPENDITURES AND OTHER FINANCING USES</b>	<b>6,413,083</b>

# Schedule A Part 3 - Fiscal Year 2022

## Schedule A Part 3 - Federal Grants (FG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Federal Emerg. Mgmt. Agency	Culture and Recr.	Community Development Block	Other Housing and Urban Development	Other	Total
<b>REVENUES</b>											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue	467,640						206,936			674,576
4600	State Revenue										
4800	Miscellaneous Revenues										
4820	Earnings on Investments										
	<b>TOTAL REVENUES</b>	<b>467,640</b>						<b>206,936</b>			<b>674,576</b>
<b>OTHER FINANCING SOURCES</b>											
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	<b>TOTAL OTHER FINANCING SOURCES</b>										
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>467,640</b>						<b>206,936</b>			<b>674,576</b>
<b>EXPENDITURES</b>											
5100	Salary and Wages										
5700	Expenditures							206,936			206,936
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
	<b>TOTAL EXPENDITURES</b>							<b>206,936</b>			<b>206,936</b>
<b>OTHER FINANCING USES</b>											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	<b>TOTAL OTHER FINANCING USES</b>										
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>							<b>206,936</b>			<b>206,936</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>											
0002	Fund Balance Beginning of Year										467,640
0003	Adjustments										
0004	Fund Balance End of Year										467,640

# Schedule A Part 3 - Fiscal Year 2022 (Continued)

Schedule A Part 3 - State Grants (SG01)		General Government	Public Safety	Public Works	Education	Mass. Emerg. Agency Mngmt.	Culture and Recr.	Council on Aging	Library	Other	Total
Acct. No.	Item Description										
<b>REVENUES</b>											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue	63,195	23,704	652,223		10,503		10,248	6,328	40,561	806,762
4800	Miscellaneous Revenues										
4820	Earnings on Investments										
	<b>TOTAL REVENUES</b>	<b>63,195</b>	<b>23,704</b>	<b>652,223</b>		<b>10,503</b>		<b>10,248</b>	<b>6,328</b>	<b>40,561</b>	<b>806,762</b>
<b>OTHER FINANCING SOURCES</b>											
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	<b>TOTAL OTHER FINANCING SOURCES</b>										
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>											
		<b>63,195</b>	<b>23,704</b>	<b>652,223</b>		<b>10,503</b>		<b>10,248</b>	<b>6,328</b>	<b>40,561</b>	<b>806,762</b>
<b>EXPENDITURES</b>											
5100	Salary and Wages										
5700	Expenditures	55,640	16,942	621,099		139,486		12,594	541	40,907	887,209
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
	<b>TOTAL EXPENDITURES</b>	<b>55,640</b>	<b>16,942</b>	<b>621,099</b>		<b>139,486</b>		<b>12,594</b>	<b>541</b>	<b>40,907</b>	<b>887,209</b>
<b>OTHER FINANCING USES</b>											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	<b>TOTAL OTHER FINANCING USES</b>										
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>											
		<b>55,640</b>	<b>16,942</b>	<b>621,099</b>		<b>139,486</b>		<b>12,594</b>	<b>541</b>	<b>40,907</b>	<b>887,209</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>											
0002	Fund Balance Beginning of Year	7,555	6,762	31,124		-128,983		-2,346	5,787	-346	-80,447
0003	Adjustments		-2,274	36,834		151,267		8,984	36,664	23,960	255,435
0004	Fund Balance End of Year	7,555	4,488	67,958		22,284		6,638	42,451	23,614	174,988

# Schedule A Part 3 - Fiscal Year 2022 (Continued)

## Schedule A Part 3 - Receipts Reserved for Appropriation (RA01)

Acct. No.	Item Description	Education	Waterways Improvement	Wetlands Protection	Parking Meters	Ambulance	Ins. Reimb over \$150,000	Sale of Real Estate	Sale of Cemetery Lots	Other	Total
<b>REVENUES</b>											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue										
4800	Miscellaneous Revenues										
4820	Earnings on Investments										
<b>TOTAL REVENUES</b>											
<b>OTHER FINANCING SOURCES</b>											
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
<b>TOTAL OTHER FINANCING SOURCES</b>											
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>											
<b>EXPENDITURES</b>											
5100	Salary and Wages										
5700	Expenditures										
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
<b>TOTAL EXPENDITURES</b>											
<b>OTHER FINANCING USES</b>											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
<b>TOTAL OTHER FINANCING USES</b>											
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>											
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>											
0002	Fund Balance Beginning of Year										
0003	Adjustments										
0004	Fund Balance End of Year										

# Schedule A Part 3 - Fiscal Year 2022 (Continued)

## Schedule A Part 3 - Revolving Funds (RF01)

Acct. No.	Item Description	Education	Athletic	Parks and Recreation	Ch. 44, 53E 1/2	Other	Total
<b>REVENUES</b>							
4100	Taxes and Excises						
4200	Charges for Services						
4500	Federal Revenue						
4600	State Revenue						
4800	Miscellaneous Revenues					5,707	5,707
4820	Earnings on Investments						
	<b>TOTAL REVENUES</b>					<b>5,707</b>	<b>5,707</b>
<b>OTHER FINANCING SOURCES</b>							
4910	Bond Proceeds						
4970	Transfers From Other Funds						
4990	Other Financing Sources						
	<b>TOTAL OTHER FINANCING SOURCES</b>						
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>					<b>5,707</b>	<b>5,707</b>
<b>EXPENDITURES</b>							
5100	Salary and Wages						
5700	Expenditures					4,852	4,852
5800A	Construction						
5800B	Capital Outlay						
5900	Debt Service						
	<b>TOTAL EXPENDITURES</b>					<b>4,852</b>	<b>4,852</b>
<b>OTHER FINANCING USES</b>							
5960	Transfers to Other Funds						
5990	Other Financing Uses						
	<b>TOTAL OTHER FINANCING USES</b>						
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>					<b>4,852</b>	<b>4,852</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>							
0002	Fund Balance Beginning of Year					855	855
0003	Adjustments					5,995	5,995
0004	Fund Balance End of Year					6,850	6,850

## Schedule A Part 3 - Fiscal Year 2022 (Continued)

### Schedule A Part 3 - Other Special Revenue (OS01)

Acct. No.	Object of Expenditure	Water	Sewer	Education	School Lunch	Adult Education	Professional Development	Comm. Preservation Act	MWPAT	Title V	Gifts and Donations	Other	Total
<b>REVENUES</b>													
4100	Taxes and Excises												
4200	Charges for Services												
4500	Federal Revenue												
4600	State Revenue												
4800	Miscellaneous Revenues												
4820	Earnings on Investments												
<b>TOTAL REVENUES</b>													
<b>OTHER FINANCING SOURCES</b>													
4910	Bond Proceeds												
4970	Transfers From Other Funds												
4990	Other Financing Sources												
<b>TOTAL OTHER FINANCING SOURCES</b>													
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>													
<b>EXPENDITURES</b>													
5100	Salary and Wages												
5700	Expenditures												
5800A	Construction												
5800B	Capital Outlay												
5900	Debt Service												
<b>TOTAL EXPENDITURES</b>													
<b>OTHER FINANCING USES</b>													
5960	Transfers to Other Funds												
5990	Other Financing Uses												
<b>TOTAL OTHER FINANCING USES</b>													
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>													
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>													
0002	Fund Balance Beginning of Year												
0003	Adjustments												
0004	Fund Balance End of Year												

## Schedule A Part 3 - Fiscal Year 2022 (Continued)

### Schedule A Part 3 - Total All Special Revenue Funds and Expenditures

Acct. No.	Item Description	Total
<b>REVENUES</b>		
4100	Taxes and Excises	
4200	Charges for Services	
4500	Federal Revenue	674,576
4600	State Revenue	806,762
4800	Miscellaneous Revenues	5,707
4820	Earnings on Investments	
	<b>TOTAL REVENUES</b>	<b>1,487,045</b>
<b>OTHER FINANCING SOURCES</b>		
4910	Bond Proceeds	
4970	Transfers From Other Funds	
4990	Other Financing Sources	
	<b>TOTAL OTHER FINANCING SOURCES</b>	
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>1,487,045</b>
<b>EXPENDITURES</b>		
5100	Salary and Wages	
5700	Expenditures	1,098,997
5800A	Construction	
5800B	Capital Outlay	
5900	Debt Service	
	<b>TOTAL EXPENDITURES</b>	<b>1,098,997</b>
<b>OTHER FINANCING USES</b>		
5960	Transfers to Other Funds	
5990	Other Financing Uses	
	<b>TOTAL OTHER FINANCING USES</b>	
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b>1,098,997</b>
	<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>	<b>388,048</b>
0002	<b>Fund Balance Beginning of Year</b>	<b>261,430</b>
0003	Adjustments	
0004	<b>Fund Balance End of Year</b>	<b>649,478</b>

# Schedule A Part 4 - Fiscal Year 2022

## Schedule A Part 4 - Capital Project Funds

Acct. No.	Item Description	Water	Sewer	Schools	Municipal Buildings	Landfill	Highways (Chapter 90)	Other	Total
<b>REVENUES</b>									
4100	Taxes and Excises								
4200	Charges for Services								
4500	Federal Revenue								
4600	State Revenue								
4800	Miscellaneous Revenues								
4820	Earnings on Investments								
	<b>TOTAL REVENUES</b>								
<b>OTHER FINANCING SOURCES</b>									
4910	Bond Proceeds								
4970	Transfers From Other Funds								
4990	Other Financing Sources								
	<b>TOTAL OTHER FINANCING SOURCES</b>								
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>								
<b>EXPENDITURES</b>									
5100	Salary and Wages								
5700	Expenditures								
5800A	Construction								
5800B	Capital Outlay							394,667	394,667
5900	Debt Service								
	<b>TOTAL EXPENDITURES</b>							394,667	394,667
<b>OTHER FINANCING USES</b>									
5960	Transfers to Other Funds								
5990	Other Financing Uses								
	<b>TOTAL OTHER FINANCING USES</b>								
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>							394,667	394,667
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>									
0002	Fund Balance Beginning of Year							-394,667	-394,667
0003	Adjustments							-476,023	-476,023
0004	Fund Balance End of Year							-870,690	-870,690



# Schedule A Part 5 - Fiscal Year 2022

Schedule A Part 5 - Enterprise Funds													
Acct. No.	Item Description	Water	Sewer	Electric	Landfills	Hospital	Health Care	Airport	Harbor	Golf Courses	Public Recreation	Other	Total
<b>REVENUES</b>													
4100	Taxes and Excises												
4200	Charges for Services	301,275											301,275
4500	Federal Revenue												
4600	State Revenue												
4800	Miscellaneous Revenues												
4820	Earnings on Investments		1,891										1,891
	<b>TOTAL REVENUES</b>	<b>303,166</b>											<b>303,166</b>
<b>OTHER FINANCING SOURCES</b>													
4910	Bond Proceeds												
4970	Transfers From Other Funds												
4990	Other Financing Sources												
	<b>TOTAL OTHER FINANCING SOURCES</b>												
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>303,166</b>											<b>303,166</b>
<b>EXPENDITURES</b>													
5100	Salary and Wages			93,855									93,855
5700	Expenditures			311,616									311,616
5800A	Construction												
5800B	Capital Outlay												
5900	Debt Service												
	<b>TOTAL EXPENDITURES</b>			<b>405,471</b>									<b>405,471</b>
<b>OTHER FINANCING USES</b>													
5960	Transfers to Other Funds												
5990	Other Financing Uses												
	<b>TOTAL OTHER FINANCING USES</b>												
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b>405,471</b>											<b>405,471</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>													
0002	Fund Balance Beginning of Year												248,724
0003	Adjustments												-102,305
0004	Fund Balance End of Year												146,419

# Schedule A Part 6 - Fiscal Year 2022

## Schedule A Part 6 - Non-Expendable/Expendable Trusts (NE01)

Acct. No.	Item Description	Non-Expendable	Workers Compensation	Pension Reserve	Stabilization	Special Purpose Stabilization	Hlth Claim Share	Hlth Claim Employee	Conser- vation	OPEB	Other	Total
<b>REVENUES</b>												
4100	Taxes and Excises											
4200	Charges for Services											
4500	Federal Revenue											
4600	State Revenue											
4800	Miscellaneous Revenues											
4820	Earnings on Investments	3,040		-7,335	680	359				2,328		-928
	<b>TOTAL REVENUES</b>	<b>3,040</b>		<b>-7,335</b>	<b>680</b>	<b>359</b>				<b>2,328</b>		<b>-928</b>
<b>OTHER FINANCING SOURCES</b>												
4970	Transfers From Other Funds											
4990	Other Financing Sources			20,000	10,000	10,000						40,000
	<b>TOTAL OTHER FINANCING SOURCES</b>			<b>20,000</b>	<b>10,000</b>	<b>10,000</b>						<b>40,000</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>												
				<b>12,665</b>	<b>10,680</b>	<b>10,359</b>				<b>2,328</b>		<b>39,072</b>
<b>EXPENDITURES</b>												
5100	Salary and Wages											
5700	Expenditures											392
5800A	Construction											
5800B	Capital Outlay											
5900	Debt Service											
	<b>TOTAL EXPENDITURES</b>											<b>392</b>
<b>OTHER FINANCING USES</b>												
5960	Transfers to Other Funds											
5990	Other Financing Uses											
	<b>TOTAL OTHER FINANCING USES</b>											
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>											<b>392</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>												
0002	Fund Balance Beginning of Year											
0003	Adjustments											
0004	Fund Balance End of Year			39,372	458,033	124,493				27,116		941,393
		2,648		12,665	10,680	10,359				2,328		38,680
		289,731		26,707	447,353	114,134				24,788		902,713

## Schedule A Part 7 - Fiscal Year 2022

### Schedule A Part 7 - Agency Funds

Acct. No.	Item Description	Balance July 1,2021	Additions	Transfer From	Deductions	Transfer To	Balance June 30,2022
<b>ASSETS</b>							
0005	Cash						
0006	Accounts Receivable						
<b>TOTAL ASSETS</b>							
<b>LIABILITIES</b>							
0007	Police Outside Detail						
0008	Fire Off Duty Detail						
0009	Tax Due State						
0010	Meals Tax Due State						
0011	Licenses Due State						
0012	Due County/Retirement Systems						
0013	Guarantee Bid Deposits						
0014	Unclaimed Items						
0015	Other Liabilities						
<b>TOTAL LIABILITIES</b>							

## Schedule A Part 8 - Fiscal Year 2022

### Schedule A Part 8 - Personnel Expenditures

Total Salaries and Wages as of December 31, -1 as Reported on IRS Form W-2	806,954
Total Number of Employees (FTE) for Calendar Year Ending December 31, -1	14

## Schedule A Part 9 - Fiscal Year 2022

### Schedule A Part 9 - Schedule of Cash and Investments

Acct. No.	Item Description	Cash and Investments
<b>FUNDS</b>		
0016	General Fund	1,490,055
0017	Special Revenue	649,478
0018	Debt Service Fund	
0019	Capital Project Funds	477,960
0020	Enterprise Funds	147,968
0021	Trust Funds	941,393
0022	Agency Funds	
<b>TOTAL ALL FUNDS</b>		<b>3,706,854</b>

# Schedule A Part 10 - Fiscal Year 2022

## Schedule A Part 10 - Schedule of Debt Outstanding, Issued and Retired this Fiscal Year

Acct. No.	Item Description	Outstanding July 1,2021	Issued this Fiscal Year	Retired this Fiscal Year	Outstanding June 30,2022	Interest this Fiscal Year
<b>A. GENERAL OBLIGATION BONDS</b>						
<b>INSIDE DEBT LIMIT</b>						
D001	Buildings					
D002	Department Equipment	18,422		9,033	9,389	783
D003	School Buildings					
D004	School - All Other					
D005	Sewer					
D006	Solid Waste					
D007	Other Inside Limit	390,000		13,000	377,000	8,775
<b>TOTAL INSIDE DEBT LIMIT</b>		<b>408,422</b>		<b>22,033</b>	<b>386,389</b>	<b>9,558</b>
<b>OUTSIDE DEBT LIMIT</b>						
D008	Airport					
D009	Hospital					
D010	Electric					
D011	Gas					
D012	School Buildings					
D013	Sewer					
D014	Solid Waste					
D015	Water					
D016	Other Outside Limit	295,000		95,000	200,000	14,012
<b>TOTAL OUTSIDE DEBT LIMIT</b>		<b>295,000</b>		<b>95,000</b>	<b>200,000</b>	<b>14,012</b>
<b>TOTAL LONG TERM DEBT</b>		<b>703,422</b>		<b>117,033</b>	<b>586,389</b>	<b>23,570</b>
D023	Total Debt Refunding					
<b>B. REVENUE AND NONGUARANTEED BONDS</b>						
D021	Revenue and Nonguaranteed Bonds					
<b>C. SHORT TERM DEBT</b>						
D017	Tax Anticipation Notes					
D018	Bond Anticipation Notes					
D019	Grant Anticipation Notes					
D020	Other Short Term Debt	483,650	865,000	100,850	1,247,800	2,363
<b>TOTAL SHORT TERM DEBT</b>		<b>483,650</b>	<b>865,000</b>	<b>100,850</b>	<b>1,247,800</b>	<b>2,363</b>
<b>D. OTHER INTEREST</b>						
D022	Other Interest					
<b>Item Description</b>		<b>Authorized</b>	<b>Issued/Retired Rescinded</b>	<b>Unissued June 30, 2022</b>		
Authorized and Unissued - Inside Debt Limit		520,000	473,000	47,000		
Authorized and Unissued - Outside Debt Limit						
<b>Total Authorized and Unissued</b>		<b>520,000</b>	<b>473,000</b>	<b>47,000</b>		

# Schedule A Part 11 - Fiscal Year 2022

## Schedule A Part 11 - Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2022

Item Description	General	Special Revenue	Capital Projects	Enterprise	Trust	Total
1 Total Revenue	6,461,247	1,487,045		303,166	-928	8,250,530
2 Total Expenditures	6,373,083	1,098,997	394,667	405,471	392	8,272,610
<b>3 TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (LINE 1 - LINE 2)</b>	<b>88,164</b>	<b>388,048</b>	<b>-394,667</b>	<b>-102,305</b>	<b>-1,320</b>	<b>-22,080</b>
4 Transfers From Other Funds						
5 Other Financing Sources					40,000	40,000
6 Transfers To Other Funds						
7 Other Financing Uses	40,000					40,000
<b>8 TOTAL OTHER FINANCING SOURCES (USES) SUM OF LINES 4 AND 5 MINUS LINES 6 AND 7</b>	<b>-40,000</b>				<b>40,000</b>	
<b>9 TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES) (SUM OF LINES 3 AND 8)</b>	<b>48,164</b>	<b>388,048</b>	<b>-394,667</b>	<b>-102,305</b>	<b>38,680</b>	<b>-22,080</b>
10 Fund Equity (Retained Earnings) Beginning of Year	1,419,004	261,430	-476,023	248,724	902,713	2,355,848
11 Other Adjustments						
<b>12 TOTAL FUND EQUITY (RETAINED EARNINGS) END OF YEAR (SUM OF LINES 9 THROUGH 11)</b>	<b>1,467,168</b>	<b>649,478</b>	<b>-870,690</b>	<b>146,419</b>	<b>941,393</b>	<b>2,333,768</b>

Schedule A Submission - Fiscal Year 2022

Signatures

Dave Fierro

Town Accountant

Cheshire

# Schedule A KAR-1 - Fiscal Year 2022

## Schedule A KAR-1

### Cash Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	1,492,160	1,490,055	2,105
Special Revenue	649,478	649,478	0
Capital Project Funds	477,960	477,960	0
Enterprise Funds	147,968	147,968	0
Trust & Agency Funds	941,393	941,393	0
Debt Service Fund		0	0
<b>Total</b>	<b>3,708,959</b>	<b>3,706,854</b>	<b>2,105</b>

### Fund Equity Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	1,467,168	1,467,168	0
Special Revenue	649,478	649,478	0
Capital Project Funds	-870,690	-870,690	0
Enterprise Funds	146,419	146,419	0
Trust Funds	941,393	941,393	0
<b>Total</b>	<b>2,333,768</b>	<b>2,333,768</b>	<b>0</b>

**Comments:** Deposit in transit is the timing difference/variance

Complete both sections for UMAS communities and the cash section for STAT communities.

If there are variances, they must be explained by the Accountant/Auditor.

# Treasurer's Report

To the Board of Selectmen and the Town of Cheshire:

The Annual Report of the Town Treasurer for FY 2022 is hereby submitted:

Departmental Receipts	Receipt Detail	Total Receipts	Departmental Receipts	Receipt Detail	Total Receipts
<b>Board of Health</b>			<b>Dept of Interior</b>		
Bags & Stickers	\$ 75,542.50		PILT -		
Transfer Station - Demo	14,250.60		Federally Owned Land	\$ 984.00	\$ 984.00
Permits	3,475.00		<b>Fire Dept</b>		
Perc Tests	8,375.00	\$ 101,643.10	Permits	4,190.00	
<b>Board of Selectmen</b>			Fire Ballistic Equipment Grant	13,600.00	
Licenses/Fees	16,702.97		Fire Dept. AED 2022 Grant	2,479.99	
Rental Income (CES)	30,575.00		Fire Dept. DFS 2021 Grant	5,246.82	25,516.81
Community Impact Fee	5,000.00		<b>Interest</b>		
Solar Revenue	15,500.00		General Fund	5,502.15	
Insurance Recovery	5,759.32	73,537.29	Trust Funds	1,521.57	
<b>Building Inspector</b>			OPEB Trust Fund	(7,334.91)	(311.19)
Permits	56,400.00	56,400.00	<b>Loan Proceeds</b>		
<b>Cemetery</b>			Highway Truck I	130,000.00	
Grave Openings	6,400.00		Highway Truck II	235,000.00	365,000.00
Misc Work & Wkend Charge	1,600.00		<b>Planning Board</b>		
Equipment Use	400.00		Filing Fees	975.00	975.00
Deed Fee	90.00		<b>Plumbing/Gas Inspector</b>		
Perpetual Care Fund	2,600.00		Permits	4,940.00	4,940.00
Sale of Lots	2,285.00	13,375.00	<b>Police Dept.</b>		
<b>Commonwealth of MA</b>			Details	30,941.75	
General Government (Lottery)	695,776.00		Permits	8,625.00	
Chapter 70	7,702.00		CMVI - RMV Infractions	9,458.61	
State Owned Land	123,148.00		Misc Revenue	315.82	
Elderly/Blind Exemption Reimb	24,552.00		Fees/Fines	5,400.75	54,741.93
State Aid Assessments	(67,421.00)		<b>Refunds</b>	2,186.63	2,186.63
Other State Revenue	32.60		<b>Tax Collector</b>		
FEMA COVID-19 Grants	10,502.92		Taxes/Interest/Fees	5,222,300.18	5,222,300.18
EMPG Grant	2,377.40		<b>Town Clerk</b>		
Library Grant	6,327.58		Dog Licenses	3,520.00	
ARPA Funds	467,639.73		Sale of Laws/Lists	10.00	
Community Development			Retained Fees	475.00	
Block Grant	206,935.79		Miscellaneous	535.00	4,540.00
Strap Grant - Mass Works	200,000.00		<b>Treasurer</b>		
AFG 2020 - COVID 19			Health Insurance Premiums	30,741.97	
Supplemental	34,695.24		Tax titles	107,086.17	137,828.14
Community Compact			<b>Water Dept</b>		
IT Grant	40,561.00		Rents	298,709.47	
Cheshire Lake Deweeding	50,000.00		Work Permits	1,929.14	
Veteran Services Reimb	23,305.00		Interest/fees	636.45	
Best Practices State Grants	28,500.00		Earnings on Investments	1,890.85	
Chapter 90	402,222.99	2,256,857.25	Loan Proceeds	500,000.00	803,165.91
<b>Conservation Commission</b>			<b>Wire Inspector</b>		
Fees/Permits	955.00	955.00	Permits	20,486.00	20,486.00
<b>Council on Aging</b>			<b>Zoning Board of Appeals</b>	1,200.00	1,200.00
Revolving Fund Gift Account	5,707.18		<b>TOTAL RECEIPTS</b>		
Elder Affairs Grant	9,528.00		<b>FY 2022:</b>	<b>\$ 9,171,487.28</b>	<b>\$ 9,171,487.28</b>
Fallon Health Donation	2,500.00				
Martap Grant Program	719.98				
Van Receipts	\$ 6,711.07	\$ 25,166.23			

**SCHEDULE OF TRUST FUNDS:**

OPEB Trust Fund	\$ 39,371.66
Stabilization	458,032.94
Capital Equipment Stabilization	124,492.73
Cemetery Dept. - Perpetual Care	174,571.71
Cemetery Dept. - Sale of Lots	22,947.19
Cemetery Dept. - Whipple and Harkness	33,137.91
Cemetery Dept. - Dumont	5,918.94
Cemetery Dept. - Benjamin & Phyllis Bissell	1,337.24
Cemetery Dept. - John L. Brown	1,631.34
Cemetery Dept. - Lorraine N. Braund	48,726.78
Philip Burns Public Library	6,853.49
Philip Burns Public School	20,201.84
Westminster Chime	1,501.63
Veteran's Memorial	2,667.50
<b>Balance June 30, 2022</b>	<b>\$ 941,392.90</b>

**LOANS:**

**BOND ANTICIPATION NOTE - MUNICIPAL PURPOSE LOAN**

<b>Greenfield Cooperative Bank</b>	
Loan Amount - (New)	\$ 735,000.00
Water Main Replacement:	\$ 500,000.00
Highway Truck:	235,000.00
Issue Date - December 6, 2021	
Due Date - December 6, 2022	
Interest Rate - 0.37%	
Balance July 1, 2021	0.00
Annual Payment Amount	0.00
Interest Expense	\$ 0.00
<b>Balance June 30, 2022</b>	<b>\$ 735,000.00</b>

**BOND ANTICIPATION NOTE - DEPARTMENTAL EQUIPMENT (GRADER)**

<b>Greenfield Cooperative Bank</b>	
Loan Amount (Renewal)	\$ 103,800.00
Issue Date - April 29, 2022	
Due Date - January 27, 2023	
Interest Rate - 1.20%	
Balance July 1, 2021	103,800.00
Annual Payment Amount	0.00
Interest Expense	\$ 0.00
<b>Balance June 30, 2022</b>	<b>\$ 103,800.00</b>

**BOND ANTICIPATION NOTE - DEPARTMENTAL EQUIPMENT (GRADER)**

<b>Easthampton Savings Bank</b>	
Loan Amount (Renewal)	\$ 138,400.00
Issue Date - April 30, 2021	
Due Date - April 29, 2022	
Interest Rate - 0.39%	
Balance July 1, 2021	138,400.00
Paydown on Grader:	(34,600.00)
BAN renewal amount:	103,800.00
Interest Expense	\$ 538.26
<b>Balance June 30, 2022</b>	<b>\$ 0.00</b>

**BOND ANTICIPATION NOTE - DEPARTMENTAL EQUIPMENT**

<b>Greenfield Cooperative Bank</b>	
Loan Amount	\$ 409,000.00
Fire Truck: (Renewal)	\$ 279,000.00
Highway Truck: (New)	130,000.00
Issue Date - January 28, 2022	
Due Date - January 27, 2023	
Interest Rate - 0.50%	
Balance July 1, 2021	409,000.00
Annual Payment Amount	0.00
Interest Expense	\$ 0.00
<b>Balance June 30, 2022</b>	<b>\$ 409,000.00</b>

**BOND ANTICIPATION NOTE - DEPARTMENTAL EQUIPMENT**

<b>Easthampton Savings Bank</b>	
Loan Amount (Renewal)	\$ 345,250.00
Fire Truck:	\$ 314,000.00
Highway Truck:	31,250.00
Issue Date - January 29, 2021	
Due Date - January 28, 2022	
Interest Rate - 0.53%	
Balance July 1, 2021	345,250.00
Paydown on Fire Truck:	(35,000.00)
Paydown on Highway Truck:	(31,250.00)
New Issue: Highway Truck	130,000.00
BAN renewal amount:	409,000.00
Interest Expense	\$ 1,824.74
<b>Balance June 30, 2022</b>	<b>\$ 0.00</b>

**WATER SYSTEM IMPROVEMENTS BOND ISSUE**

USDA RUS Loan:	\$ 455,000.00
USDA RUS Grant:	150,440.00
Amount of Bond Issue at Inception	\$ 455,000.00
Issue Date - April 28, 2016	
Term of Bond - 35 years	
With interest payable annually	
Interest Rate - 2.25%	
Balance July 1, 2021	390,000.00
Annual Payment Amount	(13,000.00)
Interest Expense	\$ 8,775.00
<b>Balance June 30, 2022</b>	<b>\$ 377,000.00</b>

**LAND ACQUISITION BOND ISSUE**

Amount of Bond Issue at Inception	\$ 1,158,925.00
Issue Date - December 15, 2009	
Term of Bond - 15 years	
With interest payable semiannually	
Interest Rate - 4.75%	
Balance July 1, 2021	295,000.00
Annual Payment Amount	(95,000.00)
Interest Expense	\$ 14,012.50
<b>Balance June 30, 2022</b>	<b>\$ 200,000.00</b>

**FIRE DEPT - EMERGENCY RESCUE VEHICLE BOND ISSUE**

<b>USDA Rural Development</b>	
Issue Date - March 11, 2008	
Due Date - March 11, 2023	
Total Vehicle Cost	\$ 165,000.00
Less Grant award	(57,750.00)
Loan Amount	107,250.00
Interest Rate - 4.25%	
Balance July 1, 2021	18,422.75
Annual Payment Amount	(9,034.03)
Interest Expense	\$ 1,151.26
<b>Balance June 30, 2022</b>	<b>\$ 9,388.72</b>

Respectfully submitted,  
Rebecca Herzog



# Tax Collector

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To the Board of Selectmen and the Town of Cheshire:

The Annual Report of the Tax Collector for FY 2022 is hereby submitted:

**Outstanding Taxes as of July 1, 2021:**

Real Estate Taxes	\$ 208,490.34
Personal Property	5,086.26
Motor Vehicle Excise	100,812.78
<b>TOTAL:</b>	<b>314,389.38</b>

**Abatements/Exemptions:**

Real Estate Taxes	\$ 32,798.86
Personal Property	875.34
Motor Vehicle Excise	16,615.85
<b>TOTAL:</b>	<b>50,290.05</b>

**Committed to collect:**

Real Estate Taxes	4,306,802.54
Personal Property	219,655.35
Motor Vehicle Excise	632,029.36
<b>TOTAL:</b>	<b>5,158,487.25</b>

**Refunds:**

Real Estate Taxes	5,066.98
Motor Vehicle Excise	10,685.62
<b>TOTAL:</b>	<b>15,752.60</b>

**Turned over to the Treasurer:**

Real Estate Taxes	4,274,163.72
Personal Property	218,533.40
Motor Vehicle Excise	670,371.81
Roll Back Taxes	1,069.00
Tax Title	50,767.29
Mobile Home Excise	3,696.00
Interest	61,132.25
Registry Marking Fees	2,920.00
Municipal Lien Fees	2,670.00
Tax Collector Fees	13,730.00
Deputy Collector Fees	9,889.00
<b>TOTAL:</b>	<b>\$ 5,308,942.47</b>

**Outstanding Taxes as of June 30, 2022:**

Real Estate Taxes	162,629.99
Personal Property	5,332.87
Motor Vehicle Excise	56,540.10
<b>TOTAL:</b>	<b>224,502.96</b>

**Hoosac Lake District**

Outstanding Taxes July 1, 2021:	7,117.57
Committed to collect:	36,680.54
Abatements:	130.14
Refunds:	1,842.72
Turned over to Treasurer:	39,041.48
<b>Outstanding Taxes June 30, 2022:</b>	<b>\$ 6,469.21</b>

Respectfully submitted,

Rebecca Herzog

# Board of Assessors

The annual report of the Board of Assessors for Fiscal Year 2022 is hereby submitted.

Fiscal year 2022 Real Estate and Personal Property taxes were committed to the Tax Collector on September 28, 2021. The Hoosac Lake Restoration & Preservation District taxes were committed to the Tax Collector on December 21, 2021.

The elected Board of Assessors is required to value all property in the town annually, at full and fair cash value (market value). Much of our direction comes from Chapter 59 of the Massachusetts General Laws.

The Department of Revenue is charged, by statute, with the responsibility of certifying every five years that the Assessors are complying with the statutes and that they do so, fairly and equitably.

Market value of property is generally determined by using the sales price of similar properties from the preceding year. These sale prices are extrapolated into previous cost tables, to then be applied to all parcels.

Sales were analyzed for the FY 2022 Interim Adjustment and value table changes were made to reflect the market.

The Real Estate and Personal Property tax rate decreased from \$13.44 to \$13.37.

The Hoosac Lake District tax rate changed from \$1.35 to \$1.28.

## Real Estate & Personal Property Commitments and Abatements

### Commitments

Type	No. of Bills	Tax	Valuation
Real Estate	1,616	\$ 4,306,802.54	\$ 337,523,205
Personal Prop	36	219,655.35	17,214,358
Hoosac Lake Dist	106	36,680.54	28,215,400
<b>Total</b>	<b>1,758</b>	<b>\$ 4,563,138.43</b>	<b>\$ 382,952,963</b>

### Abatements & Exemptions

Abatements RE	2	\$ 1,342.36
Abatements PP	4	875.34
Abatements LD	0	130.14
Elderly Exempt	19	6,900.00
Veteran Exempt	28	23,681.50
Blind Exempt	2	875.00
Clause 18 Exempt	0	0.00
<b>Total</b>		<b>\$ 33,804.34</b>

## Motor Vehicle Excise Commitments & Abatements

### Commitments

Year	No. of Bills	Tax
2021	527	\$ 62,762.75
2022	3,987	569,266.61
<b>Total</b>	<b>4,514</b>	<b>\$ 632,029.36</b>

### Abatements

Year	No. of Abatements	Tax Abated
2019	2	\$ 90.72
2020	6	396.71
2021	53	5,132.70
2022	93	10,995.72
<b>Total</b>	<b>154</b>	<b>\$ 16,615.85</b>

Respectfully submitted,

Barbara Astorino  
Nancy Delorey

# Building Inspector

## ANNUAL REPORT 7/01/2021 to 6/30/2022 PERMITS

Month	Number of Permits	Residential Permits	Permits for Dwellings	Residential Permits for Garages	All Other	Commercial	Solid Fuel	Sheet Metal	Tent	Trench	Sign	Construction Value	Fees Received
JULY	20	19	0	0	19	1	0	0	0	0	0	2,810,469.28	3,355
AUGUST	9	8	0	0	8	0	0	0	1	0	0	132,220.75	740
SEPTEMBER	14	12	0	0	12	1	0	0	1	0	0	1,045,799.98	4,565
OCTOBER	15	15	0	0	15	0	0	0	0	0	0		1,010
NOVEMBER	13	11	0	0	11	1	1	0	0	0	0	479,118.63	4,925
DECEMBER	14	11	0	0	11	1	2	0	0	0	0	493,801.34	6,745
JANUARY	2	2	0	0	2	0	0	0	0	0	0	40,500.00	405
FEBRUARY	10	8	0	0	8	0	2	0	0	0	0	206,454.00	2,380
MARCH	10	9	0	0	9	1	0	0	0	0	0	421,594.50	3,630
APRIL	30	26	0	0	26	1	3	0	0	0	0	965,768.00	10,620
MAY	20	19	0	0	19	1	0	0	0	0	0	788,034.30	11,165
JUNE	11	11	0	0	1	0	0	0	0	0	0	508,737.00	5,205
<b>TOTALS</b>	<b>168</b>	<b>151</b>	<b>0</b>	<b>0</b>	<b>141</b>	<b>7</b>	<b>8</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>		<b>54,745</b>

# Board of Health

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May 30, 2023

To the residents of the Town of Cheshire,

The Board of Health respectfully submits its Annual Report for Fiscal Year 2022.

As we entered our third year of combatting the Coronavirus within our town, we were able to stay up to date on the ever-changing health codes that pertain to COVID-19.

With the Coronavirus came the housing market boom that kept us busy with Title V septic inspections and perc tests.

We completed inspections of all food service establishments, retail locations, home kitchens, and restaurants within our town to ensure that all were in compliance with state and local food code.

At our Transfer Station, the two attendants have been doing a great job keeping the facility clean and running operations more efficiently. Our use of the trash bag tag system has been working very well and has been able to reduce costs for the town as well as reducing waste.

Respectfully,

**The Board of Health**

Christopher Garner  
Brian Trudeau  
Michael Kruszyna

# Cemetery Commission

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To the Honorable Board of Selectpersons and the residents of Cheshire, the Cemetery Commissioners herewith submit our annual report for the period of 1 January to 31 December, 2022.

During this period there were 10 cremations, 6 full burials and 5 sales of lots.

With the final completion of the garage, new siding and a metal roof were installed. The vault needs an overhaul. We went out to bid last year and accepted a company, Brazeau Masonry, owned by Vincent Brazeau Jr. who lives in Cheshire, to do the necessary repairs. He bid \$42,600.00. He was very detailed in his repairs to historically restore the vault "back to its original beauty," not to "band-aid or patch it up." We had plans to have this done last year, but he was too busy. He is going to start this year when weather permits. And, we might add, he did not increase the price. We owe him a big thank you. The money was awarded at last year's Annual Town Meeting. The other bid was \$48,000.00. We see no other major expenses after this is completed until we look for more land to increase our cemetery.

We would also like to finish a small section of the blacktop road in section 4 that is not finished. We requested bids and only received one. We would like to get this completed this year, but it takes a long time to get it approved.

Finally, we thank the people who help us with the operation of our cemetery: Bob Navan and his Highway Department for preparing the full burials, sometimes hitting ledge; Chris Emerson for finding information requested by us which can be time consuming; and Pete Lefebvre for servicing our Kubota tractors with the nearest dealership in Williamsburg.

And finally, but not least, Tizzy, Roger, and Steve, the three who do a QUALITY job keeping our cemetery looking great, including weed-whacking around thousands of gravestones. The old cemetery is 10.7 acres and the new 7.1 acres. Thank you.

There are about 5 monuments in section 1, and some in the old section, that have fallen off their foundations and are lying on the ground which have to be restored because they are interfering with maintaining the burial plots.

Please feel free to contact the Commissioners if you have any questions. Have a good day.

Respectfully submitted,

Richard Francesconi  
Chair  
Steve LaFogg

# Cheshire Council on Aging

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To the residents of Cheshire, the Council on Aging presents its Annual Report.

Daily telephone calls average between 7 - 12 per day with the Community Center receiving 364 - 624 calls per year for assistance or general information.

We served 4,995 last year; serving "sit down" meals Monday and Tuesday, and "Grab and Go" on Thursday and Friday. In order to accomplish this, we have volunteers who have contributed approximately 1,064 hours per year for monetary savings of \$15,960 for the Town. We also have drivers to make meal deliveries for those who are shut-ins.

The Cheshire Chatter has grown so that we now distribute 300 hard copies throughout Town and email 159 copies. After every publication, we receive numerous compliments on the articles it contains. Many thanks to those who work so hard to make the Chatter a success.

Our van driver, Ann Furey, has 10 - 17 unduplicated riders each month, with many going every week. The van operates Monday, Tuesday and Wednesday from 8 am to 2 pm.

We also offer the following services / programs:

- Wellness Calls
- Blood Pressure Readings
- Cell Phone Assistance
- Bingo Every Tuesday.
- Quilting with Betty, twice a month
- Morning Exercise, Monday, Wednesday and Friday
- Chair Yoga Friday Mornings
- Senior Haircuts every 5 weeks
- Foot Clinic every third Thursday
- CHP Medical Van the 3rd Thursdays of the month
- Summer Theater / Guest Speakers
- Special Holiday Presentations
- Monthly Craft Projects
- Seasonal Pickle Ball
- Bicycle Riding
- Shuffleboard
- Birthday / Get Well! Sympathy Cards.
- Volunteer Recognition
- COVID Masks, Test Kits, Booking Appointments.

Assistance is offered through the following organizations:

- LiHeap Fuel Assistance
- SNAP
- Veterans Services
- SHINE
- Lions Club
- Cheshire Gardening Club
- Medical Car Share Program through Adams COA

The COA works to identify the needs of all Seniors in the community and enlists the support of all so we are able to meet these needs.

We advocate for Seniors and try to implement services that will meet these needs.

The COA appreciates all the volunteer and the community support that helps us reach our goals.

Respectfully submitted,

Carol A. Francesconi  
Chair

Brenda Caufield  
Director

## COA Members:

Peter Traub  
Margaret Gwozdz  
Robert Balawender  
John Bianchi  
Liseanne Karandisecky  
Barbara Proper  
Valerie Tyska  
Alternate  
Suzanne Boyle  
Alternate

# Cheshire Fire Department - Hoosac Hose Co.

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To the Board of Selectmen and the residents of the Town of Cheshire, it is my pleasure to submit the annual report of the Cheshire Fire Department for 2022.

In 2022 the Cheshire Fire Department responded to 397 calls for service. These calls for service required either a fire department and/or an EMS response, both of which are provided by the Cheshire Fire Department. Additionally, the command staff of the Department issued burning permits, certificates of compliance, oil burner installation permits, propane tank installation permits, underground oil tank removal permits, new oil tank installation permits, gasoline mobile tank storage permits, firework display permits and smoke and carbon monoxide compliance permits.

Our current fire station continues to be a major issue for us. This year, an engineering assessment was completed by the Town of Cheshire to determine what the station would need for repairs. Engineers came to our station and assessed the station structurally, mechanically, electrically and heating and cooling. Unfortunately, the station was found to be in such disrepair that it would take 1.3 million dollars just to bring the building up to code and to just complete the repairs. This cost does not include bringing the station into the 21st century with any improvements. This is very disappointing for the department, and I am working closely with the Town Administrator and the Board of Selectmen to come up with a fiscally advantageous solution to this problem. It is undetermined as of this writing if a new fire station is the answer or if undertaking the repairs to the current station would be the best option. We cannot have our dedicated volunteers working in such abhorrent conditions.

Recruitment continues to be a challenge for all volunteer fire departments across the country, and is also challenging for the Town of Cheshire. Changing times, work schedules, home schedules, all continue to make volunteering very difficult for people. We are always trying to come up with new and innovative ways to attract people to our department. We can always use more firefighters and EMTs. This year, we instituted a Junior Firefighter program, and I am very happy to report the program has been a great success for us. Almost immediately after instituting the program, we had 6 young people between the ages of 15 and 17 join our junior program. The Junior Department currently supports the regular department at large scale incidents, certain medical incidents, fires, department events and many other calls or trainings that the department responds to. As Chief, I am very excited to have 6 new Junior Firefighters training to someday augment our regular membership. I'd like to personally thank Bill Rech, a member of the department, for spearheading this very successful program. Thank you, Bill!

## Junior Program Annual Report – Firefighter Bill Rech

The Cheshire Fire Department/ Hoosac Hose Company kicked off the Junior Program in July 2022. Bill Rech was tasked as being the program coordinator. Draft SOGs were created in August 2022 and implemented in November 2022. The number of participants quickly grew to 6 very active members who have logged over 500 hours since July 2022. Juniors have been fully integrated into the daily operations of the department including drills, activities, and emergency response. Each Junior

member has been issued and trained on the appropriate PPE including turnout gear, helmet, gloves, safety glasses, and accessories. Class B uniforms have been issued and we are working to size and issue Class A uniforms. Juniors attend and participate in the weekly department drill on Thursday nights. Additionally, to ramp Juniors up on critical knowledge, Junior drill nights were held each Sunday through December 2022. This provided additional time for familiarization and training on department apparatus, PPE including SCBA, basic firefighting skills, and safety topics.

Beginning in January 2023, the Junior drill night shifted to bi-weekly to allow for a break and to not overload the participants with 2 drills a week plus responding to department emergency calls. Training and integration will continue this year. Juniors are halfway through First Responder training. Additional opportunities to work with Dalton's Junior program will continue to be sought out and attended. We look forward to continuing to grow our numbers. The Juniors have worked exceedingly hard and have really taken every opportunity to learn about the fire services. Overall, this program has been successful. We have 6 highly active members who are performing outstandingly. We look forward to continuing in 2023.

– FF Bill Rech, Junior Member Coordinator

Membership (as of 2/20/23): 6

## Program Accomplishments Past Year:

**Hours Logged Since Inception (7/2022 to Date): 510 hours.**

- SOG's created and implemented.
- Membership application and review process in place.
- Uniforms, Turnout Gear, and PPE issued.
- Drill nights established.

## Key Training Past Year:

- Cheshire FD apparatus familiarization.
- Turnout gear familiarization.
- SCBA training.
- Live burn training including search patterns.
- First Responder medical training.
- MVA extraction equipment and stabilization.
- Ladder operations.
- Water operations including hydrants and portable/ tankers.
- Forcible entry.

## Notable Emergency Responds Past Year:

- 8/11/22- Structure Fire, 4th Ave, Cheshire
- 8/17/22- Structure Fire, School St., Cheshire
- 11/24/22- Structure Fire, Richmond St., Adams (Mutual Aid)

## 2023 Program Goals:

- Continue to foster volunteerism in the fire/EMS services with our local youth.
- Grow our membership to a max of 10.
- Promote 2 members to the regular department (Mia - March 2023, Christy - September 2023)
- Continue to partner with Dalton.
- Host a firematics competition demonstrating the skills learned.

**Cheshire Fire Department**  
**Incident Type Count per Station for Date Range**  
**Start Date: 01/01/2022 • End Date: 12/31/2022**

That being said, we are still in need of volunteers! We are utilizing social media as well as any method we can think of to attract new members but again, this is not a Cheshire specific problem, it is a national issue that we cannot seem to get a solution for outside of transitioning to a paid department. If you or someone you know is interested in becoming a member, please stop down to the station during any drill night and take an application. Remember, what if volunteers didn't volunteer?

The Department continues to train every Thursday night at 7 pm. During these training drills we practice a number of skills that keep our firefighters and EMTs trained to the highest level, and I am proud of how professional and trained our firefighters and EMTs are. Our members also attend training at the Department of Fire Services in both Stow and Springfield, MA, several times throughout the year to learn the newest skills as well as to keep up several national certifications that some of our members have attained. All of the members of the Cheshire Fire Department are certified medical first responders, certified in recognizing and dealing with hazardous materials, as well as cardiopulmonary resuscitation (CPR) and the use of an automated external defibrillator or AEDs. Cheshire also belongs to and utilizes a county-wide mutual aid system that provides fire and emergency medical services to neighboring towns and cities in Berkshire County during times of need, personnel shortages and large-scale incidents. We regularly train with our neighboring departments to build and maintain a positive working relationship with our brother and sister firefighters and EMTs.

The fundraising side of the Cheshire Fire Department is the Hoosac Hose Company. The Hoosac Hose Company continues to give back to our community by donating money to several high school and middle school sports teams. We also donate to several youth programs as well as have scholarships for local graduating seniors from local high schools. The Hoosac Hose Company also sponsors a Little League Baseball team as well as gives money to youth outdoor programs and to those youths looking to get into the public safety field.

In closing, I would like to thank the men and women of the Cheshire Fire Department. Your dedication and commitment to the residents of the Town of Cheshire as well as to those passing through is second to none. You continually give up time away from your family and friends to provide the most professional, dedicated service to the town. Thank you for all you do on a daily basis. I am proud of each and every one of you.

I would also like to take the opportunity to thank the Cheshire Police Department, the Cheshire Highway Department, the Massachusetts State Police, the Adams Ambulance Service and everyone else that helps us do our jobs every day. Without you we wouldn't be as successful as we are.

Respectfully,  
  
 Thomas Francesconi  
 Fire Chief  
 Cheshire Fire Department

INCIDENT TYPE	# INCIDENTS
<b>Station: HQ - HEADQUARTERS</b>	
111 - Building fire	15
112 - Fires in structure other than in a building	2
114 - Chimney or flue fire, confined to chimney or flue	1
118 - Trash or rubbish fire, contained	2
131 - Passenger vehicle fire	2
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	237
322 - Motor vehicle accident with injuries	18
324 - Motor vehicle accident with no injuries	15
341 - Search for person on land	2
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	2
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	11
480 - Attempted burning, illegal action, other	1
500 - Service Call, other	1
510 - Person in distress, other	1
522 - Water or steam leak	1
531 - Smoke or odor removal	1
542 - Animal rescue	1
551 - Assist police or other governmental agency	1
553 - Public service	5
554 - Assist invalid	24
561 - Unauthorized burning	4
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	16
622 - No incident found on arrival at dispatch address	3
631 - Authorized controlled burning	1
651 - Smoke scare, odor of smoke	4
733 - Smoke detector activation due to malfunction	5
734 - Heat detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	6
744 - Detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	1
900 - Special type of incident, other	1
911 - Citizen complaint	3
<b># Incidents for HQ - Headquarters: 397</b>	

# CHESHIRE FIRE DEPARTMENT (Hoosac Hose Company)

## FIRE CHIEF

Thomas Francesconi

## ASSISTANT CHIEF

Jason Mendonca

## ASSISTANT CHIEF

Corey Swistak

Shawn Martin

## FIRE CAPTAINS

Kim Martin

Andy Heath



## EMS CAPTAIN

Fred Balawender



## FIREFIGHTERS

Dan Barnes  
Craig Comstock  
CJ Garner  
Tim Garner  
Fran Gwozdz

Andy Kachel  
Del Krzeminski  
Brent Lancia  
Brian Lancia  
William Lewis  
Bryant Martin

Erin Paris  
William Rech  
Chris Smith  
Mike Sabato  
Quinn Whitney  
Zach Withers

## NATIONALLY REGISTERED EMERGENCY MEDICAL TECHNICIANS

Fred Balawender

Tom Francesconi

## APPRENTICES

None for 2022

## HONORARY MEMBERS

Michael Biagini  
Ed Gwozdz

Bob Lamb Jr.

Les Rhinemiller  
George Sweet (Retired Chief)

## HOOSAC HOSE COMPANY OFFICERS

Tim Garner - Secretary  
Erin Paris - Treasurer

## AUXILLARY MEMBERS

Barry Emery  
Lindsay Chittendon

Ali Lancia

Pat Rech  
Michelle Rech

## JUNIOR MEMBERS

Griffen Lancia  
Christy Rech

MaKenna Lancia  
Mia Francesconi

Jeff Daigneault  
Sofia Francesconi



# Cheshire Library Association

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Finally! With COVID hopefully behind us, the Cheshire Library, under the guidance of Amy Inhelder-Emerson, Library Director, has been able to return to more normal operations. We thank everyone for their patience during that difficult time and so enjoy welcoming all back. Slowly we have been able to resume offering our events and programs.

Our patron count is now 336 and we are always happy when new patrons come in for library cards and join our library family. We had over \$100,000 worth of materials circulated from our library! That included 2,574 materials borrowed from our library, 1,907 eBooks, 618 items sent to other CWMARS libraries and 364 borrowed from other CWMARS libraries through Inter-Library Loan. 584 items were added to our collection this past year. We have thousands of dollars of materials for loan, including books, DVDs, audiobooks, children's materials, periodicals and even cake pans! If we don't have what you are looking for, please ask and we'll see if we can get it.

Passes for the Berkshire Museum, Sterling and Francine Clark Art Institute, Hancock Shaker Village, Magic Wings Butterfly Conservatory and Gardens, Mass MoCA and the Berkshire Museum for reduced entrance fees are available for Cheshire residents. Another way to save money while enjoying area attractions.

Some of the programs sponsored by the Cheshire Library Association and the Northern Berkshire Cultural Council included: Tales and Tails Summer Reading Program, Boston Bruins Challenge with MBLC and Mrs. Baker, the Governors' wife, Make-It-And-Take-It Halloween activity and Trick or Treat, STEM/STEAM activities, Storytime and activity for preschoolers, Winter Warmer Reading for all age levels and our Open House. A flash drive of Cheshire History and photos by Barry Emery is available for patron use. We are always looking for new ideas. If you would like to offer a program or have ideas for new programs, please let us know.

We encourage anyone with preschoolers to join our Library Director, Amy Emerson-Inhelder, for story hour on Tuesdays from 11-12 am. The stories and activities are a fun way to get little ones engaged and interested in reading. She also runs a summer reading program for all ages.

We are always available on Facebook. "Friend" us to receive updates. It's a great way to find out what is going on at the library. Use the CWMARS Inter-Library Loan website:

[bark.cwmars.org](http://bark.cwmars.org)

and your library card number and password to reserve your next book, DVD, eBook, audiobook etc. and pick them up at the Cheshire Library. It's easy and convenient.

Remember, our library cards are free and can save you lots of money! Please stop by for a visit soon.

Lastly, the Cheshire Public Library Association Board of Trustees would like to thank the people of Cheshire for your continued support of our little gem of a library.

Respectfully submitted,

Mary Ellen Baker  
President  
Cheshire Library  
Association Trustees

## Members

John Bianchi  
Suzanne Boyle  
Aimee Casey  
Karen Drain  
Christine Emerson  
Heather Emerson  
Diane Hitter  
Inez Jepson  
Robert Galisa

## Historical Commission

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The Historical Commission hosted a table at the Town Block Party and showcased Gus Martin's Barn Book.

The Commission meets the second Thursday of each month.

The Commission gratefully accepts old photos and printed articles pertaining to Cheshire.

Commission members are cleaning and refurbishing the Town Information sign at Hoosac Lake.

With regret, the Commission accepted the resignations of Dawn Daniels, Elaine Daniels and George Reynolds.

We welcomed talented new members, Joseph Prince, Jennifer and Corey McGrath.

For Cheshire's Festival of Trees exhibit, the Historical Commission decorated a tree with "ornaments" of our Town's history, such as Stafford Monument, Town Hall and the Cheese Press.

This year the Commission mourns the loss of our long-time member and valued colleague, Vern Emerson. Quietly and modestly, Vern contributed so much to the discovery and understanding of our Town's history. He will always be missed.

Respectfully submitted,

Diane Hitter  
Chair

Robert Hitter

Jared Martin

Joseph Prince

Lois Nangle

Jennifer McGrath

Corey McGrath

Barry Emery  
Emeritis

## Planning Board

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Special appreciation is to be given to all supporting Cheshire residents, Town Employees and the other Boards for the genuine collaboration required when decisions are to be made. The Cheshire Planning Board is thankful for community involvement in all aspects of their duties.

Multiple Special Permit meetings were held by the Cheshire Planning Board during FY22, ranging from storage buildings to final review of preexisting permit applications seeking finalization through compliance site visits. Decisions were made as a team by members working together, and while some votes were not unanimous, it showed forward thinking and detailed review. Updates were given by members of upcoming opportunities, regional planning trends and new ideas were discussed.

Additional attention was given to existing bylaws through joint meetings with the Zoning Board of Appeals and the Town Building Inspector. The outcome of these meetings have brought to light future projects which are on the long range agenda for the Board.

The Cheshire Planning Board meets on the last Wednesday of the month when required business is on the agenda. Meetings are held in person within the prior cafeteria of the Cheshire School, at which the Board encourages attendance regardless of agenda.

It is our intent that through planning, Cheshire remains Cheshire.

Members of the  
Cheshire Planning Board

# Police Department

To the Board of Selectmen and the residents of the Town of Cheshire, as the Chief of Police, I am submitting my first annual report for the fiscal year 2022. I am writing this report for Chief Timothy Garner who has retired.

During the year we have had many changes within the department. We lost two Officers who have decided to pursue other interests but gained two new Officers, Aaron Goodell and Claude Jean-Calixte. Chief Timothy Garner announced his retirement after dedicated service to the residents of Cheshire for 40 years. Currently our department is made up of one full-time officer, four part-time officers, and a new full-time Chief.

This year was busier than normal with our call volume up significantly higher than the prior year. Arrests, Motor Vehicle Stops, Domestic Issues and Medical Calls have more than doubled. Our upward call volume is comparable with the national upward trends. COVID-19 has affected many households both physically and financially, causing stress, and forcing individuals to make poor decisions. As we look into 2023, we expect our call volume to continue to rise.

All our Officers continue to take mandatory training as well as other classes to better their knowledge of the laws and themselves. Part of the mandatory training that our part-time Officers are dealing with is the state-mandated BRIDGE training. This training requires all part-time officers to take an additional 220 hours of training. (100 hours of web-based and 120 hours of in-person) This training is basically eliminating part-time officers qualifying them for full-time positions. Many departments like ours rely on part-time Officers and are being forced towards more full-time staffing. Over all, we constantly strive to do the best for our Town and its residents.

We have also seen an increase in SCAM phone calls. Please never give out personal information over the phone unless you are absolutely sure you know who you are talking with. Many scam calls ask you to purchase a gift card and provide the number off the card over the phone. Some residents have received calls from individuals stating that a loved one is in need of bail money or hospital fees. Law enforcement and hospitals will not

call looking for these fees. Please contact our department and provide as much information as possible so we can track these calls and inform other residents in town.

As always, "If you see Something, Say Something" - report any suspicious activity or concerns. If it's an emergency or needs immediate attention, please call 911 and our friends at Berkshire County Sheriff's Department will get you the assistance you need. Our Officers are patrolling the streets most of the time and sometimes can't answer the cruiser phone (413-446-3920). Our office phone (413-743-1501) now rings over to the Berkshire County Sheriff's Department they will assist you and relay the information to the on-call Officer who will return your call as soon as they are available. As always feel free to contact me by email: [cpd@cheshire-ma.gov](mailto:cpd@cheshire-ma.gov) Please provide as much information as possible and contact information if you would like a return phone call.

Follow us on Facebook as we often post safety concerns, closings, storm information, town events and much more.

I would like to thank the men that make up the Cheshire Police Department for your outstanding dedication and professionalism to the residents of our town. To our members of the Cheshire Fire Department and EMS, thank you for your continued and outstanding dedication to the Town. My thanks to the Massachusetts State Police, Lanesborough Police Department, Adams Police Department and the members of the Berkshire County Dispatch Center for everything you do. Thank you to the Board of Selectmen for your continued support of our department and for the opportunity to be the first full-time Chief. I look forward to working with you for years to come. And last, but certainly not least, my thanks to the residents in the Town of Cheshire for your much appreciated continued support of the police department.

**THANK-YOU.**

Respectfully submitted,

Chief Michael J. Alibozek

## SUMMARY OF ACTIVITIES FOR FY 2022

### Returned Fines to the Town of Cheshire

District Court Fines .....	\$	0.00*
Registry of Motor Vehicle Infractions .....	\$	9,458.61

\*During COVID Courts Did Not Collect

### Fees Returned to the Town of Cheshire

Pistol Permits .....	\$	2,200.00
Report Fees.....	\$	3,020.75
Parking Ticket Fines .....	\$	180.00

**Total Returned Fines and Fees to the Town Generated by the Cheshire Police Department..... \$ 14,859.36**

## CHESHIRE POLICE DEPARTMENT ROSTER



**CHIEF OF POLICE**  
TIM GARNER

**SERGEANT**  
MIKE ALIBOZEK

**OFFICER**  
CODY ALVAREZ

**OFFICER**  
AARON GOODELL

**OFFICER**  
DAVE TARJICK

**OFFICER**  
ROBERT HUNGATE

**OFFICER**  
CLAUDE JEAN-CALIXTE

# North Adams Transcript

Wednesday, Feb. 26, 1997

## Cheshire selectmen interview lone candidate for police chief

By ERNESTO A. BURDEN  
North Adams Transcript

CHESHIRE — Selectmen began interviewing candidates for police chief Tuesday night — or to be more accurate — interviewed the candidate.

Following their regular Tuesday night meeting, selectmen, who are also the police commissioners, went into executive session to interview Cheshire Police Sgt. Timothy Garner for the position of chief.

Garner, 39, is a 12-year veteran of the Cheshire Police Department. He, as the sole applicant, most likely will be the selectmen's choice when they appoint the next chief, who will replace retiring Chief Richard Armstrong.

Selectmen will make the official appointment next Tuesday, they said.

Armstrong will not actually complete his term as chief until May 20 and, until then, the new chief will shadow him, learning the ropes and smoothing the transition period before taking over.

Armstrong, who has been chief for 13 years, said when he announced his retirement earlier this year, he was letting the selectmen, know early because of the complexity of making the transition from one chief to another.

The transition is expected to be involved, perhaps taking two or three months to complete, Armstrong has said.

One tricky item will be the phone system, which currently forwards calls to the Armstrong's home when no officers are present at the station, which is occupied only part-time. Armstrong has said he handles over 1,500 calls a year from his house and commissioners and the new chief

will have to decide what to do about that situation.

Armstrong spent 17 years on the Cheshire police force. In a letter addressed to the selectmen, Armstrong explained why he was stepping down.

"In April, I will have reached my 67th birthday," he wrote. "I have many areas that I have neglected that would now like to undertake."

"With the 21st century approaching, and the many changes that are coming in law enforcement, now is the time for a new and younger chief to take command."

"The last 17 years as an officer and chief for the town of Cheshire has been challenging and rewarding," Armstrong wrote. "Watching the department grow and become more professional has afforded me a great deal of pleasure and satisfaction."

*Retiring Police Chief Timothy Garner made the North Adams Transcript in February of 1997 when it was announced that he would be succeeding then-retiring Police Chief Richard Armstrong.*

## There's a New Chief in Town!

*By Patricia Gebarowski*



*Michael Alibozek  
Cheshire Police Chief*

With the retirement of the longtime police chief Timothy Garner in June, a smooth transition has taken place.

The newly appointed police chief for the Town of Cheshire is Michael Alibozek.

Mike's been on the job in Cheshire for 13 years as a

patrol officer and knows the town and its people well. He's a local guy, graduating from Hoosac Valley High School. He's been an EMT for 30 years and

worked for area ambulance services before turning to police work.

He moved to Pittsfield for a time when he was first married, but only lasted a few years trying to live there. He says he had to come back. As a small-town guy, he appreciates a quiet, peaceful little town, free of noise, light pollution and populated with good people.

Mike also appreciates the inheritance of a well-organized and staffed Police Department. Full-time police coverage will be available seven days a week. To fulfill those needs, Mike as well as full time officer Cody Alvarez and several part-time officers are in place. Chief Alibozek will be available at the station every Tuesday from 4 to 8 PM to process permits or discuss issues of concern to Cheshire residents.

Easter egg hunts with prizes, Memorial Day parade activities, the Halloween open house at the police station and various community events will continue to be supported by the Police Association as always.

While Cheshire is considered a quiet little town, Mike knows well that, as in any small town, the normal rhythm of daily life can be disrupted. He feels it's important to deal with issues as needed, but without a lot of noise or fanfare. Privacy is a consideration in any situation that can be handled safely by capable police action.

A couple of programs in place over the last two years will continue. The police have a medication collection program that accepts unwanted or out of date medication for appropriate disposal. The medications can be brought to the station during public hours, or a call to the officer on duty for pick up can be arranged by calling 743-1501.

The RUOK (Are You OK) program is also available to send a daily, automated phone call for a well-being check to vulnerable or isolated individuals. By calling the non-emergency number for police assist 743-1501, the free service can be in place for anyone who needs it.

We are in good capable and steady hands with the appointment for a new chief who has a deep love and respect for our quiet little town.

Congratulations Chief Alibozek!

*The Cheshire Chatter featured  
incoming Chief of Police Michael Alibozek  
in the September/October issue.*

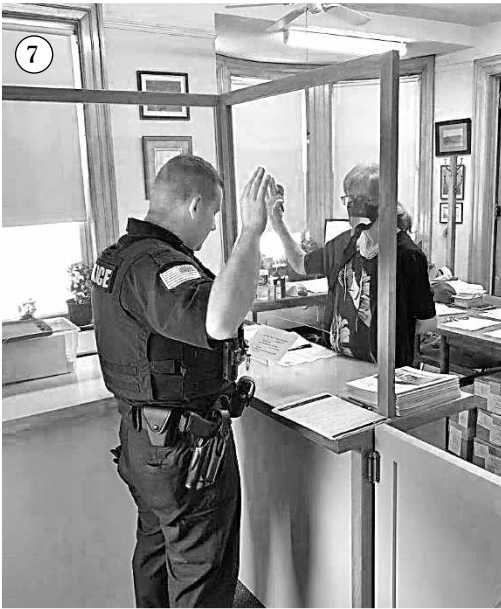
# Cheshire Police Department in 2022



- 1: Cheshire Police Department Office.
- 2: Young resident meeting Sgt. Michael Alibozek.
- 3: Sgt. David Tarjick accepting donation from BJ's.
- 4: Chief Timothy Garner in a very warm hat.
- 5: New Chief Michael Alibozek with retiring Chief Timothy Garner.
- 6: Cheshire Police cruiser patrolling in snowy Cheshire conditions.



# Cheshire Police Department in 2022



- 7: Full-time Police Officer Cody Alvarez being sworn in by Town Clerk Christine Emerson.
- 8: Another view of the Cheshire Police Department Office.
- 9: Sgt. David Tanjick.
- 10: Cheshire Police cruiser.
- 11: Chief Timothy Garner ready to throw out the first pitch of the season.
- 12: Retirement wish signs for Chief Timothy Garner.
- 13: Cheshire Police Station and cruiser.

# Northern Berkshire Solid Waste Management District

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The Town of Cheshire is one of the thirteen towns that comprise the Northern Berkshire Solid Waste Management District (NBSWMD).

The Northern Berkshire Solid Waste Management District (NBSWMD) was established in 1988 through legislation passed by the Massachusetts General Court. By forming the solid waste district, the small municipalities in Northern Berkshire County have been able to pool resources and obtain professional waste management services to conduct recycling and outreach education programs, hazardous, and special recycling collections. We have a vision to seek regional solutions to attain sustainability and environmental objectives through solid waste and recycling programs.

The thirteen member-towns that comprise NBSWMD include Adams, Cheshire, Clarksburg, Florida, Hancock, Hinsdale, Lanesborough, Monroe, New Ashford, Peru, Savoy, Windsor, and Williamstown. Each town appoints a representative to serve on the NBSWMD Board. Board Officers for 2022 included: Joseph Szczepaniak Jr., Chair (Lanesborough); Edward Driscoll, Vice Chair (Adams); and Terry Haig, Treasurer.

## In 2022, NBSWMD services included:

- Working with third party Inspector from MassDEP conducting annual transfer station inspections pursuant to 310 CMR 19.018, all of which have been highly rated.
- Serving as Bid Administrator for hauling and processing of waste, recyclables with Casella Waste Systems Inc.
- Execution of Annual household hazardous waste collection.
- Working with regional entities to challenge increased prevailing wage rates for hauling.
- Coordinating special collections that are open to all thirteen member-towns, including annual Bulky and Electronics recycling events, Household Hazardous waste collections and community Paper Shredding events, and Subsidized Home Composting Units.
- Management of transfer station recyclables including collection, hauling and recycling of tires, electronic waste, universal waste, textiles, scrap metal, books, and swap shops (household goods in Hinsdale, Savoy, and Windsor).
- Outreach with local youth groups introducing MassDEP “Green Team” Program, Youth Center Inc., and Hoosac Valley Middle and High School.
- Introduction of New programming in 2022 District-wide. Effective as of November 1, 2022, Massachusetts State Regulations 310 CMR 19.017 “NEW” prohibits the disposal of the following materials: commercial organic material, mattresses, and Textiles.
- Established Mattress Recycling “HUB” in partnership with the Town of Dalton for all thirteen NBSWMD member-town residents. There is a per unit cost at drop-off “HUB;” must be a resident of the Towns within NBSWMD and/or Dalton. Currently the State Contract under FAC90, recycling processor is Raw Materials Recovery.
- Textile Recycling effective November 1, 2022, is offered at Towns’ Transfer/Recycling Centers and at off-site locations. Textile programs are CMRK, Apparel Impact, and Salvation Army.
- Submittal of member-town MassDEP annual recycling and solid waste surveys, grants through Sustainable Materials Recovery Programs (SMRP), and all reporting.

In 2022 the District held its Annual Household Hazardous Waste Collection on April 21, 2022, in the Town of Adams for all thirteen member-town residents. 150 households participated in this event. This year our Annual Household Hazardous Waste Collection will be held on Saturday, April 22, 2023, to kick off Earth Day. This allows residents to properly dispose of toxic cleaners, oil-based paints, oil, pesticides, and other products that are deemed hazardous.

Also, the District held three Bulky Waste and Electronics collections in 2022. Two Community Paper Shredding events were held to offer residents a safe way to recycle secure documents; over 51 totes containing a total 3,250 pounds of paper were shredded on site by Pro-Shred.

The District continues to offer all member-town residents subsidized Home Composting units for \$25, allowing food waste, leaves, and brush to be composted at home.

The day-to-day program operations of the NBSWMD are managed by Program Coordinator, Linda Cernik, the only employee! She also serves as a representative to the Springfield Materials Recycling Facility, the Solid Waste Advisory Committee, the Western Mass Regional Recycling Coordinator Group, and interfaces with local, regional, and state officials, and has been newly appointed to Mass Recycle Board.

The NBSWMD has an annual operations assessment that is approved by the District’s Board of Commissioners, which is based on the current 2020 Census. The combined assessments for all thirteen towns were \$97,930.41. The assessments are for operating costs, special collections such as Household Hazardous Waste Collections contracted with Clean Harbors Environmental, Community Paper Shredding events, subsidized Home Composting units, and six universal waste collection sites with Next Level Recycling.

In 2022, all NBSWMD member-towns were eligible for and received grants under the MassDEP Sustainable Materials Recovery Program (SMRP). In total, the NBSWMD Towns received \$43,675.00 in grant funds to be used to further enhance recycling programming. **The Town of Cheshire received \$4,450.** Funding is a result of a town’s successful waste management and recycling infrastructure.

During the past year, the NBSWMD member-towns collected 777 tons of recyclable materials to Casella Waste Systems Inc., Vermont MRF. 100 Earth Machines were subsidized and distributed to all thirteen member-towns for composting household brush, leaves, food. District-wide, we diverted over 123,979 pounds of textiles from the waste stream. Electronics recycling with East Coast Electronics removed over 40,567 pounds.

Thank you to all the District volunteers, Town DPWs, officials, and the residents of all the member-towns. Your continued support in recycling and waste reduction keeps our communities a beautiful place to call home.

Respectfully submitted,  
Linda Cernik  
Program Coordinator  
Brian Trudeau  
Board of Commissioner



# Water Department

Mission Statement adopted  
by the Board of Water Commissioners:  
*To provide safe drinking water to our customers,  
be in compliance with all current and new drinking  
water regulations, be fiscally sound,  
and be sensitive to our customers needs.*

Annual Report  
July 1, 2021 – June 30, 2022

The Board of Water commissioners are pleased to submit their Annual Report for the year 2022.

The Board of Water commissioners meets at the Town Hall every Tuesday at 3:00 p.m.

The Cheshire Water Department continues to look for efficiencies in operating your water system.

The Cheshire Water Department is also looking to find ways to conserve the land which we care for. We believe that land conservation, wildlife protection and preservation are part of our watershed area. We vow to protect these resources, as well as our most basic need for life, water!! We are currently working with a State Forester to manage our forest.

Listed below are the projects completed  
by the Water Department 2021 - 2022.

- Consumer Confidence Report compiled and delivered to water users.
- Statistical Report completed and submitted to Mass DEP.
- Serviced Emergency Generator.
- Completed all mandatory water quality testing including lead, copper, Arsenic, and nitrates.
- Fixed water main leak North State Road and Mill Hill Road.
- Leak detection (yearly prowler).
- Calibrated Master Meter.
- Painted Fire Hydrants.
- Work with D.E.P. to remain in compliance.
- Completed North State Road & Depot Street Project.
- Engineering work started for Arnold Court to Eastview Drive.

Please feel free to stop in any Tuesday if you have any comments or suggestions.

Respectfully submitted,

**The Cheshire Water Department  
Board of Water Commissioners**

Michael Biagini  
Commissioner

Rick Gurney  
Commissioner

Stephen R. LaFogg  
Commissioner

# Wire Inspector

To the Board of Selectmen and the Town of Cheshire, as Wire Inspector of the Town of Cheshire I submit this Report from July 1, 2021 to June 30, 2022.

- 14 Service
  - 1 Service & AC Unit
  - 1 Service & Washer Outlet
  - 1 Service & PHEV Charging Stations
  - 2 Service & Rewire House
  - 1 Relocate Service
  - 1 Service Reactivated
  - 1 Service & Remodel
  - 1 Move Electric Meter
- 28 Solar
  - 1 Replace Electrical Panel
  - 1 Replace Service Riser
  - 4 Mini-Splits
  - 1 RV Outlet
  - 3 Rewire Houses
  - 1 Well
  - 2 Modular Homes
  - 1 Pool
  - 1 Service, Addition & Septic
  - 1 New Home
  - 6 Boilers
    - 1 Backup Generator
    - 1 Mobile Home Services
    - 1 Auto Accident, Replace Service
  - 2 Garage
    - 1 Outbuilding Wiring
  - 4 Kitchen Remodels
    - 1 Deicing Wiring
    - 1 Burner Replacement
    - 1 Renovation
    - 1 Finish Wiring Home
    - 1 Meter Maintenance
  - 2 Septic Systems
    - 2 Bathrooms
  - 1 Data
    - 1 Dishwasher Senior Center
    - 1 Manual Transfer Switch
  - 2 Temporary Power
    - 2 Remodels
    - 1 Garage & Shed Wiring
    - 1 Hot Tub
    - 1 Sub PNL. & 2 Mini-Splits
    - 1 Reattach Service from Storm Damage
    - 1 Porch Wiring
- 11 Jobs were cancelled

Number of Permits..... 114  
Number of Inspections ..... 185  
Total Fees Collected ..... \$ 20,516.00

Respectfully submitted,

George Sweet  
Wire Inspector  
Les Rhinemiller  
Assistant Wire Inspector

# Special Election Debt Exclusion - August 24, 2021

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## The Commonwealth of Massachusetts

Berkshire, SS.

To either of the Constables of the TOWN of CHESHIRE in the County of BERKSHIRE

### GREETING.

In the Name of THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at said Cheshire.

### SPECIAL ELECTION DEBT EXCLUSION

Cheshire Community/Senior Center

119 School Street

Tuesday, August 24, 2021

Polls open 9:00 am to 7:00 pm

---

Then and there to act on the following:

#### QUESTION 1:

“Shall the Town of Cheshire be allowed to exempt from the provisions of proposition two and one-half, so called, the amount required to pay for the bond issued in order to purchase a new model year Freightliner M-2 Series 4x4 wing plow single axle dump truck for use within the Highway Department?”

Yes \_\_\_ No \_\_\_

#### QUESTION 2:

“Shall the Town of Cheshire be allowed to exempt from the provisions of proposition two and one-half, so called, to authorize the Treasurer, per MGL Chapter 44, Section 2, to borrow a sum of money for the purpose of conducting Route 8 water main replacement?”

Yes \_\_\_ No \_\_\_

And you are directed to serve this Warrant, by posting up attested copies thereof at 4 places in said Town, seven days at least before the time of holding said meeting.

### HEREOF FAIL NOT,

and make due return of this Warrant, with your doings thereon, to the Town Clerk, At the time and place of meeting, as aforesaid.

Given under our hands this 10th day of August in the year of our Lord two thousand and twenty-one.

Michelle Francesconi \_\_\_\_\_

Mark Biagini \_\_\_\_\_

Jason Levesque \_\_\_\_\_

Raymond Killeen \_\_\_\_\_

Shawn McGrath \_\_\_\_\_

**Selectmen of Cheshire**

**A true copy. Attest:**

Constable \_\_\_\_\_

# Special Election Debt Exclusion Results - August 24, 2021

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The Town of Cheshire held the following special election.

**DEBT EXCLUSION**  
**Tuesday, August 24, 2021**  
**Cheshire Community/Senior Center**  
**119 School Street**  
**Polls open: 9:00 am to 7:00 pm**

---

**Total votes cast: 151      Registered voters: 2,519**

**QUESTION 1:**

“Shall the Town of Cheshire be allowed to exempt from the provisions of proposition two and one-half, so called, the amount required to pay for the bond issued in order to purchase a new model year Freightliner M-2 Series 4x4 wing plow single axle dump truck for use within the Highway Department?”

**Yes 91      No 60      Blanks 0**

**QUESTION 2:**

“Shall the Town of Cheshire be allowed to exempt from the provisions of proposition two and one-half, so called, to authorize the Treasurer, per MGL Chapter 44, Section 2, to borrow a sum of money for the purpose of conducting Route 8 water main replacement?”

**Yes 102      No 48      Blanks 1**

**ATTEST: True Copy**

Christine B. Emerson

Cheshire Town Clerk

# Cheshire Annual Election Warrant - May 2, 2022

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## The Commonwealth of Massachusetts

Berkshire, SS.

To either of the Constables of the TOWN of CHESHIRE in the County of BERKSHIRE

### GREETING.

In the Name of THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at said Cheshire.

### CHESHIRE ANNUAL TOWN ELECTION

Cheshire Community/Senior Center

119 School Street

Monday, May 2, 2022

Polls open 9:00 am to 7:00 pm

---

### To elect:

One Moderator for a term of three years  
Two Selectmen for a term of three years each  
One Assessors for a term of three years  
One Assessor for a term of two years  
One Board of Health Member for a term of three years  
One Water Commissioner for a term of three years  
One Cemetery Commissioner for a term of three years  
One Planning Board member for a term of five years  
One Planning Board Member for a term of four years  
One Planning Board Member for a term of one year  
Three Constables for a term of three years each  
One Hoosac Valley Regional School District  
School Committee Member from Cheshire for a  
term of three years

Two Hoosac Valley Regional School District  
School Committee Members from Adams for a  
term of three years each

One Northern Berkshire Vocational School  
District School Committee Member from Cheshire  
for a term of three years

### QUESTION ONE:

“Shall the Town vote to have its elected Tax Collector become an appointed Tax Collector and combine the positions of Tax Collector and Town Treasurer into one position, Treasurer/Collector of the Town?”

YES \_\_\_\_\_

NO \_\_\_\_\_

### HEREOF FAIL NOT,

And make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place of meeting as aforesaid.

Given under our hands this 12th day of April in the year of our Lord two thousand twenty-two.

Mark Biagini \_\_\_\_\_

Michelle Francesconi \_\_\_\_\_

Jason Levesque \_\_\_\_\_

Raymond Killeen \_\_\_\_\_

Shawn McGrath \_\_\_\_\_

**Board of Selectmen**

**A true copy: Attest:**

\_\_\_\_\_  
Constable

# Cheshire Annual Election Ballot - May 2, 2022

Office of Town Clerk, Christine B. Emerson

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**One MODERATOR** for a term of **Three Years**

---

**Two SELECTMEN** for a term of **Three Years**

Mark R. Biagini	70 Main Street	Candidate for Re-election
Ronald De Angelis	532 North State Road	
Michelle A. Francesconi	180 Church Street	Candidate for Re-election

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**One ASSESSOR** for a term of **Three Years**

Nancy A. Delorey	485 North State Road	Candidate for Re-election
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**One ASSESSOR** for a term of **Two Years**

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**One BOARD OF HEALTH MEMBER** for a term of **Three Years**

Christopher "C.J." Garner	82 Furnace Hill Road	Candidate for Re-election
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**One WATER COMMISSIONER** for a term of **Three Years**

Stephen R. LaFogg	278 West Mountain Road	Candidate for Re-election
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**One CEMETERY COMMISSIONER** for a term of **Three Years**

Richard T. Francesconi	53 Dean Street	Candidate for Re-election
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**One PLANNING BOARD MEMBER** for a term of **Five Years**

Francis M. Griswold	1350 Wells Road	Candidate for Re-election
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**One PLANNING BOARD MEMBER** for a term of **Four Years**

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**One PLANNING BOARD MEMBER** for a term of **One Year**

E. Richard Scholz	790 Stafford Hill Road	
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**Three CONSTABLE S** for a term of **Three Years Each**

Christopher "C.J." Garner	82 Furnace Hill Road	Candidate for Re-election
Timothy K. Garner	150 Meadowview Drive	
Alison J. Warner	136 School Street	Candidate for Re-election

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**One HOOSAC VALLEY REGIONAL SCHOOL DISTRICT COMMITTEE  
CHESHIRE REPRESENTATIVE** for a term of **Three Years**

Michael Henault	320 Richmond Hill Road	
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**Two HOOSAC VALLEY REGIONAL SCHOOL DISTRICT COMMITTEE  
ADAMS REPRESENTATIVES** for a term of **Three Years**

Erin Milne	8 Highland Avenue	
John F. Duval	7 Woods Drive	

---

**One NORTHERN BERKSHIRE VOCATIONAL SCHOOL COMMITTEE MEMBER  
CHESHIRE REPRESENTATIVE** for a term of **Three Years**

William D. Craig	131 Fales Road	Candidate for Re-election
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## QUESTION ONE:

"Shall the Town vote to have its elected Tax Collector become an appointed Tax Collector and combine the positions of Tax Collector and Town Treasurer into one position, Treasurer/Collector of the Town?"

YES \_\_\_\_\_ NO \_\_\_\_\_

# Cheshire Annual Election Results - May 2, 2022

Registered Voters 2,485

Votes Cast 288

OFFICE	NAME	VOTES
Moderator	Carol Francesconi	
	Elected by write-ins	8
	Other write-ins	16
	Blanks	264
		<hr/> 288
Selectmen Elect Two	Mark Biagini	143
	Ronald DeAngelis	165
	Michelle Francesconi	171
	write-ins	5
	Blanks	92
		<hr/> 576
Assessor 3 Year Term	Nancy Delorey	245
	write-ins	1
	Blanks	41
		<hr/> 288
Assessor 2 Year Term	write-ins	8
	Blanks	280
		<hr/> 288
Board of Health	C.J. Garner	227
	write-ins	4
	Blanks	57
		<hr/> 288
Water Commissioner	Stephen LaFogg	196
	write-ins	4
	Blanks	88
		<hr/> 288
Cemetery Commissioner	Richard Francesconi	221
	write-ins	1
	Blanks	66
		<hr/> 288
Planning Board 5 Year Term	Francis Griswold	221
	write-ins	0
	Blanks	67
		<hr/> 288
Planning Board 4 Year Term	Daniel Skorz	
	Elected by write-in	8
	write-ins	8
	Blanks	272
		<hr/> 288

OFFICE	NAME	VOTES
Planning Board 1 Year Term	E. Richard Scholz	206
	write-ins	3
	Blanks	79
		<hr/> 288
Constables Elect 3	C.J. Garner	214
	Timothy Garner	224
	Alison Warner	222
	write-ins	5
	Blanks	199
		<hr/> 864
Hoosac Valley Regional School District School Committee Member from Cheshire	Michael Henault	222
	write-ins	0
	Blanks	66
		<hr/> 288
Hoosac Valley Regional School District School Committee Member from Adams Elect Two	Erin Milne	184
	John Duval	200
	write-ins	0
	Blanks	102
		<hr/> 576
Northern Berkshire Vocational Regional School District School Committee Member from Cheshire	William Craig	219
	write-ins	0
	Blanks	89
		<hr/> 288

## QUESTION 1.

Treasurer/Tax Collector	YES	159
	NO	111
	Blanks	19
		<hr/> 288

ATTEST: True Copy

Christine B. Emerson  
Town Clerk

# Annual Town Meeting - June 13, 2022

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## The Commonwealth of Massachusetts

Berkshire SS.

To either of the Constables of the Town of CHESHIRE in the County of BERKSHIRE

### GREETING.

In The Name of THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at said Cheshire

Hoosac Valley Middle and High School (Auditorium)

125 Savoy Road, Cheshire 01225

Monday, June 13, 2022

7:00 pm

Voter check-in to begin at 6:00 pm.

CHESHIRE ANNUAL TOWN MEETING

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Moderator Francesconi opened the meeting at 7:00 pm.

Called the Honor Guard to post colors.

Pledge of Allegiance.

Called Police Chief Timothy Garner to come forward.

Michelle Francesconi, Selectmen Chair, began the tribute to Chief Garner, thanking him for his dedication to the Town of Cheshire for thirty-one years. Representative John Barrett III read a State House Proclamation from the House of Representative. Representative "Smitty" Pignatelli spoke of his life-long friendship with Tim and of the Garner family service to their communities. Mr. Pignatelli read a letter from Representative Richard Neal. Also read a congratulations letter from Governor Charlie Baker and Lt. Governor Karen Polito. Chief Garner received a standing ovation.

Moderator asked for non-voters to raise their hands.

Count non-voters: 8

Voters: 102

Moderator Francesconi read the warrant heading.

Entertained a motion for to waive the reading of the balance of the warrant and the return of service.

Motion made and seconded.

Voice vote:

Motion Carried.

Moderator introduced the Selectmen, Ronald DeAngelis, Raymond Killeen, Jason Levesque, Shawn McGrath, and Michelle Francesconi; Town Administrator, Jennifer Morse; Town Counsel, Edmund St. John III; Town Clerk, Christine Emerson and Moderator, Carol Francesconi.

Finance Committee was introduced: Kathleen Levesque, Heather Emerson and Mickey Biagini.

### Article 1: Reports of Officers

To act on the reports of the Town Officers.

#### **Majority Vote Required**

Moderator explained that this article is the Annual Town Reports. Also, the hand-out contains the facts and figures for the meeting and financial information for the Town.

Motion to accept the article as presented made and seconded.

Discussion: None

Voice vote taken.

Motion Carried.

### Article 2: Elected Officials Compensation

To see if the Town will vote to set the stipends and compensation for all elected officials of the Town (Moderator, Board of Assessors, Board of Health, Constable, Select Board,) as contained in the budget articles and provided by the M.G.L., c.41, §108, to be made effective as of July 1, 2022, as contained in the budget, or take any action in relation thereto.

#### **Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion:

Question was asked what does this article do?

Moderator explained that the article gives permission to set the stipends and salaries contained in the Town budget.

Voice vote taken.

Motion Carried.

### Article 3: Disposal of Surplus Property

To see if the town will vote to authorize the Board of Selectmen to dispose of any unused town-owned equipment and/or property or take any action in relation thereto.

#### **Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken.

Motion Carried.

### Article 4: Authorization for Compensating Balance Agreements

To see if the Town will vote to authorize the Town Treasurer to enter into compensating balance agreements for the Fiscal Year beginning July 1, 2022, in accordance with M.G.L. c.44, §53F, or take any action in relation thereto.

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: What is this article for?

Answer: Standard yearly Town warrant article which allows the Treasurer to enter into agreements for the fiscal year.

Voice vote taken. **Motion Carried.**

**Article 5: State Aid Highway Programs**

To see if the Town will vote to borrow and appropriate any additional sum or sums of money which will be reimbursed by the Commonwealth under any applicable State Aid Highway Programs for construction or improvements to Town roads and bridges as requested by the Board of Selectmen or take any action in relation thereto.

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: Question does this include Chapter 90 monies?

Answer: Yes

Voice vote taken. **Motion Carried.**

**Article 6: Authorization to Accept/Expend Grants/Gifts to Town**

To see if the Town will vote to authorize the Board of Selectmen to apply for, execute contracts and expend grants or monies, or any Federal or State grants or monies, received as set forth in the appropriate application, or take any action in relation thereto.

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

**Article 7: Reserve Fund**

To see if the Town will vote to **RAISE AND APPROPRIATE** the sums of \$20,000 to be used as a **RESERVE FUND**, pursuant to M.G.L. c 30, section 6 for the extraordinary or unforeseen expenditures for Fiscal Year 2023 or take any action in relation thereto.

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

Moderator Francesconi explained a new format now used for the budget. Each section of the budget is now a warrant article to be voted. Moderator will call for motion and second after reading the text of article. Then Moderator will read the line-items. Anyone wishes to discuss an item should call "set-aside." The balance of the line items will be voted. Set-asides will be discussed and voted separately.

**Article 8: General Government**

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sums (\$1,238,110) for the conduct of **GENERAL GOVERNMENT**, including all charges and expenses of the various town offices, for Fiscal Year 2023 or take any action in relation thereto:

Moderator Stipend	50.00
Moderator Expenses	25.00
Conservation Commission Stipends	1,500.00
Conservation Commission Consult	500.00
Conservation Commission Scribe	500.00
Conservation Commission Expenses	1,500.00
Board of Selectmen Expenses	8,269.00
Board of Selectmen Stipend	18,565.00
Town Counsel	12,500.00
Clean Lake Program	27,580.00
Town Administrator Salary	81,592.00
Town Administrator Expenses	3,000.00
Group Purchasing	800.00
Yearly Town Audit	12,500.00
Administrator Assistant to the Boards	16,700.00
Technology (Town Wide)	40,000.00
Town Website	5,150.00
Accounting Services	27,411.00
Accounting Software	4,348.00
Treasurer Salary	29,775.00
Treasurer Expenses	6,800.00
Treasurer Tax Title Expenses	2,000.00
Tax Collector Salary	26,809.00
Tax Collector Expenses	7,700.00
Tax Collector Contracted Services	1,000.00
Tax Collector Tax Title	2,000.00
Tax Collector Software	3,150.00
Board of Assessor Chair Stipend	3,807.00
Board of Assessor Member Stipend (2@ \$3,263)	6,526.00
Board of Assessors Administrative Assistant	30,978.00
Board of Assessors Expenses	5,410.00
Board of Assessors Utility Appraisal	7,450.00
Board of Assessors Contracted Services	25,190.00
Finance Committee Expenses	1,500.00
Town Clerk Salary	26,916.00
Town Clerk Expenses	3,150.00
Town Clerk Dog License Expenses	400.00
Town Clerk Book Repair	4,500.00
Town Clerk Census/Street Listing	3,200.00
Town Clerk Copy Machine/Contract	1,700.00
General Code Yearly Expense	2,000.00
Board of Registrars/Elections	8,000.00
Town Report	2,500.00



Planning Board Member Stipends (5 @ \$313.60)	1,568.00
Planning Board Expenses	2,515.00
Planning Board – BRPC Assessment	2,706.00
Planning Board Scribe	750.00
Agricultural Commission Expenses	500.00
Historical Commission Expenses	500.00
Zoning Board of Appeals Expenses	800.00
Zoning Board Scribe	500.00
Berkshire County Retirement	147,476.00
OPEB Funding	20,000.00
OPEB Actual Services Study	2,200.00
Health Insurance Active Employees	163,563.00
Health Insurance Retired Employees	20,295.00
Health Insurance Dental	7,000.00
Unemployment	10,000.00
MEDC Employer Share	16,200.00
Town Hall/Annex/Police Station Utilities	32,100.00
Fire Station Utilities	18,500.00
Town Garage/Salt Shed Utilities	18,000.00
Community Center Utilities	6,000.00
Former Cheshire Elementary School	60,000.00
Special Repairs to Town Buildings	75,000.00
Town Phone Systems	15,000.00
Town Custodian	19,168.00
Town Building Facilities Maintenance	28,818.00
Town Insurance (MIIA)	94,000.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,238,110.00</b>

**Majority vote required.**

Motion to accept the article as presented made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

Line items were read.

- Set-asides:** Clean Lakes Program  
Administrator Expenses  
Technology  
Accounting  
Town Clerk Salary

Moderator called for motion to vote the balance of the line items.

Motion made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

**Set-asides:**

**Clean Lakes Program**

Question: What is the line-item.

Selectmen answered that sum is the Town’s share of the dewatering program.

Motion to accept the Clean Lakes Program made and seconded.

Voice vote taken. **Motion Carried**

**Administrator Expenses**

Question: What does this item entail?

Answer: The budget this year has consolidated some department/office line items into one.

Motion to accept the Administrator Expense made and seconded.

Discussion: What is this line item used for?

Answer: Office Supplies

Voice vote taken. **Motion Carried.**

**Technology**

Question: Why and what is this for?

Selectmen answered for on-going expense for IT that was voted last year and to continue upgrading the Town-wide systems.

Motion to accept the Technology made and seconded.

Voice vote taken. **Motion Carried.**

**Accounting**

Question: What is the line item?

Selectmen answered that the Town has engaged an accounting firm to handle the Town finances.

Motion to accept the Accounting made and seconded.

Voice vote taken. **Motion Carried.**

**Town Clerk Salary**

Question: Why is the salary so low?

Selectmen answered that they have and will continue to look into all salaries to make them equitable.

Motion to accept Town Clerk Salary made and seconded.

Voice vote taken. **Motion Carried.**

**Article 9: Public Safety**

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sums (**\$324,621**) for **PUBLIC SAFETY** for Fiscal Year 2023, or take any action in relation thereto:

Police Chief Salary	80,000.00
Police Full Time Officer Salary	58,143.00
Police Officer Salaries	33,000.00
Police Department Expenses	4,000.00
Police Auto Expenses	14,000.00
Police Department Equipment	5,000.00
Animal Control Officer Salary	3,000.00
Animal Control Expenses	1,200.00
Fire Chief Salary	8,160.00
Assistant Fire Chief Salaries (2@)	3,136.00
Fire Department Expenses	17,000.00
Fire Department Equipment Expenses	10,000.00

Fire Department Vehicle Expenses	35,000.00
Fire Department EMS	4,500.00
Fire Department Rescue Vehicle Loan	9,817.00
Police/Fire Accident & Disability Insurance	14,800.00
Communication Center	22,865.00
Emergency Management Expenses	1,000.00
<b>PUBLIC SAFETY TOTAL</b>	<b>324,621.00</b>

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

Moderator Francesconi read each line item.

**Set-asides:**

**Police Chief Salary.**

Motion to vote the balance of the line-items made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

**Set-aside:**

**Police Chief Salary**

Question why does the Town need a full-time Chief and full-time officers when the State Police Barracks is located in Cheshire? Selectmen answered that the Police Reform Act has changed the structure of the department. Officers must now attend the Police Bridge Academy.

In reply to the State Police Barracks being located in Town, does not guarantee coverage, as the Troopers are on patrol over many other Berkshire towns.

Chief Garner stated his budget was only increased by \$27,000. With a full-time police chief and officers there will be more coverage timewise for the Town. As he has stated before, Keep the Town Moving Forward.

Questions: Who pays for the Academy?

Chief Garner answered that the Town does.

When the Town sends an officer to the Academy, is there a stipulation that the officer will remain an officer in Cheshire for two years?

Chief Garner said that was not feasible.

Motion to accept Police Chief Salary made and seconded.

Voice vote taken. **Motion Carried.**

**Article 10: Building Department**

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sums (**\$36,561**) for the **BUILDING DEPARTMENT** for Fiscal Year 2023 or take any action in relation thereto:

Building Commissioner Salary	13,647.00
Assistant Building Commissioner Salary	2,000.00
Building Commissioner Expenses	1,000.00
Online Permitting System	4,625.00

Gas/Plumbing Inspector Salary	5,727.00
Gas/Plumbing Inspector Assistant Salary	538.00
Gas/Plumbing Expenses	500.00
Wiring Inspector Salary	6,657.00
Wiring Inspector Assistant Salary	567.00
Wiring Inspector Expenses	1,300.00
<b>TOTAL BUILDING DEPARTMENT</b>	<b>36,561.00</b>

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

**Article 11: Health and Human Services**

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sums (**\$247,249**) for **HEALTH AND HUMAN SERVICES** for Fiscal Year 2023 or take any action in relation thereto.

Board of Health Stipends	11,421.00
Board of Health Expenses	5,500.00
Board of Health MAVEN Reporting	4,525.00
Council on Aging Expenses	8,470.00
Council on Aging Van Operating Expenses	5,900.00
Council on Aging Van Operator Salary	18,580.00
Council on Aging Medical Car Ride Share	1,500.00
Council on Aging Coordinator Salary	23,460.00
Council on Aging Meals Coordinator Salary	10,033.00
Animal Inspector Stipend	544.00
Animal Inspector Expenses	150.00
Town Compactor Operation Expenses	92,000.00
Town Compactor Site Maintenance	2,600.00
Transfer Station Permits/Stickers	4,500.00
Town Compactor Education/Training	500.00
Transfers Station Attendants Salaries	22,566.00
Recycling Account	35,000.00
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>247,249.00</b>

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None.

Voice vote taken. **Motion Carried.**

**Article 12: Highway Operations and Tree Warden**

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sums (**\$908,029**) for **HIGHWAY OPERATIONS AND TREE WARDEN** for Fiscal Year 2023 or take any action in relation thereto:

Highway Workers Salary (4)	206,044.00
Highway Superintendent Salary	78,985.00
Highway Department Non-Winter Overtime	5,000.00

Highway Due, Training and Licenses	1,000.00
Streetlights	53,000.00
Road Machinery, Tools, Gas	126,000.00
Snow and Ice	170,000.00
Highway Department Repair/Maintenance	207,000.00
Highway Department Engineering	35,000.00
Highway Department Heavy Equipment Rental	5,000.00
Tree Warden Tree Removal	20,000.00
Tree Warden Tree Replacement	1,000.00
<b>TOTAL HIGHWAY OPERATIONS &amp; TREE WARDEN</b>	<b>908,029.00</b>

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion:

**Set-asides:** Highway Superintendent Salary  
Engineering

Motion to vote the balance of the article line items made and seconded.

Voice vote taken. **Motion Carried.**

**Set-asides:**  
**Highway Superintendent Salary**

Question: Why did the Superintendent get a five percent raise when other salaries were two percent?

Selectmen answered that the salary was contractual.

Motion to accept Highway Superintendent Salary made and seconded.

Voice vote taken. **Motion Carried.**

**Highway Engineering**

Question: Are there specific projects to use this line-item?

Selectmen answered that yes they have projects, however the amount of this line item is just a drop in the bucket because engineering costs are extremely high.

Motion to accept the Engineering made and seconded.

Voice vote taken. **Motion Carried.**

**Article 13: Recreation and Culture**

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sums (\$116,580) for **RECREATION AND CULTURE** for Fiscal Year 2023 or take any action in relation thereto.

Recreation General Expenses/Memorial Day	11,000.00
Cheshire Library Association	33,620.00
Veteran Agent Services (Shared)	1,750.00
Veteran Benefits	30,000.00
Cemetery Flags	800.00
Cemetery Commissioners Stipends	2,610.00
Cemetery Department Wages	28,686.00
Cemetery Department Expenses	8,114.00
<b>TOTAL RECREATION &amp; CULTURE</b>	<b>116,580.00</b>

**Majority Vote Required**

Motion to vote the balance of the line items made and seconded.

Voice vote taken. **Motion Carried.**

**Set-asides:** Cheshire Library Association  
Cemetery Department Wages

**Cheshire Library Association**

Mary Ellen Baker, President of the Association addressed the meeting.

The Association is requesting an increase in the Library budget to \$38,480, the figure that was submitted in our budget. Karen Drain, Trustee, stated the figure needed to cover the salary for the Library Director per contract.

Discussion followed as to whether the Library Director is a Town employee or an Association employee. Legal opinion states Association employee. If this is the case then Department of Revenue and Selectmen state that the Director does not work enough hours to be given the benefits of vacation, sick time or personal days. The required hours to qualify is 19 hours per week.

The Selectmen have made the decision to give the Association the budget amount for the Association to issue payroll and pay vouchers and that the Library funds will no longer disburse payroll or vouchers through the Town.

Moderator asked Mrs. Baker to make a motion.

Mrs. Baker made the motion to increase the budget for the Library to \$38,480. Motion seconded.

John Bianchi, Trustee, said that the decision was up to the voters in this meeting.

Moderator Francesconi called for a card vote.

**YES 63 NO 18**  
**Motion Carried.**

**Cemetery Department Wages.**

Richard Francesconi, Cemetery Commissioner Chair, stated that the line item should be increased by \$9,000 to allow the Commissioners to hire a fourth worker for the Cemetery.

Selectmen stated that in talks, the Cemetery Superintendent said only three were needed.

Mr. Francesconi debated this fact.

Motion to increase the Cemetery Department Wages by \$9,000 made and seconded.

Moderator again called for a card vote.

**YES 38 NO 30**  
**Motion Carried.**

**Article 14: Public Schools**

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sums (\$3,411,940) for **PUBLIC SCHOOLS** for Fiscal Year 2023 or take any action in relation thereto.

HVRSD Minimum Local Contribution	2,154,516.00
HVRSD Over Minimum Foundation	427,852.00
HVRSD Transportation	145,263.00

HVRSD Capital Expenditure	215,735.00
<b>HVRSD SUBTOTAL</b>	<b>2,943,366.00</b>
NBVRSD Budget	438,574.00
Out of District Placement	30,000.00
<b>OTHER EDUCATION SUBTOTAL</b>	<b>468,574.00</b>
<b>TOTAL PUBLIC EDUCATION</b>	<b>3,411,940.00</b>

**Majority Vote Require**

Motion to accept the article as read made and seconded.

Discussion:

**Set-asides:** Over Minimum Foundation  
Sub-Total HVRSD

Motion to vote the balance of the line items less set-asides made and seconded.

Voice vote taken. **Motion Carried.**

**Over Minimum Foundation**

Question: Why this figure?

Aaron Dean, HVRSD Superintendent stated that this figure comes from the formula that is used by the Commonwealth.

The budget went up 1.92 percent over FY 22.

**Sub-total for HVRSD**

Withdrawn after Mr. Dean's explanation.

Motion made to vote Over Minimum Foundation and Sub-total for HVRSD and seconded.

Voice vote taken. **Motion Carried.**

**Article 15: Debt Service Expenses**

To see if the Town will vote to **RAISE AND APPROPRIATE** the following sums (\$260,938) of money to fund **DEBT SERVICE EXPENSES** for the Fiscal Year 2023 or take any action in relation thereto.

Well Land Bond Payment (2024)	109,500.00
Fire Truck (2030)	36,391.00
Highway Grader (2026)	35,528.00
Highway Truck (Voted 2022)	47,870.00
Highway Truck (Voted 2021)	26,649.00
Short-term Debt Interest	5,000.00
<b>Total</b>	<b>260,938.00</b>

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

**Article 16: Revolving Fund - Council on Aging**

To see if the Town will vote to authorize the Board of Selectmen pursuant to MGL Chapter 44, Section 53E ½, to establish and use a **REVOLVING FUND** with a limit of \$5,000 for Fiscal Year 2023

to accept receipts related to the fees and programs for the Council on Aging, in which any remaining funds may be rolled over into a similar revolving fund for Fiscal Year 2024, or take any action in relation thereto.

**Majority Vote Required**

Article amount amended from \$5,000 to \$10,00 by the Selectmen.

Motion to accept the amended amount made and seconded.

Discussion:

Question: What this fund is for and why the increase?

Fund is a Revolving Fund which means the Council on Aging may keep the funds collected through donations or gifts and not have the monies go back into the General Fund as other accounts do. The increase is to accommodate retaining the donations or gifts that may be over \$5,000, thus the increase to \$10,000.

Voice vote taken. **Motion Carried.**

**Article 17: Free Cash**

To see if the Town will vote to **TRANSFER** from **FREE CASH** the sums (\$125,800) of money to fund the following for Fiscal Year 2023 or take any action in relation thereto.

MS4 Compliance & Reporting	7,500.00
Capital Stabilization Fund	118,300.00
<b>Total</b>	<b>125,800.00</b>

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

**Article 18: Capital Projects**

To see if the Town will vote to **TRANSFER** from **FREE CASH** the following sums (\$62,600) of money to fund the following **CAPITAL EXPENDITURES** for the Fiscal Year 2023 or take any action in relation thereto.

Cheshire Cemetery Vault Repair	42,600.00
Town Fuel Tank	20,000.00
<b>Total</b>	<b>62,600.00</b>

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken. **Motion Carried.**

**Article 19: Water Enterprise Fund**

To see if the Town will vote to **appropriate, transfer** from retained earnings, or otherwise provide the following sums (\$320,209) of money to operate the **Water Enterprise Fund** for the Fiscal Year 2023 or take an action in relation thereto.

<b>Revenues</b>	
Department Receipts	320,209.00
Retained Earnings	0.00
<b>TOTAL</b>	<b>320,209.00</b>
<b>Expenses</b>	
Water Dept. Salaries	102,709.00
Fixed Operating Costs	97,500.00
Debt Services	30,000.00
Water Main Replacements	90,000.00
<b>TOTAL</b>	<b>320,209.00</b>

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion:

Question: Explain the \$90,000 figure.

Ricky Gurney, Water Commissioner said the Water Department has \$90,000 in projects.

Voice vote taken.

**Motion Carried.**

**Article 20: Free Cash to Stay Under the Tax Levy**

To see if the Town will vote to **TRANSFER** from **FREE CASH** the sum of **\$226,559.23** to reduce the FY23 Tax Rate or take any action relative thereto.

*\*If federal or state programs, or other alternative funding sources are available to supplant Town funding for the same purpose, the Board of Selectmen may reduce the Town's portion of said funding in a manner commensurate with the additional federal or state revenue received for said purpose.*

**Board of Selectmen Recommends**

**Finance Committee Recommends**

**Majority Vote Required**

Amount amended to \$240,555.23 due to the increases voted in line items at this meeting by Selectmen.

Motion to accept amended article as read made and seconded.

Discussion:

Question: Does this reduce the tax rate?

Answer: This amount is to keep the budget below the 2 ½ Levy Limit. To reduce the tax rate is the appropriate terminology to be used on the forms submitted to the Commonwealth.

Voice vote taken.

**Motion Carried.**

**Article 21: Adoption of Massachusetts General Law Chapter 64G, § 3A**

To see if the Town will vote to accept the provisions of M.G.L. Chapter 64G, §3A, and impose a local excise tax upon the transfer of occupancy of any room or rooms in a bed and breakfast establishment, hotel, lodging house, short term rental, or motel located within the Town at a rate of six percent (6%), said excise tax to take effect on the first day of the calendar quarter commencing at

least thirty days after such vote of Town Meeting, or take any other action relating thereto.

**Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion:

Question: Does Cheshire have many AirB&Bs or summer rentals?

Answer: Yes, Cheshire has AirB&Bs. Excise will bring in revenue for the Town.

Voice vote taken.

**Motion Carried.**

**Article 22: Annual Town Meeting Bylaw Amendment**

To see if the Town will vote to amend the Town of Cheshire General Bylaws, Article 1, Subsection 1. (b) by replacing existing language with the following:

The Annual Town meeting shall be held on the **LAST MONDAY OF APRIL** at 6:30 p.m.

Existing Language: "The meeting for other Town Business shall be held on the second Monday of June at 7:00 p.m."

**Proposed by the Board of Selectmen**

**2/3 Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion:

Question: Bill Craig, former Finance Committee Member, asked how can you set a budget earlier than June?

Dick Scholz, former Finance Committee member, agreed with Bill. Adam Emerson, HVRSD School Committee Member, echoed both Bill and Dick.

Answer: Certified Free Cash usually is set by October.

Selectmen feel the Annual Meeting should be before the Town Election, so that a newly elected Selectmen does not have to defend a budget that he/she did not work on.

After more discussion.

Moderator called for a card vote.

YES 34

NO 34

**ARTICLE FAILED.**

**Article 23: Marijuana Cultivation Zoning Bylaw Amendment (8.7, D, 2)**

To see if the Town will vote to amend the Town of Cheshire Zoning Bylaws Section 8.7 (Marijuana Establishments), Subsection D (Designated Number of Marijuana Establishments and Medical Marijuana Treatment Center), Number 2 by replacing existing language with the following, or take action relative thereto.

(2) The Total number of non-retailers MEs shall not exceed **TWO (2)**

Existing Language: (2) The Total number of non-retailers MEs shall not exceed six (6)

**Proposed by the Board of Selectmen**

**2/3 Majority Vote Required**

Motion to accept the article as read made and seconded.

Discussion:

Selectmen Killeen stated that he proposed changing the number of establishments back to two, so that the “unique Character of the Town” would not change.

Lengthy discussion on the merits of these establishments and the financial benefits.

Suggestion that the Town should have a say as to where these establishments may be.

Town Counsel, Edmund St. John III, Town Administrator Jennifer Morse, and the Selectmen informed the Moderator that this article was not legal as the Planning Board had not held hearings and approved this article.

**ARTICLE DEEMED NOT LEGAL**

**Article 24: Disposition of abandoned funds**

To see if the Town will vote to adopt the provisions of Massachusetts General Law Chapter 200A, §9A, Disposition of abandoned funds; notice of period during which funds may be claimed; treasurer authorized to hear claims, appeal, disbursement, or take any action relative thereto.

*Proposed by the Board of Selectmen*

*Majority vote required.*

Motion to accept the article as read made and seconded.

Discussion: None

Voice vote taken.

**Motion Carried.**

**Article 25: Stormwater Management Bylaw**

To amend the Town of Cheshire By-laws to include the following “STORMWATER MANAGEMENT” Section as follows:

Town of Cheshire

Stormwater Management Bylaw

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**SECTION 1 – GENERAL PROVISIONS**

**A. Purpose and Objective**

The purpose of this bylaw is to protect public health, safety, general welfare, and environment by regulating illicit connections and discharges to the storm drain system or, directly or indirectly, to a watercourse or into the waters of the Commonwealth, as well as to control the adverse effects of construction site stormwater runoff and post-construction runoff. Stormwater runoff can be a major cause of:

- (1) Impairment of water quality and flow in lakes, ponds, streams, rivers, coastal waters, wetlands, groundwater and drinking water supplies.
- (2) Contamination of drinking water supplies.
- (3) Contamination of downstream coastal areas.
- (4) Alteration or destruction of aquatic and wildlife habitat.
- (5) Overloading or clogging of municipal stormwater management systems.
- (6) Flooding.

The objectives of this bylaw are to:

- (1) Protect water resources.
- (2) Comply with state and federal statutes and regulations relating to stormwater discharges including total maximum daily load requirements and with the General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts, issued by the U.S. Environmental Protection Agency and the Massachusetts Department of Environmental Protection (“MS4 Permit”).
- (3) Prevent and reduce pollutants from entering the Town of Cheshire’s municipal storm drain system.
- (4) Prohibit illicit connections and unauthorized discharges to the Cheshire municipal storm drain system and require their removal.
- (5) Establish minimum construction and post construction stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality with the Town of Cheshire MS4 area.
- (6) Establish provisions for the long-term responsibility for, and maintenance of, structural stormwater

control facilities and nonstructural stormwater best management practices to ensure that they continue to function as designed are maintained, and pose no threat to public safety; and

- (7) Recognize the Town of Cheshire's legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement.

## B. Definitions

Unless a different definition is indicated in other sections of this bylaw, the following definitions and provisions shall apply throughout this bylaw:

**ALTERATION OF DRAINAGE CHARACTERISTICS:** Any activity on an area of land that changes the water quality, force, direction, timing or location of runoff flowing from the area. Such changes include change from distributed runoff to confined or discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

**APPLICANT:** Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision, of the Commonwealth or the Federal government, to the extent permitted by law, requesting a Land Disturbance Permit.

**AS-BUILT DRAWING:** Drawings that completely record and document applicable aspects and features of conditions of a project following construction using Stormwater Management Plans derived from a Land Disturbance Permit.

**BEST MANAGEMENT PRACTICE (BMP):** An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

**CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC):** A certified specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

**CLEAN WATER ACT:** The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

**CLEARING:** Any activity that removes the vegetative surface cover.

**COMMON PLAN OF DEVELOPMENT:** A "larger common plan of development or sale" is a contiguous area where multiple separate and distinct construction activities may be taking place at different times on different schedules under one plan.

**DEVELOPMENT:** The modification of land to accommodate a new use or expansion of use, usually involving construction.

**DISCHARGE OF POLLUTANTS:** The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

**EROSION:** The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

**EROSION AND SEDIMENTATION CONTROL PLAN:** A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbing activities.

**GRADING:** Changing the level or shape of the ground surface.

**GROUNDWATER:** Water beneath the surface of the ground.

**GRUBBING:** The act of clearing land surface by digging up roots and stumps.

**HAZARDOUS MATERIAL:** Any material which, because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as "toxic" or "hazardous" under MGL c. 21C and c. 21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

**ILLICIT CONNECTION:** A surface or subsurface drain or conveyance which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this bylaw.

**ILLICIT DISCHARGE:** Direct or indirect discharge to the municipal storm drain system or into a watercourse or the waters of the Commonwealth that is not composed entirely of stormwater, except as exempted in Article II, §2. The term does not include a discharge in compliance with an NPDES stormwater discharge permit or resulting from fire-fighting activities exempted pursuant to Article II, §2D (1) of this bylaw.

**IMPERVIOUS SURFACE:** Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious Surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.

**IMPOUNDMENT:** A stormwater pond created by either constructing an embankment or excavating a pit which retains a permanent pool of water.

**INFILTRATION:** The act of conveying surface water into the ground to permit groundwater recharge and the reduction of stormwater runoff from a project site. **LAND DISTURBANCE PERMIT:** A permit issued by the Stormwater Authority pursuant to this bylaw prior to commencement of Land Disturbing Activity or Redevelopment.

**LAND-DISTURBING ACTIVITY:** Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing and grading; or results in an alteration of drainage characteristics.

**LOAD ALLOCATION:** The maximum concentration or mass of a pollutant which can be discharged to a waterway by non-point sources without causing a violation of surface water quality standards as established in an applicable TMDL.

**LOT:** An individual tract of land as shown on the current Assessor's Map for which an individual tax assessment is made. For the purposes of these regulations, a lot also refers to an area of a leasehold on a larger parcel of land, as defined in the lease agreement and shown by approximation on the Assessor's Map.

**MUNICIPAL STORM DRAIN SYSTEM:** The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Cheshire.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) AREA:** The geographic area covered by the EPA NPDES Phase II MS4 General Permit including all municipally owned storm drain system infrastructure within that geographic area.

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT:** A permit issued by United States Environmental Protection Agency or jointly with the Commonwealth of Massachusetts that authorizes the discharge of pollutants to waters of the United States.

**NONPOINT SOURCE POLLUTION:** Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and man-made pollutants finally depositing them into a water resource area.

**NON-STORMWATER DISCHARGE:** Discharge to the municipal storm drain system not composed entirely of stormwater.

**OPERATION AND MAINTENANCE PLAN:** A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

**OWNER:** A person with a legal or equitable interest in property.

**PERSON:** An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

**POINT SOURCE:** Any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

**PRE-CONSTRUCTION:** All activity in preparation for construction.

**POLLUTANT:** Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter that is or may be introduced into any sewage treatment works, watercourse, or Waters of the Commonwealth. Pollutants include, but are not limited to:

- (1) Soaps, detergents and other surfactants
- (2) Paints, varnishes, and solvents
- (3) Oil and other automotive fluids
- (4) Nonhazardous liquid and solid wastes and yard wastes
- (5) Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnance, accumulations and floatables
- (6) Pesticides, herbicides, and fertilizers
- (7) Hazardous materials and wastes
- (8) Sewage, fecal coliform and pathogens
- (9) Dissolved and particulate metals
- (10) Animal wastes
- (11) Rock, sand, salt, soils
- (12) Construction wastes and residues

**RECHARGE:** The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

**REDEVELOPMENT:** Development, rehabilitation, expansion, demolition, construction, land alteration, or phased projects that disturb the ground surface, including impervious surfaces, on previously developed sites. The creation of new areas of impervious surface or new areas of land disturbance on a site constitutes development, not redevelopment, even where such activities are part of a common plan which also involves redevelopment.

**RUNOFF:** Rainfall, snowmelt, or irrigation water flowing over the ground surface.

**SEDIMENT:** Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

**SEDIMENTATION:** The process or act of deposition of Sediment.

**SITE:** Any lot or parcel of land or area of property where Land-Disturbing Activities are, were, or will be performed.

**SOIL:** Any earth, sand, rock, gravel, or similar material.

**STORMWATER AUTHORITY:** The Town of Cheshire Conservation Commission or its authorized agent(s).

**STORMWATER:** Runoff from precipitation or snow melt and surface water runoff and drainage.

**STORMWATER MANAGEMENT PLAN:** A plan required as part of the application for a Land Disturbance Permit containing narrative, drawings, details and reporting requirements developed by a qualified professional engineer (PE), which describes structural and non-structural best management



practices designed to control the discharge of pollutants from impervious surfaces and onsite activities as well as the volume and peak rate of surface runoff from a site on an ongoing basis after construction has been completed.

**TOTAL MAXIMUM DAILY LOAD or TMDL:** the greatest amount of a pollutant that a water body can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL is also a plan, adopted under the Clean Water Act, specifying how much of a specific pollutant can come from various sources, including stormwater discharges, and identifies strategies for reducing the pollutant discharges from these sources so as not to violate Massachusetts surface water quality standards. (314 CMR 4.00, et seq.)

**TOTAL SUSPENDED SOLIDS OR TSS:** Undissolved organic or inorganic particles in water.

**VERNAL POOLS:** Temporary bodies of freshwater which provide critical habitat for a number of vertebrate and invertebrate wildlife species.

**WASTE LOAD ALLOCATION:** The maximum concentration or mass of a pollutant which can be discharged to a waterway from point sources without causing a violation of surface water quality standards as established in an applicable TMDL.

**WATER COURSE:** A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

**WATERS OF THE COMMONWEALTH:** All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, groundwater, and Waters of the United States as defined under the Federal Clean Water Act as hereafter amended.

**WETLANDS:** Tidal and non-tidal areas characterized by saturated or nearly saturated soils most of the year that are located between terrestrial (land-based) and aquatic (water-based) environments, including freshwater marshes around ponds and channels (rivers and streams), brackish and salt marshes; common names include marshes, swamps and bogs.

### C. Authority

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Massachusetts home rule statutes, the regulations of the Federal Clean Water Act, 40 CFR 122.34.

### D. Responsibility for administration

The Stormwater Authority shall administer, implement, and enforce this bylaw. Any powers granted to, or duties imposed upon Stormwater Authority may be delegated in writing by Stormwater Authority members or agents.

### E. Waivers

The Stormwater Authority, or its authorized agent, may waive strict compliance with any requirement of this bylaw

or the rules and regulations promulgated hereunder, where such action is:

- (1) allowed by federal, state and local statutes and/or regulations; and
- (2) in the public interest; and
- (3) not inconsistent with the purpose and intent of this bylaw.

Any person seeking a waiver must submit a written waiver request. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of the bylaw does not further the purposes or objectives of this bylaw.

In the event the applicant fails to provide requested information, the waiver request shall be denied.

### F. Regulations

The Stormwater Authority shall adopt and may periodically amend, regulations, rules, and/or written guidance that outline the terms, conditions, definitions, enforcement, fees, procedures and administration of this Stormwater Management bylaw. Adoption and amendments will be made by majority vote during an open meeting of the Stormwater Authority. Failure of the Stormwater Authority to issue such rules, or regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this bylaw.

Stormwater Management regulations or guidance shall identify thresholds and requirements for Land Disturbance Permits required by this bylaw and consistent with or more stringent than the most recent MS4 General Permit.

### G. Enforcement

The Stormwater Authority or its authorized agent shall enforce this bylaw, and any associated regulations, orders, violation notices, and enforcement orders and may pursue all civil and criminal remedies for such violations.

Criminal and Civil relief.

- (1) Any person who violates the provisions of this bylaw, or any associated regulations, permit, notice, or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and shall result in a criminal fine of not more than \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- (2) The Stormwater Authority may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

Orders.

- (1) The Stormwater Authority or its authorized agent may issue a written order to enforce the provisions of this bylaw or any regulations thereunder, which may include:
  - (a) Elimination of illicit connections or discharges to the Municipal Storm Drain System

- (b) Elimination of discharges to the Municipal Storm Drain System or, directly or indirectly, into a watercourse or into the Waters of the Commonwealth
  - (c) Performance of monitoring, analyses, and reporting
  - (d) Cessation of unlawful discharges, practices, or operations
  - (e) Implementation of measures to minimize the discharge of pollutants until such time as the illicit connection or discharge shall be eliminated
  - (f) Remediation of contamination in connection therewith.
- (2) If the Stormwater Authority determines that a person's failure to follow the requirements of a Land Disturbance Permit and the related Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this bylaw or regulations issued hereunder, then the Authority may issue a written order to the person to remediate the non-compliance and/or any adverse impact caused by it, which may include:
- (a) A requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw and provisions of the Land Disturbance Permit or other authorization.
  - (b) Maintenance, installation or performance of additional erosion and sediment control measures.
  - (c) Monitoring, analyses, and reporting.
  - (d) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity; and/or
  - (e) A requirement to eliminate discharges, directly or indirectly, into a watercourse or into the waters of the Commonwealth.
- (3) If the Stormwater Authority or its authorized agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further provide that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Cheshire may, at its option, undertake such work, and expenses thereof shall be charged to the violator.
- (4) Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Cheshire, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Stormwater Authority within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the Stormwater Authority affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs, pursuant to M.G.L. c.40, §58. Interest shall begin to accrue

on any unpaid costs at the statutory rate provided in M.G.L. c. 59, § 57 after the 31st day at which the costs first become due.

**Noncriminal disposition:** As an alternative to criminal prosecution or civil action, the Town of Cheshire may elect to utilize the noncriminal disposition procedure set forth in M.G.L. c. 40, § 21D, in which case the agent of the Stormwater Authority shall be the enforcing person. The penalty for the first violation shall be a warning. The penalty for the second violation shall be \$100. The penalty for the third and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

**Entry to perform duties under this bylaw:** To the extent permitted by local, state or federal law, or if authorized by the owner or other party in control of the property, the Stormwater Authority and/or its agents may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Stormwater Authority deems reasonably necessary.

**Appeals:** The decisions or orders of the Stormwater Authority shall be final. Further relief shall be appealed to a court of competent jurisdiction.

**Remedies not exclusive:** The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

**H. Severability**

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

**SECTION 2 – DISCHARGES TO THE MUNICIPAL STORM DRAIN SYSTEM IN THE MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) AREA AND TO WATERCOURSES OR WATERS OF THE COMMONWEALTH**

**A. Applicability**

Article II of this bylaw shall apply to all direct or indirect discharges to the municipal storm drain system and to any activities that might obstruct the municipal storm drain system except as explicitly exempted in this bylaw or where the Stormwater Authority has issued a waiver in accordance with Section 1 § E.

**B. Prohibited activities and exemptions.**

**Illicit discharges:** No person shall dump, discharge, spill, cause or allow to be discharged any pollutant or non-stormwater discharge into the municipal storm drain system or onto an impervious surface directly connected to the municipal storm drain system, or, directly or indirectly, into a watercourse or waters of the Commonwealth.

**Illicit connections:** No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection

was permissible under applicable law, regulation or custom at the time of connection.

Obstruction of municipal storm drain system: No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior consent from the Stormwater Authority.

Exemptions: The following non-stormwater discharges or flows are allowed unless the Stormwater Authority, EPA, or MassDEP identifies them as a significant contributor of a pollutant to the MS4 Area or to waters of the Commonwealth:

- (1) Discharge from fire-fighting activities
- (2) Water line flushing
- (3) Landscape irrigation
- (4) Diverted stream flows
- (5) Rising groundwater
- (6) Uncontaminated groundwater infiltration (as defined at 40 CFR § 35.2005(20)).
- (7) Uncontaminated pumped groundwater
- (8) Discharge from potable water sources
- (9) Foundation drains
- (10) Air conditioning condensation
- (11) Irrigation water, springs
- (12) Water from crawl space pumps
- (13) Footing drains
- (14) Lawn watering
- (15) Individual resident car washing
- (16) Flows from riparian habitats and wetlands
- (17) De-chlorinated swimming pool discharges (less than one ppm chlorine) provided the pool is drained in such a way as not to cause a nuisance
- (18) Street wash waters
- (19) Residential building wash waters without detergents
- (20) Dye testing, provided verbal notification is given to the Stormwater Authority prior to the time of the test
- (21) Non-stormwater discharge permitted under a NPDES permit, waiver, or waste discharge order held by the owner and administered under the authority of the United States Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations
- (22) Discharge for which advanced written approval is received from the Stormwater Authority as necessary to protect public health, safety, welfare or the environment.

#### D. Emergency suspension of storm drainage system access

The Stormwater Authority or its authorized agent may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare, or the environment. In the event any person fails to comply with an emergency suspension order, the Stormwater Authority may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare, or the environment.

#### E. Notification of spills

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system, watercourse, or Waters of the Commonwealth, the person shall take all necessary steps to ensure containment and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments. In the event of a release of nonhazardous material, the reporting person shall notify the authorized enforcement agency no later than the next business day. The reporting person shall provide to the Stormwater Authority written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on site a written record of the discharge and the actions taken to address it and prevent its recurrence. Such records shall be retained for at least three years.

### SECTION 3 – STORMWATER MANAGEMENT AND LAND DISTURBANCE

#### A. Applicability

- (1) These regulations shall apply to all construction activity or land disturbance within the MS4 Area that individually or as part of a Common Plan of Development result in land disturbance in excess of the thresholds below.  
A Land Disturbance Permit is required for disturbance of one (1) acre (43,560 square feet) or more of land if located within the MS4 Area. Stormwater Authority may review any projects over one half (1/2) acre (21,780 square feet) within the MS4 Area and require a Land Disturbance Permit if the proposed land use has higher potential pollutant loads in accordance with the Massachusetts Stormwater Management Standards.
- (2) The following activities are exempt from the provisions of Section 3 § A:
  - a) Maintenance of existing landscaping, gardens or lawn areas associated with a single-family dwelling conducted in such a way as not to cause a nuisance
  - b) Construction of fencing that will not substantially alter existing terrain or drainage patterns
  - c) Construction of utilities other than drainage (gas, water, electric, telephone, etc.) which will not alter terrain or drainage patterns or result in discharge of sediment or other pollutants to the MS4 area.
  - d) Normal maintenance and improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act regulation 310 CMR 10.04

## B. Review of Permit

A Land Disturbance Permit must be obtained prior to the commencement of any construction activity or land disturbance for which such a review or permit is required. An applicant seeking approval and/or permit shall file an appropriate application with the Stormwater Authority in a form and containing information as specified in this bylaw and the Stormwater Regulations adopted by the Stormwater Authority.

Each application must be accompanied by the appropriate application fee as established by the Stormwater Authority. Applicants shall pay the application fee before the review process commences. The Stormwater Authority is authorized to retain a Registered Professional Engineer (PE) or other professional consultant to advise the Stormwater Authority on any or all aspects of the application and/or the project's compliance with conditions of a Review or Permit. The Stormwater Authority may require the applicant to pay reasonable costs to be incurred by the Stormwater Authority for the employment of outside consultants pursuant to Stormwater Authority regulations as authorized by G.L. c. 44, § 53G.

Required submittals to obtain a Land Disturbance Permit shall include (without limitation) an Erosion and Sedimentation Control Plan, a Stormwater Management Plan, and an Operation and Maintenance Plan. To obtain a Land Disturbance Permit, the applicant must show that site design, construction site stormwater runoff control and post-construction stormwater management will meet the standards set by the Stormwater Authority in its regulations, rules and/or guidance, which shall be at least as stringent as the relevant requirements of the MS4 Permit and may also address relevant environmental considerations including (without limitation) protection of aquifers and sensitive water bodies and prevention of flooding.

The Land Disturbance Permit shall include measures to ensure adequate long-term operation and maintenance of stormwater management design features and BMPs. The Stormwater Authority may impose requirements including (without limitation) the following:

- (1) A requirement that funds for future operation and maintenance be set aside in a dedicated fund or escrow account.
- (2) A permanent permit condition requiring compliance with an Operation and Maintenance Plan.
- (3) A permanent permit condition requiring that the property owner submit an annual report or certification regarding operation and maintenance.
- (4) A requirement to record the Operation and Maintenance Plan (or notice thereof).
- (5) A requirement that a legal instrument be put in place establishing responsibility for operation and maintenance of a stormwater BMP serving more than one lot: and
- (6) A requirement that an easement be recorded allowing the Town to access a stormwater BMP to remedy any operational failure or maintenance problem.

## C. Consent to Entry onto Property

An applicant consents to entry of Stormwater Authority or its authorized agents in or on the site to verify the information in the application and to inspect for compliance with Review or Permit conditions.

## D. Inspection and Site Supervision

The Stormwater Authority or its designated agent shall make inspections to verify and document compliance with Land Disturbance Permit.

## E. Compliance with the provisions of EPAs General Permit for MS4s in Massachusetts

**This bylaw and its related Stormwater Management Regulations shall be implemented in accordance with the requirements of United States Environmental Protection Agency's most recent Massachusetts Small Municipal Separate Storm Sewer System (MS4s) General Permit relating to illicit connections and discharges, construction site runoff, and post-construction stormwater management, as well as the Massachusetts Wetlands Management Act. The Stormwater Authority may establish additional requirements by regulation to further the purposes and objectives of this bylaw so long as they are not less stringent than those in the MS4 General Permit for Massachusetts.**

## F. Surety

The Stormwater Authority may require the applicant to post before the start of construction or land disturbance activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by the Stormwater Authority and be in an amount deemed sufficient by the Stormwater Authority to ensure that the work will be completed in accordance with the permit. If the project is phased, the Stormwater Authority may release part of the bond as each phase is completed in compliance with the permit. If the permittee defaults on any obligations imposed by the Land Disturbance Permit, the Stormwater Authority may (after notification of the permittee) inform the holder of the security (and the municipal treasurer if the treasurer is not holding the funds) of the default, in which event the Town shall be entitled to the security funds.

## G. Final Reports

Upon completion of the work, the applicant shall submit a report (including certified as-built construction plans) from a Professional Engineer (P.E.), surveyor, or Certified Professional in Erosion and Sedimentation Control (CPESC), certifying that the project has been completed in accordance with the conditions of the Land Disturbance Permit. The as-built drawings must depict all on site controls, both structural and non-structural, designed to manage the stormwater associated with the completed site (post construction stormwater management). The Stormwater Authority may, by regulation, require ongoing reporting to ensure long-term compliance, including, but not limited to, appropriate operation and maintenance of stormwater BMPs. Any discrepancies shall be noted in the cover letter.

*Proposed by the  
Board of Selectmen & Conservation Commission  
2/3 Majority Vote Required*

Moderator Francesconi stated that she would not read the entire article and that the article is printed in entirety in the handout.

Motion to accept the article as presented made and seconded.

Discussion:

Francis Willet asked what the purpose of the article was and who would enforce the regulations.

Answer: The Conservation Commission would enforce the regulations.

Gary Trudeau stated that the article should be voted down as already falls to the Conservation Commission.

Courtney from Berkshire Regional Planning Commission stated that this article is needed for compliance with the "Clean Water Act". If the article should not pass this evening, Storm Water Zoning By-law could be on the for the next Town meeting. Suggestion that public hearings be held since this is a Zoning By-law.

Moderator called for a card vote.

YES 28

NO 23

**ARTICLE FAILED**

**Article 26:** To transact any other business that may lawfully come before the meeting.

Moderator Francesconi entertained a motion to dissolve the meeting.

Motion made to dissolve the meeting made and seconded.

Discussion:

Jan Kuniholm suggested that the data for the Annual Town Meeting be made available to the voters earlier than the evening of the meeting.

Voice vote taken.

**Motion Carried.**

Meeting dissolved at 10:15 PM.

**ATTEST: True Copy**

Christine B. Emerson

Cheshire Town Clerk

June 28, 2022

Thank you to Chief Garner and Sargent Alibozek for counting the cards and reporting the numbers to the Moderator.

Also, thank you to Corey McGrath for transporting the shields, Registrar box and Town Reports to the High School and then back to Town Hall.

# Special Town Meeting - September 26, 2022

Special Town Meeting  
Monday, September 26, 2022  
Cheshire Elementary School Cafeteria  
7:00 PM

Moderator Carol Francesconi called the meeting to order at 7:00 PM.

The heading of the warrant is read.

Motion: To waive the reading of the balance of the warrant and the return of service made by Selectman Michelle Francesconi.

Seconded. Selectman Jason Levesque

Discussion: None

Voice vote taken.

**Motion Carried.**

Pledge of Allegiance

Moderator asked for non-voters to raise their hands.

**Non-voters: 2      Voters: 47**

Selectman Shawn McGrath addressed the meeting, stating that the Town has additional funds not appropriated in the budget process due to underestimated values and new growth values.

**Article 1:** To see if the Town will vote to raise and appropriate the sum of \$25,000 (twenty-five thousand dollars) to fund the Special Repairs Town Building account (01-192-5240-0000) for the purpose of repairing the heating system in the cafeteria at the Cheshire Elementary School or take any other action in relation thereto.

Motion: Michelle Francesconi made the motion to accept the article as read.

Seconded: John Tremblay, Finance Committee.

Discussion: None.

Voice vote taken.

**Motion Carried.**

**Article 2:** To see if the Town will vote to raise and appropriate the sum of \$70,000 (seventy thousand dollars) to fund the Special Repairs Town Building account (01-192-5240-0000) for the purpose of repairing the heat at the Cheshire Fire Station or take any other action in relation thereto.

Motion: Motion made by Michelle Francesconi to accept the article as read.

Second: John Tremblay

Discussion: None.

Voice vote taken.

**Motion Carried.**

**Article 3:** To see if the Town will vote to raise and appropriate the sum of \$13,202 (thirteen thousand two hundred three dollars) to fund the Facilities Manager position (01-192-5110-0001) for a total of 35 hours per week or to take any other action in relation thereto.

Moderator read the article and then read the amended article.

To see if the Town will vote to raise and appropriate the sum of \$ 13, 203 (thirteen thousand two hundred and three dollars) to fund the Facilities Manager position (01-192-110-0001) **for an additional 11 (eleven) hours per week for a total of 35 hours per week** or to take any other action in relation thereto.

Motion: Motion to accept the article with the amended language made by Michelle Francesconi.

Second: John Tremblay

Discussion: None

Voice vote taken.

**Motion Carried.**

**Article 4:** To see if the Town will vote to raise and appropriate the sum of \$92,000 (ninety-two thousand dollars) to fund the Stabilization Account (85-145-3580-8222) or to take any other action in relation thereto.

Motion: Michelle Francesconi made the motion to accept the article as read.

Second: John Tremblay

Discussion: Question, what is the current balance of the Stabilization Fund? \$458,032 was the answer.

Question, what would the monies be spent on? Does the Town have a list?

John Tremblay answered mason work and gutter repair at Town Hall, weatherization at the Annex, heat pump and weatherization at the Police Station, bringing the Fire Station up to code and continued work at the Cheshire Elementary School.

Point made that the Stabilization Fund requires a 2/3 vote at Town Meeting to expend the funds.

Voice vote taken.

**Motion Carried.**

**Article 5:** To transact any other business that may properly come before this meeting or to take any other action in relation thereto.

Motion to dissolve this meeting made by Michelle Francesconi.

Second: John Tremblay

Discussion: None.

Voice vote taken.

**Motion Carried.**

Meeting dissolved at 7:12 PM

**ATTEST: True Copy**

Christine B. Emerson

Cheshire Town Clerk

**ANNUAL REPORTS  
OF THE  
HOOSAC VALLEY  
REGIONAL SCHOOL DISTRICT  
CHESHIRE, MA 01225**

**FOR THE FISCAL YEAR  
July 1, 2021 - June 30, 2022**

# Report of the Superintendent

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The mission of the Hoosac Valley Regional School District, in partnership with families and community members, is to promote meaningful learning in a safe environment that prepares our youth to be creative thinkers, motivated learners, and positive, productive members of society. As such, there has been intentional work to develop our use of High Quality Instructional Materials (HQIM), further develop our teaching practices, and look for ways to engage our students and the greater community in more meaningful ways.

The Hoosac Valley Regional School District has made the commitment to ensuring that there are high quality instructional materials in every classroom. We have engaged in a 5-year cycle of curriculum updates that began with the purchase of an updated ELA curriculum for grades Pre-K to 12 in 2021. The elementary levels now utilize a combination of *Foundations*, *Heggerty*, and *Wit & Wisdom* for core programming and the secondary levels (6-12) utilize Into Literature. The last two school years have included training and coaching on the implementation of these programs.

In the 2022-2023 school year our focus has been on maximizing our Math curriculum and updating intervention materials and strategies. Middle school and intervention Math staff have been engaged with AVMR (Add Vantage Math Recovery) training, been retrained in the use of Eureka, and have received coaching on implementation of the programming. Grades 4-8 have received targeted coaching driven by TNTP (The New Teacher Project) as part of our work with the state which is focused on improving Math pedagogy.

This school year, we have also begun the examination of Science programming. In the 2023-2024 school year, staff will begin piloting curriculums that place student-centered, collaborative problem solving and discourse at the center of the science classroom. We will receive implementation support from DESE (Department of Elementary and Secondary Education) as well as grant funding to support professional learning. In addition to this work, we have begun examining upcoming work in the areas of Social Studies and other subject areas with the goal of having completed updates in ALL subjects by the 2025-2026 school year.

In addition to our curriculum work, we have provided staff with professional development on standards unpacking and high leverage teaching practices. Administrators have all been trained in the area of Analyzing Teaching for Student Results (ATSR) through Research for Better Teaching (RBT) and have begun the application of skills learned during collaborative time with staff. Furthermore, we have developed a staff induction program that includes Studying Skillful Teacher workshops to support them and to help them develop their instructional practices. Furthermore, we have created robust professional learning experiences in the summer to avail staff of opportunities to develop skills in Curriculum Implementation, Classroom Management, Analyzing Student Data, and many other targeted areas.

While our MCAS scores have not shown the desired growth to this point, benchmark data at the elementary level in particular has shown positive signs regarding student acquisition of early reading skills. In addition, we anticipate with additional professional development, to see a trend in a positive direction with student acquisition of Math skills. We continue to develop staff skill sets in effectively collecting data through the use of Formative Assessments and further addressing student needs through taking FIRME action (Feedback, Investigation, Reteaching, Re-engaging, or Regrouping, Moving on, and Extension).

Lastly, in order to address our diverse interests at the secondary level, we have worked to develop options for those entering the workforce as well as those looking to further their education in college. A great deal of effort has been put into deepening engagement with the community as Hoosac Valley works to find its niche. The state has formally recognized our Biomedical & Healthcare and Environmental Science Pathways as Innovation Pathways, which will provide us with further resources to make these programs even more robust. Moreover, our *Portrait of a Graduate* and *Workforce Development* teams have partnered with stakeholders from the school and greater community to work on development of other pathways that will provide students with both early college experiences and robust internships. We are excited by the potential of the transformative work across the district and look forward to celebrating the student successes as result of this work!

## Hoosac Valley Regional School Committee:

The School Committee is an elected body that oversees the Hoosac Valley Regional School District. Members work with the Superintendent to set broad policies, develop a recommended budget for submission to the Towns and monitor the overall operation of the School Department. The Committee is composed of seven elected members for a three-year term. Three School committee members live in Cheshire and four members live in Adams.

## Hoosac Valley Regional School Committee Members:

Michael Mucci, Chairman, Adams  
Adam Emerson, Vice Chairman, Cheshire  
Regina Hill, Adams  
Bethany DeMarco, Cheshire  
Erin Milne, Adams  
Michael Henault, Cheshire  
John F. Duval, Adams

Respectfully submitted,

Aaron M. Dean  
Superintendent  
Hoosac Valley Regional School District



# Hoosac Valley High School

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#hvhsfamily!

At Hoosac Valley High School perseverance, respect, integrity, diversity, and empathy have been at the forefront of our work to “increase cultural awareness, sensitivity, and responsiveness by evaluating and respecting individual differences and fostering innovation and positive outcomes” for our students, staff, and stakeholders.

We started out the year mask-optional and have worked hard to incorporate social-emotional learning strategies to navigate our way around natural feelings of anxiety and even waves of uncertainty. This year we scheduled a daily SEL/WIN block for ALL students. The Social-Emotional/What I Need block focuses on Hoosac PRIDE, while incorporating lessons on perseverance, respect, integrity, diversity, and empathy. So far this year we’ve celebrated Black History month, and we’ve focused on conversations that will inspire and ignite ideas from our students to help them and us understand how we can work together to create a better HVHS.

We welcomed new faces at the high school and familiar faces changing positions; Regina Diesz has taken on the role of assistant principal of teaching and learning; Mrs. Nancy Pedercini-Acquista is our full-time instructional coach; Ms. Jennifer Austin laced up her sneakers with the physical education department and has been working with middle school and high-school students in health & wellness and physical education. Ms. Cori Scaduto joined the 8th grade team as our science teacher, while Mr. Sean Keogh added his own expertise to the 8th team teaching English. Mr. Thorstein Murray has been helping us out all year as a long-term sub in both history AND English, while Ms. Karylee Doubiago is our long-term substitute for computers/technology. Our athletic department joined forces with North Adams Public Schools and welcomed Jeffery Puleri as our athletic director. Ms. Abi Ruble joined our school counseling department, and we CELEBRATED Ursula Nowak in her retirement this year and welcomed Eli Phillips as he transitioned into that role. Gary Duranko has been hired as our newest math teacher; he is a veteran teacher coming to us from Maryland. And last but not least, Ms. Amanda Watroba is our NEW music teacher/band director!

Our days start at 7:30 a.m. with our *What I Need* block as a way to promote and grow meaningful relationships between staff and students, while providing social-emotional and academic support to students. In addition to the focus on engaging educational activities and an increase in academic rigor - we have invited guest speakers in as part of our “Speaker Series” during our scheduled half days – AND we’ve built in some team-building activities for students opposite the speaker series.

We continue to offer **free** breakfast and lunch to all students, and students are still welcome to purchase items from the cafeteria in addition to what’s being served on any particular day. Most of our school’s policies and procedures were sent out in our Student Handbook. As always an electronic version of the handbook is available on the school’s website. Speaking of our NEW AND IMPROVED website – check it out at:

[hoosacvalley.org](http://hoosacvalley.org)

**Meet Hoosac Valley High School** was held in September. Student Picture Day went off without a hitch that same month, and our **GRADE 8** students were engaged in an orientation with the Hoosac P.R.I.D.E. mentors as an introduction to the school year.

The Instructional Leadership Team continues to work diligently on the standards of the School Improvement Plan, which include classroom walkthroughs and observations, opportunities for collaborative time with colleagues, building in family and community outreach, offering interventions for students via our Student Support Center and our What I Need blocks, strengthening our inclusive practices and support services by offering faculty meeting time with the Director of Special Services, and becoming more inclusive with our professional development. Our full-time instructional coach continues to be instrumental in helping create curricula, helping to revise assessments and rubrics, and most importantly helping to assess multi-tiered systems of support for our students. Our focus – with the help of the district Curriculum Coordinator – has been and continues to be to promote the learning and growth of all students by providing high-quality and coherent instruction, designing and administering authentic and meaningful student assessments, analyzing student performance and growth data, using this data to improve instruction, providing students with constructive feedback on an ongoing basis, and continuously refining learning objectives. Our goal is to establish high expectations, while creating a safe and effective classroom environment. We also know that the growth of our students relies on effective partnerships with families, caregivers, community members, and organizations.

## WHAT WE ARE OFFERING AND MAINTAINING AT HVHS:

### HVHS PATHWAYS:

**NEW this year** is the recognition from the state for an Innovation Pathway! Our high-school pathways are college and career focused and are used to guide students and strengthen their focus for possible future goals after they graduate high school. Our modern pathway programs offer inspiration and learning for all students with a bit more direction in the coursework. We are seeking designation for Biomedical and Environmental Innovations to more intentionally provide access to opportunities for our students. Currently our three distinct pathways are

- Communication and Arts
- Human Services
- Science Exploration

Students have opportunities to take courses like Energy and the Environment, Medical Detectives, Pathway Careers, Intro to STEM, Spanish, Health and Wellness, Music, Technology Applications, Global Citizenship, Current Events, History of the Holocaust, Drama & Theater Arts, Conservation and Stewardship, Principles of Biomedical Science, Human Body Systems, and SO MUCH MORE! As part of our initiative students can take advantage of work-study and internship opportunities in

their junior and senior years – which promotes opportunities for students to further explore various pathways (examples include composting interns, Broadcast Journalism at MCLA, teacher assistants, etc.). Transportation problems? Not anymore! Berkshire Taconic Foundation provided HVHS with a grant to purchase our very own van! We will now be able to transport students to and from these organizations.

#### **Senior Perks:**

Hoosac Valley High School offers its seniors in good standing (in both academics and attendance) perks such as:

- Arriving to school late, schedule permitting (in lieu of study hall)
- Leave school early, schedule permitting (in lieu of study hall)
- Off-Campus Lunch
- Senior lounge, schedule permitting (during study hall)
- Access to our courtyard during study hall

#### **Early Graduation:**

It is possible for students to complete high school graduation requirements at HVHS in less than 4 years. There are criteria that must be met for students that are interested in graduation early, such as successfully completing at least one college course, and all other graduation requirements must be completed (students work with guidance counselors on this).

#### **College Course Enrollment:**

HVHS partners with Massachusetts College of Liberal Arts and Berkshire Community College to create benefits for high-school students such as being able to earn college credit at no cost (credits will transfer), preparing students for the college-level class and environment, allowing exploration in an academic field of interest, and strengthening college applications. At BCC juniors and seniors can take up to 15 free transferable college credits per year. At MCLA juniors and seniors can earn up to 6 free transferable college credits per year. **Past and future courses offered through BCC and/or MCLA on the HVHS campus include** Introduction to Engineering I and II, Computer Applications, Anatomy and Physiology, English 101, Education and Society, and Environmental Sustainability.

#### **Naviance:**

Naviance is an online program used by the School Counseling Department to help manage the college and career readiness process. Students will research careers and colleges, take assessments and surveys, create goals and eventually submit requests for transcripts and recommendation letters directly to their counselor. **Naviance** makes it easier than ever for students to answer the questions that will shape their future: Who am I? What do I want to be? How will I get there? How will I succeed? It's a one-stop shop designed to ease the process for our students!

### **EXTRACURRICULAR ACTIVITIES:**

#### **Sign Language Club:**

This NEW club was born from a student's 8th grade Civics Project. It is led by a student who is fluent in American Sign Language (ASL). The club meets once a week on Tuesdays and

our student teaches her classmates different signs and discusses deaf culture and important figures. The teacher advising that group is only a facilitator and is an ASL student herself.

#### **P.R.I.D.E. Mentors:**

Hoosac Valley initiated the MENTOR program: a high-school transition program that welcomes new students and makes them feel comfortable throughout the first year of their high school experience. Our data continues to show that members of our grade 8 class struggle in forming positive peer-to-peer and peer-to-staff relationships. To this end, HVHS paired each 8th grader with a junior or senior, who was trained this past summer. During the first few days of school, P.R.I.D.E. MENTORS developed and implemented the Grade 8 Orientation, which included strategies for success, experiential learning, hands-on projects, and positive reinforcement. Throughout this school year, the MENTORS organized and held activities involving Grade 8 students, including SEL team-building days with guest speakers!

#### **World of Difference:**

In an effort to continue to promote positive school climate and address issues of diversity, offensive language, and negative peer-to-peer relationships, Hoosac Valley High School paired with the Anti-Defamation League, the Jewish Federation of the Berkshires, former Superintendent William Ballen, and the Berkshire United Way to bring the World of Difference back to HVHS. Ultimately the World of Difference "recognizes that attitudes and beliefs affect actions and that each member of society can have an impact on others and ultimately on the world in which we live." This year students went to New York City for training.

#### **HVHS Concert Band, Jazz Ensemble, Marching Band:**

The High School Concert Band, Jazz Ensemble, and Marching Band are now being led by Amanda Watroba! Ms. Watroba has years of experience in all of the above; she is dazzling us with some of our "oldies" (playing at home games, marching in the Fall Foliage parade, and playing in the halls before our winter break) but she's also incorporating NEW and exciting opportunities for our students – bringing back Chorus, offering a preview of the spring musical to our entire student body, and more! They will be playing LIVE again at graduation.

#### **Student Council:**

Student Council members promote leadership and citizenship, act as role models to encourage all students to strive for their highest potential, promote school spirit and pride, respect all citizens and groups in our community, and raise money to fund future service activities in the school community. Students must complete a minimum of 20-hours of service each year. They participate in multiple activities:

- Bi-Weekly meetings
  - Discuss school policies and procedures
- Organize and run school election of class officers
- Elect and organize class elections
- Provide student-body representation at School Committee meetings
- Provide annual scholarships for graduating members

**Leo Club:**

The Hoosac Valley Leo Club works in conjunction with the Adams Lions Club to encourage students to become life-long volunteers. The goal is to present volunteer opportunities to students that will help them see the benefits and rewards of volunteering. Club members are meeting with their advisor, Sadie Terramare, and they were able to work on community events such as recycling Tuesdays.

**National Honor Society:**

The National Honor Society (NHS) is the nation's premier organization established to recognize outstanding high-school students. More than just an honor roll, NHS serves to recognize students who embody the four main purposes that have guided chapters of NHS from the beginning: to create enthusiasm for scholarship; to stimulate a desire to render service; to promote leadership; and to develop character in the students of secondary schools. These characteristics have been associated with membership in the organization since its beginning in 1921.

Chapter membership not only recognizes students for their accomplishments, but challenges them to develop further through active involvement in school activities and community service.

**Tutoring Center:**

The tutoring center has been up and running for several years and continues to support students in their academic growth. A licensed math teacher supervises the room, while students from the National Honor Society work one-on-one with their peers in ELA, math, science, history, and Spanish. The tutoring center is open 4 days a week from 2 pm to 3 pm

There are many exciting things happening at Hoosac Valley High School, and we are proud to include you in our #hvhsfamily! WE BELIEVE IN YOU!

Respectfully submitted,

Colleen Byrd  
Principal HVHS

# Hoosac Valley Middle School

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## 2022-2023 Town Report Engaging Everyone Every Day

The 2022 - 2023 School Year saw some fantastic new additions to the school and the return of a signature moment.

We continue our relentless efforts in improving the educational experience for students. Through coursework in Analyzing Teaching for Student Results (ATSR) Building Leadership has been engaged in increasing their skills to support instructional delivery directly affecting student learning. Ms. Bridget O'Neil-Hopkins, Assistant Principal of Teaching and Learning, and Ms. Arrin Barnes, Instructional Coach, are integral parts of helping teachers adjust their instruction to meet student needs. Jennifer "JJ" Choquette joined the HVMS family as the new Dean of Students.

Teachers continue to develop their proficiency with the curricula that were adopted and have seen an increase in student engagement.

Perseverance Respect Integrity Diversity Equity (PRIDE) Rallies continue to see high levels of student participation. In fact, some 7th-grade students remarked that the most recent rally was the best ever!

During the last quarter of the year, HVMS students will take a total of nine MCAS Tests – ELA and Math for all grades, plus Science in grade five. Students need only try their best on these assessments in order to move our scores up!

This year also marks the much anticipated return of Nature's Classroom. Sixth-grade students will be able to participate in a hallmark educational experience that has been part of our district's history for over 25 years.

Over 100 Students have been able to participate in various after-school activities including Drumming, Pokemon, Arts & Crafts, Dance, Drama, Tutoring, Yoga and Cooking.

Our partnership with Optimal Healing has been able to provide services to over 25 students.

Our indefatigable School Adjustment Counselor, Scott Balawender, serves nearly every student in the middle school. He has met with over 240 of the nearly 300 students at least once and most of them on multiple occasions.

Our students continue to rate their supportive relationships in and out of school in the highest category on the Panorama Survey!

Thank you for the privilege of working together to help enrich the lives of the students entrusted to our care.

Respectfully,

Christopher Sposato  
Principal  
Hoosac Valley Middle School

# Hoosac Valley Elementary School

*Kind. Connected. Visible.*

Hoosac Valley Elementary School serves around 400 students in preschool through third grade. The school is located in downtown Adams on Commercial Street. The information included in this report highlights some of our statistical information, reviews some initiatives and tells about current instructional information. Our staff continues to put the needs of students first and provide the best possible education for all students.

## Hoosac P.R.I.D.E.

In the Hoosac Valley Regional School District, all three schools are promoting and developing the tenets of P.R.I.D.E. in all students:

- Perseverance** - Pursuing a goal, trying repeatedly, asking for help.
- Respect** - Appreciating and considering the feelings, wishes, rights, and traditions of (self) and others.
- Integrity** - Doing the right thing even when no one is looking; Being honest and trustworthy.
- Diversity** - Accepting the differences among us gives our community strength.
- Empathy** - Considering others points of view to better understand and contribute to the growth of the relationship.

At HVES, we have monthly P.R.I.D.E. rallies where we focus on one tenet and celebrate all students for demonstrating perseverance, respect, integrity, diversity and empathy. Learning and continuously modeling each component of P.R.I.D.E. prepares our students to become productive members of the community and provides a common language and expectations for all school community members.

## Enrollment Comparisons:

Grade	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
PK			56	70	68	34	58	66
K	68	65	83	75	90	75	87	75
1	78	68	80	77	85	86	67	100
2	80	81	78	76	77	73	87	66
3	84	80	104	77	80	71	64	91
4	71	80						
5	72	68						
<b>Total</b>	<b>453</b>	<b>442</b>	<b>401</b>	<b>375</b>	<b>400</b>	<b>339</b>	<b>363</b>	<b>398</b>

## HVES Curricula:

At the elementary school, we are in our second year of implementing three English Language Arts' programs: Heggerty, Foundations and Wit and Wisdom. In math, we continue to implement Eureka Math. All of these programs are evidence and research-based programs that support the needs of our students.

- **Heggerty:** A phonemic awareness program that provides students with consistent and repeated instruction to support the development of decoding and encoding skills by building an understanding that spoken words are made up of individual sounds called phonemes. Daily lessons engage learners in rhyming and onset fluency; isolating final or medial sounds; blending and segmenting words, syllables, and phonemes; adding and deleting phonemes; and substituting phonemes.
- **Foundations:** A multisensory, systematic, structured language program that supports lifelong literacy through the development of critical foundational skills, emphasizing: phonics/word study, high frequency word study, reading fluency, handwriting, and spelling.
- **Wit and Wisdom:** A comprehensive curriculum founded on the belief that literature, history, art, and science all have a place in ELA instruction which helps students build rich layers of content and world knowledge. Wit & Wisdom is composed of four 30-lesson modules per grade. Each module explores a specific topic and begins with art analysis as an entry point to literacy. With Wit & Wisdom, students use authentic texts to build essential reading, writing, speaking, and listening skills as well as grammar and vocabulary.
- **Eureka Math:** The most widely used math curriculum in the United States. Eureka Math is a Common Core-aligned curriculum published by the non-profit Great Minds Inc., that equates mathematical concepts to stories, with the aim of **developing conceptual understanding**. It is designed in a series of modules that highlight key concepts that layer over time, creating enduring knowledge. Students gain a complete body of math knowledge, not just a discrete set of skills. They use the same models and problem-solving methods from grade to grade, so math concepts stay with them, year after year.

## Specials:

At Hoosac Valley Elementary School, our students also attend weekly classes in art, Physical Education, technology, science and music. Each special is student-centered and engaging for all children.

### Title I:

Title I is a federal entitlement grant supporting school-wide academic support for all HVES students. The grant helps fund interventionists, instructional assistants and materials. Through this funding and programming, classroom teachers and interventionists are able to use assessment data in ELA and math throughout the year to inform targeted instructional groups and support students in their academic development. In grades 1-3, the ELA and math interventionists and paraprofessionals provide these push-in or pull-out services for both content areas.

Through Title I, we have also been able to host various family engagement opportunities as well. These events include a Where the Wild Things Are event, STEAM events and a Music Family BINGO. Each event has welcomed families into the school for the specific theme of the event, while also providing the families with a connection to the academic content as well.

### Parent Teacher Group (PTG)

Hoosac Valley Elementary School's PTG provides support to the children of our school throughout the year. The group meets regularly to discuss ongoing support for our students and school community. Their efforts support the HVES community in many ways, such as hosting events like Music Family BINGO and the holiday shop and helping fund field trips.

### Closing:

All of us at HVES are eager to support your child and to further develop a relationship with each family. We strive to ensure that each child is welcomed and supported in an environment that fosters growth and joy in learning. We will utilize the tenets of P.R.I.D.E. to prepare all students to be positive and productive citizens of the community.

We have a school community where high expectations are set for all and where students' needs are the priority. I am looking forward to continuing to work with you and your child!

Respectfully,

Erin Beaulac  
Principal  
Hoosac Valley Elementary School

# Department of Student Services

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## Annual Report 2022-2023

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Teaching and learning during the past three years has been increasingly difficult due to COVID-19 restrictions, staffing shortages, enacted safety protocols, and evolving Department of Elementary and Secondary (DESE) guidance. The impact of the pandemic continues to present unprecedented challenges for our students, families, and entire school community. Hoosac Valley Regional School District's (HVRSD) faculty, staff and administration have worked tirelessly to meet the needs of all of our learners, utilizing many avenues of assessment to identify specific student focus areas and leveraging high quality evidence-based curriculum to provide targeted instruction in our schools. The District believes that our commitment to these practices, both within academic and social emotional learning, will increase student achievement and break barriers that have been exacerbated throughout the pandemic. The Student Services Department has identified areas of academic regression over the past three years and has put that at the forefront of our planning for the 2022-2023 school year.

Despite the increased challenges in education, the Student Services Department included new opportunities and continued development of essential programming for our students in the areas of Special Education, English Language Education, and Early Childhood Programming throughout the year. We provided support to approximately 271 students with Individual Education Programs, both in district schools, as well as in out-of-district school placements, 12 EL students, 23 of McKinney-Vento, and 18 in foster care placement. Support provided through our department is aligned with the established regulations of the Individuals with Disabilities Act (IDEA), the Americans with Disabilities Act (ADA), and policies and laws for educating students with limited English proficiency.

During the 2022-2023 school year, our student population has received a wide range of special education services, depending on student needs from the ages of three to twenty-two (or graduation in some cases). Services provided include direct instruction and support in academic areas such as reading, writing, and mathematics, as well as executive functioning skills, life skills, social skills, self regulation skills, and skills that will help students transition to adulthood. Additionally, students have received an array of related services which include speech and language therapy, occupational therapy, physical therapy, vision therapy, mobility training, support for students with hearing impairments, school counseling, assistive technology training, and behavioral interventions. Increasing numbers of students requiring mental health and social emotional support have resulted in us seeking outside partnerships with agencies such as Optimal Healing and Berkshire Applied Behavior Analysis to ensure we are approaching student needs through multiple lenses.

Our District recognizes the positive opportunities that result when students with disabilities participate in general education classrooms and when the curriculum has a universal design of learning for equitable access. In order to accomplish our goal of educating all students in the least restrictive environment (LRE), our special education services exist along a continuum

that is individualized for each student to provide access to the curriculum brought forth by the schools. In the 2022-2023 school year, 63% of our students with disabilities had IEPs that called for services in a Full Inclusion environment, 24% in a Partial Inclusion environment, and 13% in a Substantially Separate environment. All of our schools strive to establish inclusionary opportunities for students, and enriched educational experiences for all students are a priority.

As has been the trend over the last several years, we continue to see rising numbers of students with high needs academically, socially, emotionally, and behaviorally and as a district we continue to recognize that our programming and instructional practices need to shift and adapt based on the changing needs of our students. We have seen a pattern in the number of students being referred for evaluation for special education. Last year we saw three times the number of referrals as we have in past years. To address this underlying problem, we have implemented a Building Based Team (BBT) process to provide a systematic approach to responding to the ever changing needs of our students. The BBT process helps HVRSD educators utilize district resources and supports available so that teachers increase their instructional repertoire and build capacity to inform instruction by meeting diverse learning styles in the general education classroom. We have also used this team to help build content and systematic vetted program knowledge including data analysis and implementation of appropriate instructional strategies based on that analysis. More specifically in regard to programming, this year we have included Advanced Math Recovery (AVMR), Read 180 and System 44 training. Furthermore, Hoosac Valley Elementary School (HVES) has been participating in the DESE Early Literacy grant. The focus of this grant is to provide professional development in evidence-based practice within the science of reading. We also have continued in year two of (AVMR) expanding this to all teaching staff at HVES and HVMS.

The District continues to focus on the development of a district-wide tiered system of support to meet the academic, social, emotional, and behavioral needs of all students. A tiered system of support is defined as a data-driven, prevention-based framework for improving learning outcomes for every student through a layered continuum of evidence-based practices and systems. HVRSD leaders, educators, support staff and special-ists work together to examine data and identify areas of social, emotional, and behavioral needs impacting school safety or access to education. These systems of support are continuously being updated and adjusted. To aid in this process, we have introduced a District Curriculum Accommodation Plan and trained all teachers in writing these plans as they collaborate with other educators and investigate ways to meet student needs in a more non-traditional way. With rising student needs, regular education and special education have begun breaking barriers to work as one and address student learning by matching curriculum and instructional practice to specific learning styles in the general education setting, responding to intervention using a very individualized approach.

Our integrated preschool program continues to thrive at Hoosac Valley Elementary School. We currently offer half-day programming to approximately 60 students in three integrated classrooms. The integrated preschool model provides all students the opportunity to develop and strengthen their foundational academic and social skills alongside their peers. Our preschool classrooms are composed of seven students with Individual Education Plans and 8 regular education peers. Our preschool curriculum is aligned with the Massachusetts Curriculum Frameworks, as well as Massachusetts Standards for Preschool Social Emotional Learning and Approaches to Play and Learning. Hoosac Valley Regional School District has been awarded a Commonwealth Preschool Partnership Initiative Planning Grant with which we are currently looking at how to improve options for families of preschool-aged students, including expanding to full day. This has begun a district-wide needs assessment and will conclude with a strategic plan. In addition, this year, we have applied for the Commonwealth Preschool Partnership Initiative Grant which was written to expand quality full day/year PreK options and improve meeting the needs of students with disabilities within the district, as well as working closely with EEC licensed community partners of the Youth Center in Cheshire and Magic Seasons in Adams. It was written to include transportation of all preschool children within the district to HVES programs, hire itinerant speech and language and occupational therapy services for students placed with community partners, open one additional classroom at HVES that would run a full day schedule, and fund Cheshire and Adams community full day-full year programs so that tuition for families would be free or reduced significantly.

We continue to refine our English Learner programming and look for additional ways to engage our EL families and students. Our EL teacher provides direct service and collaborates with our EL students' teachers, administration and families to ensure we are providing the most enriching experiences for our EL students. We offer Sheltered English Immersion courses over the summer to continue to build the capacity of our classroom teachers in instructing our ELs and to ensure cultural proficiency in communication to all families. Hoosac Valley Regional School

District partners with Lexikeet Translation Services to interpret correspondence and conversation. Our goal moving into the 2023-2024 school year is to create more meaningful relationships with our EL families and provide opportunities where our families can come together to discuss their experiences so that we as a district can learn and respond to better serve our EL population.

The Department of Student Services partners with families and the entire community to provide meaningful services that match our student needs to curriculum, instruction and social/emotional supports. This year we have worked to break barriers between regular and special education by introducing a new BBT process that focuses on a district-wide tiered system of support to meet the academic, social, emotional, and behavioral needs of all students. Hoosac Valley Regional School District is working to partner with practitioners outside of our district to build our repertoire in meeting diverse learning needs. We have strengthened our Special Education Parent Advisory Council (SEPAC) to include multiple venues and opportunities for families to provide input in decision making. We welcome all members of the school and greater community to our monthly meetings. We regularly seek out grants and community and state partnerships to strengthen our program and most effectively meet the needs of the students we serve. Looking into the 2023-2024 school year, our department is hoping to build educator capacity within the general education setting to meet the ever growing diverse needs of our students. We will also clearly define our criteria for diagnosis, provide professional development in the writing of the new IEP developed by DESE, and create more opportunities to provide social emotional support for our students and their families.

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**HVRSD Special Education 2022-2023 Data:**

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District	1,020 total/271	Special Education	26.5%
HVES Prek-3	402 total/115	Special Education	28.6%
HVMS 4-7	288 total/ 69	Special Education	23.9%
HVHS 8-12	330 total/ 87	Special Education	26.3%

Respectfully submitted,

Monica Zanin  
 Director of Student Services  
 Hoosac Valley Regional School District



# Hoosac Valley Athletics

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2022-23

## Department Overview:

During the summer of 2022, Hoosac Valley made a significant change in regards to their operational components as they collaborated with the North Adams school district to create a full time athletic director position. In August, the position was filled with the hiring of Jeff Puleri as their new athletics director. He began that position on August 1, 2022. The department will continue to seek ways to alleviate larger expense items and consolidate some resources to make the student athlete experience at Hoosac Valley a positive one.

## Fall Programs:

During the fall of 2022, Hoosac Valley offered the following programs: Boys Soccer, Girls Soccer, Football, Boys Cross Country, Girls Cross Country, Golf, and Cheer. All programs competed at the Varsity level but Girls Soccer also offered Junior Varsity competition.

There were roster challenges related to participation for many of the sports at Hoosac Valley, which is why there were not many JV programs in place. This appears to be an on-going issue with smaller enrollments, however numbers did “rise” in relation to previous seasons. Girls Soccer had enough numbers to support both Varsity and JV programs. Football saw their numbers however in the low to mid-20’s, while Boys Soccer was in the upper teens.

Cross Country programs along with Golf had enough to compete, but in some cases were individuals only. Golf did Co-Op with Drury High School in 2022.

Both Soccer programs qualified for the Western Massachusetts Tournament while the Boys program qualified for the MIAA Division 5 State Championships.

Cheerfielded a quality team as well with over 15 participants for the fall season. They were a welcome addition to football games this fall.

## Winter Programs:

In the winter months, we offered Boys and Girls Basketball, and Nordic Skiing for Hoosac Valley. In addition to those, we had cooperative agreements with Mount Greylock (wrestling) and McCann Tech (Hockey). We offered a co-op for Swimming with Wahconah, but didn’t have any students register.

Our winter programs had successful seasons. The Girls Basketball program captured the Western Massachusetts title and is poised for a deep run in the MIAA Division 5 State Championships. We hired a new staff in 2022-23 with the additions of Jon Frederick (Varsity) and Cheryl Green (Junior Varsity). Both were welcome additions to the staff.

On the boys side, they qualified for the Western Massachusetts tournament and also the MIAA Division 5 State Championships. Under coach Bill Robinson, they continued their impressive run as a program and are well respected amongst peers.

The Nordic Skiing program only had two students, one boy and one girl, this season. The decline in numbers over the last few years will initiate a full review of the program and its viability. There are potential co-op options available in the coming years.

We did have students compete and excel in both of the other cooperative programs. Hoosac sent 7 wrestlers to Mount Greylock, many of whom enjoyed their experiences. HV sent 4 hockey players to McCann Tech this past season as well.

## Spring Programs:

Our spring offerings are underway and once again Hoosac Valley is poised to offer the following programs:

**Girls Lacrosse** - HOST but will co-op with Drury

**Boys Lacrosse** - HOST but will co-op with Drury and Mt. Greylock

**Baseball** - Expect Varsity ONLY

**Softball** - Expect Varsity ONLY

**Track and Field** - HOST but will co-op with Drury and McCann in boys and girls

Participation continues to be a hot button topic this Spring. The lack of Junior Varsity programs is concerning, but none of the programs listed are in danger of not competing at the Varsity level. Encouraging more sign-ups and students to participate will continue to be a focus moving forward.

# Director of Food Services

2022 - 2023

In 2022 - 2023, the HVRSD Food Service Program, continued to participate in the National School Lunch Program, School Breakfast Program, Special Milk Program, USDA Commodity Distribution Program, Summer Food Service Program, BIC (breakfast in the classroom) and a USDA Program called DOD-FFAVORS (Department of Defense Fresh Fruits & Veggie Program).

The HVRSD Food Service Department is part of a Purchasing Program called Collaborative for Educational Services (CES), through which we purchase our groceries for the Food Service Programs. We are also members of the Berkshire County Food Service Purchasing Cooperative that puts out bids for bread, milk & paper products yearly on a county wide basis.

We are in our 5th year of being a CEP District. This Community Eligibility Program makes our entire district eligible for free breakfast & free lunch for each student daily.

There will be 1 retirement in June 2023 - Laurie Malloy, who is the kitchen manager for HVES. Laurie is retiring after many years of dedicated service!!

Participation in the reimbursable National School Lunch Program for SY 22-23 was 68%. Participation in the School Breakfast Program for SY 22-23 was 56%. These totals reflect participation from August 31, 2022 to February 28, 2023.

For the 2022-2023 SY, the Food Service Department had a deficit of -\$5872.00 on Revenues of \$582,575.00. Government subsidies represented 94.7% of total Revenues. USDA Commodities valued at \$38,152.12 were received so far in 2023.

The percentage of students who qualified for free/reduced meals as of March 1, 2023 was 52%.

We are operating 2 kitchens in SY 22-23.

Respectfully submitted,

Rosanne Schutz  
Food Service Director

# Business Administrator

Overview of Fiscal Year 2022

The Hoosac Valley Regional School District's School Committee and Town members approved a budget of \$20,228,715. This represented an increase of \$128,604 or 0.6% over the previous fiscal year's budget. The use of COVID-19 related grants such as ESSER funding allowed the District's increase to remain minimal while also mitigating increases in the areas of fringe benefits, school choice and charter assessment increases and contractual increases.

The 2022 fiscal year began with a fund balance of \$992,230 as certified by the Department of Revenue and ended the year with a certified E&D of \$1,002,309 to start fiscal year 2023. Regional School Districts are allowed to maintain up to 5% of the upcoming year's Budget as E&D. This balance represents the amount remaining after revenues and expenditures are netted against the beginning balance, and the amount appropriated to reduce assessments to the towns in FY23 (\$275,000) is deducted. The District has worked to reduce the amount used to lower town assessments over the past few years and will now continue to slowly decrease the amount of E&D used to offset assessments and instead use it towards maintaining a fund balance closer to the 5% allowed, which will favorably impact the District's financial situation and bond rating.

The District was able to increase its fund balance due to a premium holiday for one month's Health & Dental insurance as voted by the Berkshire Health Group. As mentioned above, the use of COVID related grants allowed the district to move forward, and provided funding for new positions which will aid the District in recovering from learning time lost during the pandemic. With these funds, the HVSRD was able to add a Director of Curriculum, Instruction and Professional Development and a Reading Interventionist, update ELA curriculum, strengthen math interventions and add a school Psychologist. These grant funds will help target needs created by the pandemic, update programming, and address building maintenance and technology needs.

In closing, the FY2022 budget had a focus on moving forward and addressing the impact the pandemic had and will continue to have on learning in years to come. Administration continues to be mindful of how grant funding is used as it will not be there to bridge any gaps in FY25 funding. In terms of funding sources, the current trends in population decline and minimal Chapter 70 funding are all challenges that present themselves each year. Stagnant Chapter 70 funding will continue to burden the towns of Adams and Cheshire to fill the gaps. We are hopeful that additional funding sources will be made available to Districts like ours in the future, but until then, the District's School Committee, Administration and Staff will continue to strive to make great gains in educating our children while facing the reality of the financial constraints around us, and for the foreseeable future, combating the challenges that the COVID-19 pandemic has created.

Respectfully submitted,

Erika M. Snyder  
Business Administrator  
April 11, 2022

**Hoosac Valley Regional School District**  
**Governmental Funds**  
**Balance Sheet**  
**June 30, 2022**

	General Fund	School Choice Fund	Non-major Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and short-term investments	\$ 2,930,693	\$ 560,378	\$ 1,194,682	\$ 4,685,753
Intergovernmental receivables	20,608	-	119,486	140,094
Inventory	-	-	30,663	30,663
<b>TOTAL ASSETS</b>	<b>2,951,301</b>	<b>560,378</b>	<b>1,344,831</b>	<b>4,856,510</b>
<b>LIABILITIES</b>				
Warrants payable	145,366	-	69,467	214,833
Accrued payroll and withholdings	1,176,033	-	64,888	1,240,921
<b>TOTAL LIABILITIES</b>	<b>1,321,399</b>	<b>-</b>	<b>134,355</b>	<b>1,455,754</b>
<b>FUND BALANCES</b>				
Restricted	-	560,378	1,210,476	1,770,854
Assigned	606,992	-	-	606,992
Unassigned	1,022,910	-	-	1,022,910
<b>TOTAL FUND BALANCES</b>	<b>1,629,902</b>	<b>560,378</b>	<b>1,210,476</b>	<b>3,400,756</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 2,951,301</b>	<b>\$ 560,378</b>	<b>\$ 1,344,831</b>	<b>\$ 4,856,510</b>

**Hoosac Valley Regional School District**  
**Governmental Funds**  
**Statement of Revenues,**  
**Expenditures and Changes in Fund Balances**  
**for the Year Ended June 30, 2022**

	General Fund	School Choice Fund	Non-major Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Assessments to member towns	\$ 8,928,229	\$ -	\$ -	\$ 8,928,229
Charges for services	-	-	269,827	269,827
Intergovernmental	12,915,893	175,372	3,266,260	16,357,525
Investment income	19,113	-	-	19,113
Miscellaneous	40,977	-	-	40,977
<b>TOTAL REVENUES</b>	<b>21,904,212</b>	<b>175,372</b>	<b>3,536,087</b>	<b>25,615,671</b>
<b>EXPENDITURES</b>				
Current:				
Administration	896,774	-	3,075	899,849
Instruction	6,829,823	-	1,647,934	8,477,757
Other school services	1,399,967	-	1,015,144	2,415,111
Operation and maintenance	1,273,667	-	-	1,273,667
Fixed charges	168,822	-	-	168,822
Special education	2,820,545	-	595,626	3,416,171
Employee benefits	5,566,249	-	-	5,566,249
Intergovernmental	2,090,853	-	-	2,090,853
Debt Service:				
Principal	640,000	-	-	640,000
Interest	289,000	-	-	289,000
<b>TOTAL EXPENDITURES</b>	<b>21,975,700</b>	<b>-</b>	<b>3,261,779</b>	<b>25,237,479</b>
Change in Fund Balance	(71,488)	175,372	274,308	378,192
<b>FUND BALANCES, AT BEGINNING OF YEAR, AS RECLASSIFIED</b>	<b>1,701,390</b>	<b>385,006</b>	<b>936,168</b>	<b>3,022,564</b>
<b>FUND BALANCES, AT END OF YEAR</b>	<b>\$ 1,629,902</b>	<b>\$ 560,378</b>	<b>\$ 1,210,476</b>	<b>\$ 3,400,756</b>

**Hoosac Valley Regional School District  
Assessments to Member Towns  
June 30, 2022**

Member Town	Minimum Contribution	Contribution Outside Net School Spending	Transportation & Capital Assessments	Total Assessments
Adams	\$ 3,658,276	\$ 1,319,582	\$ 1,159,888	\$ 6,137,746
Cheshire	2,037,253	401,686	351,544	2,790,483
<b>TOTAL</b>	<b>\$ 5,695,529</b>	<b>\$ 1,721,268</b>	<b>\$ 1,511,432</b>	<b>\$ 8,928,229</b>

**Hoosac Valley Regional School District  
June 30, 2022  
Future Debt Service**

Year	Principal	Bonds - Direct Placements Interest	Total
2023	\$ 655,000	\$ 269,800	\$ 924,800
2024	635,000	250,150	885,150
2025	650,000	231,100	881,100
2026	675,000	209,000	884,000
2027	700,000	186,050	886,050
2028 - 2032	3,895,000	554,900	4,449,900
2033	860,000	29,400	889,400
<b>TOTAL</b>	<b>\$ 8,070,000</b>	<b>\$ 1,730,400</b>	<b>\$ 9,800,400</b>

# Northern Berkshire Vocational Regional School District



The Northern Berkshire Vocational Regional School District, McCann Technical School, students, faculty and staff continued their record of noteworthy accomplishments in Fiscal Year 2022 and this report highlights some of these accomplishments.

Our mission is to graduate technically skilled, academically prepared, and socially responsible individuals ready to meet the challenges of the 21st century. Our mission and educational philosophy are implemented by adhering to the following core values:

**Respect** for self, others, and the learning environment promotes a positive learning experience for all students.

**Effort** - is demonstrated through an applied work ethic that includes punctuality, improvement, and a determination to succeed.

**Accountability** - develops personal responsibility for both behavior and learning.

**Communication** facilitates collaboration, promotes self-advocacy, and develops positive relationships.

**Honor** - requires students to act with integrity, honesty, positivity, and empathy for others.

McCann continues to offer high quality vocational and academic education. The faculty and staff prides itself on meeting the needs of all of our learners as the best practices in teaching and education are constantly being developed and refined. Our vocational programs are updated annually to the latest industry-recognized techniques and equipment. Academic programs consistently implement updated and relevant material for their disciplines. The support from our member towns is integral in creating this culture of learning which is reflected in our students' accomplishments.

The accomplishments of our students reflect the McCann culture of learning. The class of 2022 was the nineteenth class in a row to attain 100 percent competency determination as designated by the Department of Elementary and Secondary Education (DESE). Competency determination for the class of 2022 was modified as a result of the COVID-19 pandemic and certified through an attestation of a four-year course-completion requirement. 104 graduates of the class of 2022 saw 49% continue their education in a variety of colleges and universities, 49% enter the workforce, and 2% proudly enter into military service. The graduation class was able to have an in-person commencement ceremony on its regularly scheduled day, June 1, 2022.

GRADE 10 – ENGLISH LANGUAGE ARTS			
Performance Level	2019	2021	2022
Exceeding Expectations	2%	9%	4%
Passing	96%	82%	94%
Not Meeting Expectations	2%	9%	2%

GRADE 10 – MATHEMATICS			
Performance Level	2019	2021	2022
Exceeding Expectations	0%	2%	0%
Passing	94%	83%	94%
Not Meeting Expectations	6%	15%	6%

GRADE 10 – SCIENCE AND TECH/ENG			
Performance Level	2019	2021	2022
Advanced	16.0%	NA	14.0%
Proficient	56.0%	NA	49.0%
Needs Improvement	25.0%	NA	32.0%
Failing	3.0%	NA	5.0%

*There were no MCAS tests in 2020 and no Science and Tech/Eng MCAS in 2021.*

2021-2022 saw the full return to sports seasons throughout the year. Covid-pandemic measures were in place for indoor sports but students were fully engaged in a complete slate of athletic offerings. The values of teamwork, personal fitness, healthy competition, and school spirit were welcomed back by the school community and the student athletes represented the school well.

Our continuous facility improvement program allowed us to remove asbestos pipe covering and replace our heating and air handling equipment in the gymnasium and locker rooms, upgrade bathroom exhaust fans and replace additional heating units in the building. We upgraded electrical systems in the gymnasium and the IT and CAD departments. We installed new security fencing on the athletic fields and installed new equipment in the culinary department.

The integration of new educational technology continues to be our priority. We used our Perkins Grant to continue our upgrade of software in all of our technical areas. We installed replacement servers and new cabling throughout our network and expanded our Wi-Fi network to accommodate additional computers and Chromebooks. We received a Skills Capital Grant of \$96,403.00 enabling us to replace welders and add a robotic welding system for our metal fabrication program. We installed Smartboards in our CAD, AMT and IT programs.

McCann continued its ongoing participation in SkillsUSA, a national organization of more than 331,000 members working to ensure America has a skilled work force. McCann is a 100% member of SkillsUSA which has provided the opportunity for our students to earn scholarships, tools for their trade, opportunities for employment and awards in recognition of their accomplishments. The 2022 SkillsUSA district competition was held virtually at McCann in accordance with the school's policies and the SkillsUSA guidance. McCann students earned thirteen gold medals in 3-D Visualization and Animation, Additive Manufacturing, Architectural Drafting, Carpentry, Cosmetology, Dental Assisting, Medical Assisting, Sheet Metal, Technical Drafting and Web Design. Fourteen silver medals were awarded in 3-D Visualization and Animation, Additive Manufacturing, Carpentry, CNC Milling, Commercial Baking, Cosmetology, Dental Assisting, Medical Assisting, Restaurant Service, Sheet Metal, Technical Drafting and Welding. Fourteen bronze medals were also earned in 3-D Visualization and Animation, Additive Manufacturing, Architectural Drafting, Commercial Baking, Cosmetology, Culinary Arts, Customer Service, Dental Assisting, Medical Assisting, Technical Drafting and Web Design. The 2022 SkillsUSA state competition was held in Marlborough, MA. McCann students earned five gold medals in 3-D Visualization and Animation, Sheet Metal, Cosmetology and Dental Assisting. Three silver medals were awarded in Restaurant Service, Sheet Metal and Cosmetology. The gold medal winners advanced to The National Leadership & Skills Conference in Atlanta, GA in June. We are incredibly proud of our competitors!

Business Professionals of America (BPA) is the leading career and technical student organization for students pursuing careers in business management, office administration, information technology and other related career fields. The organization's activities complement classroom instruction by giving students practical experience through application of the skills learned at school. BPA is contributing to the preparation of a world-class workforce through the advancement of leadership, citizenship, academic, and technological skills.

At the BPA State Leadership Conference (SLC), McCann BPA members earned one 1st place, two 2nd place, three 3rd place, two 4th place, and one 5th place award at the SLC in March. McCann students competed in Finance, Business Administration, Management Information Systems, Digital Communication and Design, and Management, Marketing and Communications. Four students traveled to Dallas, TX for the National Leadership Conference in May.

McCann students continued to excel in receiving industry-recognized credentials through their vocational programs. Six of our Culinary Arts seniors received their American Culinary Federation credentials and a Culinary Arts sophomore won the silver medal at SkillsUSA district competitions. The vast majority of the Business Technology students earned their certifications in a number of Microsoft Office programs including Access Expert, Excel Associate, and Word. Information Technology students obtained their cyber-security certifications and all of our sophomores school-wide earned their OSHA-10 certifications. Industry-recognized credentials such as these are prevalent in all of our vocational programming and offer our students a competitive advantage when entering the workforce.

Advanced Manufacturing Technology students continued to excel as evidenced by their performance on the MACWIC exams. MACWIC is an industry-recognized credential that provides students with certifications demonstrating their proficiency in the manufacturing industry. 12 of our underclassmen received level 1 certification and 16 of our upperclassmen received level 2 certification.

Fourteen of our information technology sophomores achieved certification in Cybersecurity Essentials, and nine received the TestOut Certified PC Pro certification while eighteen of our freshmen attained the Cybersecurity Essentials certification.

The success of our student body continues to be measured by our 100% competency determination, high career placement, high college matriculation rate and technical expertise in national skills competitions.

The district continues to operate on sound financial management principles and incorporates technology in this process to ensure maximum benefit for all of our programming. At the end of the fiscal year we returned \$114,503.00 of unused transportation monies to our communities. The district continues to search out grants to support our educational funding to improve instructional services and vocational equipment.

Our Massachusetts Board of State Examiners of Electricians 8 module (600 hour) Journeyman Electrical Program continues to expand with over 64 electricians completing modules in 2021-2022.

James J. Brosnan  
Superintendent

# Northern Berkshire Vocational Regional School District

FY22 Budgeted Revenues	Budget	Actual
<b>City &amp; Town Assessments</b>		
Municipal Minimum	\$ 3,268,863.00	\$ 3,268,863.00
Capital	21,670.00	21,670.00
Transportation	188,150.00	188,150.00
Municipal Assessment	507,037.00	507,037.00
Ch. 71 Transportation	261,000.00	375,503.00
Ch. 70 General School Aid	5,316,141.00	5,316,141.00
Tuitions	737,642.00	737,642.00
Miscellaneous Revenue	8,386.00	8,386.00
<b>Total Revenue Received</b>	<b>10,308,889.00</b>	<b>10,495,011.00</b>
Member City & Town Transportation Refunds		(114,503.00)
	<b>\$ 10,308,889.00</b>	<b>\$ 10,308,889.00</b>

Source	Grant	Amount
<b>(Federal Entitlement)</b>		
Federal	Sped IDEA	\$ 136,877.00
Federal	Title I	140,524.30
Federal	Title II A	18,823.00
Federal	Title IV	10,000.00
Federal	Perkins	76,805.00
Federal	Postsecondary Perkins	3,979.00
Federal	ESSER II	318,281.10
Federal	ESSER III	67,466.96
Federal	MyCap	4,800.00
Federal	CVTE Admissions	30,000.00
Federal	ARP Sped	30,295.00
<b>(Federal Grants Other)</b>		
	REAP	33,549.35
<b>(State Grants)</b>		
	Workforce Skills Capital Equipment	96,403.00
	MassHire Berkshire: Connecting Activities	2,000.00
	MassHire Berkshire: Advanced Manufacturing	20,000.00
	MassHire Berkshire: Welding	20,000.00
	FY22 Foundation Reserve	2,300.00
<b>(Private)</b>		
Private	Olmsted	5,000.00
Private	BHG Wellness	2,000.00
Private	General Dynamics	2,000.00
Private	Gene Haas Foundation (AMT)	3,500.00
<b>TOTAL GRANTS</b>		<b>\$ 1,024,603.71</b>





*Town Calendar*

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

BRPC Executive Committee Meeting  
June 1, 2023 - 4:00 pm

Cemetery Commission Meeting  
June 1, 2023 - 6:00 pm

Hoosac Lake District/  
Preservation District (HLD)  
Annual Meeting  
June 3, 2023 - 1:00 pm

Hoosac Valley Regional School District  
School Committee Meeting  
June 5, 2023 - 5:30 pm

[+ All Events](#)

*Citizen Action Center*

[Online Payments](#)

[Minutes & Agendas](#)

[Municipal Directory](#)

[Bylaws](#)

[Forms/Permits](#)

[Fees](#)

[Town News](#)

[Photos](#)

[Community Happenings](#)



**Flag Day 2023 »**  
Join us in a celebration of **Flag Day 2023!**  
An official outdoor old flag burning ceremony will be held...

**Special Town Meeting & Annual Town Meeting - Monday June 12, 2023 »**  
Town of Cheshire Special Town Meeting & Annual Town Meeting Monday, June 12th, 2023 (not 13th as printed in...)

**2023 Paving Projects »**

The Town of Cheshire has contracted with LB Corp to perform various paving projects with work expected to start near...

[VIEW ALL](#)



Appalachian Trail Community™

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# Cheshire Information

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## Telephone Numbers for Town of Cheshire Services

Cheshire Board of Selectmen	743-1690 ext 11
Town Administrator	743-1690 ext 18
Town Clerk	743-1690 ext 22
Accountant	743-1690 ext 14
Treasurer	743-1690 ext 15
Water Department	743-1690 ext 16
Board of Health	743-1690 ext 17
Building Inspector	743-1690 ext 19
Tax Collector	743-2826
Board of Assessors	743-3929
Cheshire Highway Garage	743-3376

### EMERGENCY 9-1-1

<b>Cheshire Police</b> (non-emergency)	743-1501
<b>Cheshire Fire Department</b> (non-emergency)	743-3387

Cheshire Library	743-4746
Cheshire Community/Senior Center	743-9719
Hoosac Valley High School	743-5200
Cheshire Post Office	743-3184

Cheshire Town Website: [www.cheshire-ma.gov](http://www.cheshire-ma.gov)

Voice Mail is available for all the Town Offices listed above.

### REMINDER:

**The Cheshire Town Hall and Town Hall Annex are NOT open on Fridays.**

### Cheshire Board of Selectmen

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Meets each Tuesday evening  
at the Cheshire Elementary School  
in the cafeteria at 6:30 pm  
until Adjournment when  
business is concluded.

### Cheshire Library:

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Phone: 413 743 - 4746  
Visit us on: Facebook  
Town Website: [www.cheshire-ma.gov](http://www.cheshire-ma.gov)  
Look for notices on the  
Fire Department digital sign

## Town of Cheshire - Dogs, Taxes and Trash Info

### DOG LICENSES ARE DUE FOR RENEWAL APRIL of EACH YEAR.

Cheshire Town By-laws state that **all dogs must be licensed by June 1st** or a late fee of \$15 goes into effect; if the dog is not licensed by **August 1st** a fine of \$25 is added to the \$15 totaling \$40 plus the license tag fee.

Cheshire Town By-laws state that **all dogs must be restrained at all times.**

A **pooper-scooper** By-law is also in effect.

A **barking dog** (outdoors) for more than 15 minutes is subject to a fine.

**Real Estate Taxes** are semi-annual due May and November.

**Tax Collector's** hours are printed on the bills.

**Water Bills** are three times a year.

**Water Collector's** hours are printed on bills.

### CHESHIRE COMPACTOR STICKERS

are renewable **JULY 1st.**

Stickers are available through the Board of Health.

**Annual Town Election first Monday in May.**

**Annual Town Meeting second Monday in June.**

